

Meeting Minutes, Chili Public Library Board of Trustees Meeting -APPROVED  
October 28, 2008

Board of Trustees: Ed Schuler (President), Glenda Melville (Vice-President), James Lechner (Treasurer), Charles Havens (Secretary), Judith Kharbas, Christina Reece, James Myers  
Library Director: Jeff Baker  
Town Liaison: Michael Slattery  
Friends representative: Sandy Roether

President Schuler convened the meeting at 6:37 PM. Ms. Melville absent.

**Approved** minutes of September 23, 2008 meeting by six in favor, none opposed.

**Approved** abstract: \$18,215.47 by six in favor, none opposed

**Approved** the meeting agenda by six in favor, none opposed

### Communications

#### Guests/Public:

Mr. Rettick: excellent presentation by Mr. Baler for the dedication of the Ms. Barbara Ireland Community Room.

#### Town Board Liaison:

Mr. Slattery: educational to learn from Mr. Baker's presentation that Chili was the last town in Monroe County to have a library with its opening in 1962.

The Town Board had a budget meeting the previous night which Mr. Baker attended. There will be a public hearing on the budget November 5<sup>th</sup>.

#### Friends Representative:

Ms. Roether: The ongoing fundraiser with donated Bonton coupons has raised over \$300 to date.

### Director's Report –October 2008

#### *Board, Director, Public Officials and Guest's discussion as noted.*

- **CPL Statistics** –Distribution of September 2008 statistics: 13 to 18% year on year growth in all primary measures reflects the increased demand on library resources by the community .
- **Full Staff Meeting** – Friday, November 7 at 9:00am.
- **Friends of the CPL Board Meeting** – November 11 at 6:00 pm. Ms. Reece to attend.

**Follow Up Items:**

- **LLSA:** State Library Development has not determined the final amount for Local Library Support Aid for 2008. The library has received 90% of the funds (\$7557). When a final number is established MCLS will send the library the remaining amount due.

***Mr. Slattery: there is an expectation that the Town Board will form a committee to start in 2009 to consider potential capital programs including library expansion.***

- **CPL Survey to the Community:** The Chili Public Library collected 560 completed surveys. The director will review the results at the meeting.
- **Barbara M. Ireland Community Room Heating:** The director is working with the Commissioner of Public Works/Superintendent of Highways to get a furnace proposal for the Barbara M. Ireland Room on the November 5<sup>th</sup> Town Board Meeting agenda (or the following meeting on November 14<sup>th</sup>).
- **Disability Insurance:** The Director received a quote from Standard Life Insurance Company of New York regarding small group long term disability insurance he will share with the library board.
- **Family Fun Day:** The Chili Fun Days at Davis Park, Saturday, September 27<sup>th</sup> was a success due to the creative input from staff (David Tyler, Kathryn Garrett, Jennifer Lindsay, Deb Amesbury and Donna Belliveau). It was an opportunity for the library to connect with those in the community.



- **Teen Librarian:** The start date for the new teen librarian Cathy Kyle began October 13. Cathy previously worked at the Parma Public Library coordinating children’s and young adult materials purchasing and programming.

**New items:**

- **CPL Proposed 2009 Closed Dates:** The Director is proposing that the library be closed the following dates for 2009.

January 1*	Thursday	New Year’s Day
January 19*	Monday	Martin Luther King Day
February 16	Monday	President’s Day

April 10	Friday	Good Friday
April 12	Sunday	Easter
May 23	Saturday	Memorial Day weekend
May 25*	Monday	Memorial Day (observed)
July 3*	Saturday	Independence Day
September 7*	Monday	Labor Day (observed)
November 26*	Thursday	Thanksgiving Day
December 24*	Thursday	Christmas Eve Day
December 25*	Friday	Christmas
December 26	Saturday	Day after Christmas
November 25	Wednesday	Close @ 5PM
December 31	Thursday	Close @ 5PM

\*Paid holidays for full time employees

Only veterans will have Veteran's Day off as a paid holiday

In 2008 the library was closed the day before Easter, and the day after Thanksgiving as non-paid holidays. The recommendation is that the library be open these two days in 2009.

**Action Item: The Library Board approves the proposed closed dates for 2009 as presented.**

***Action approved six in favor, none opposed.***

- **Kids for Kids Food Drive:** The library is holding a "Kids for Kids" food drive to benefit "Foodlink" (sponsored by the Junior Friends) during the month of October. The Junior Friends of the Chili Public Library are sponsoring the month long "Kids for Kids" drive to benefit Foodlink. Non-perishable food items that are good for after-school snacks are being collected at the library.

#### **State News:**

- **NYLA Rally** – The New York Library Association may be holding a rally to oppose further cuts in Library Aid. The rally would take place Tuesday, November 18, 2008 at 1pm, the day of the scheduled Special Legislative Session in Albany. MCLS is working with the RRLC and other Western NY library councils on renting a bus for that day. More information as it becomes available.

#### **System News:**

- **No news to report**

## **Committee Reports**

### **Long Range Planning**

None.

### **Budget**

Mr. Baker presented a spending plan consistent with the initial Town Council proposal for a 0% budget increase from 2008 to 2009. One consequence is a 10% reduction in the books and materials purchases. There was discussion on possible paths to restore this. No action was taken at this time pending the approval by Town Council of the 2009 budget.

### **Personnel**

None.

### **Grants**

None.

## **Old Business**

None.

## **New Business**

Mr. Lechner asked for authority to renew two CD's coming to term in the next month: 12049107 for \$5,725.77 and 12048976 for \$13,537.08 with the authority to determine the best rate and term at the time of the renewal given the market's recent volatility.

*Approved six in favor, none opposed.*

## **Comments from Guests**

None.

Mr. Schuler adjourned the meeting at 7:53 PM to an executive session to consider personnel issues. No actions were taken by the Board in the executive session.

**Next meeting date/time: November 18, 2008 at 6:00 PM CPL Barbara M. Ireland Community Room.**