

Chili Public Library Board of Trustees  
Meeting Minutes 24 March 2009 - APPROVED

Board of Trustees: James Myers (President), Glenda Melville (Vice-President), James Lechner (Treasurer), Charles Havens (Secretary), Judith Kharbas, Christina Reece, Steven Ziblut

Library Director: Jeff Baker

Town Liaison: Michael Slattery

Guests/Public: Charles Rettick

President Myers convened the meeting at 6:03 PM. Mr. Lechner and Mr. Havens absent.

Approved agenda by 5 in favor none opposed.

Approved abstract: \$18,267.19 by 5 in favor none opposed

Approved minutes of 24 February 2009 meeting by 5 in favor none opposed

**Town Liaison Report** – Michael Slattery

Earth Day will be Saturday April 25 and Mike is the contact person. He asked if information could be placed on the Library website. He is asking for volunteers to participate in a neighborhood cleanup project for Earth Day. Jeff Baker said he would be interested in placing the information on the Library website and also said he is sure Library staff will want to participate. Mr Slattery also reported that Charles Havens has requested to report on the Library at the April 15 Town Council meeting.

**Director's Report** – Jeff Baker

The Friends are planning a summer book sale for Friday 28 August with a "Friends Only" preview sale on Thursday 27 August.

Jeff distributed the February statistics and noted that both circulation and door count were up 6% over February 2008. The number of programs and program attendance also increased significantly.

The audit by Boychuk & Co. started on March 23.

**2008 Grant awarded through Senator James Alesi** – Senator Alesi has communicated to the Library that the Library should not expend any funds against the \$5,000 grant awarded in 2008 until the State budget is finalized. A deficit-reduction plan to close the current fiscal year's budget gap announced by the Governor, Senate majority leader, and Assembly speaker on February 2<sup>nd</sup> includes a plan to transfer all remaining funds dedicated to Senate legislative initiatives to the State's general fund. Jeff said he had received a message from NYLA an hour ago that said it looks as if the State budget process will conclude soon and urged Board members to go to the NYLA web site and send messages to our legislators asking them to support funding for libraries.

**Volunteer Appreciation Luncheon** – In celebration of Volunteer Appreciation Week April 19-25 the Library will host a pizza luncheon on Monday April 20 for those who

volunteer their time for the Library. This year members of the Friends Board and the Board of Trustees will be included. Donna Belliveau who coordinates the Dewey Dusters will send out invitations.

**New Children's Shelving** – Dave Tyler is building a shelving unit that will allow consolidation of the children's magazine collection, multimedia kits, and puzzles and allow for increased shelving space for children's books. The total cost for materials and labor is \$1,400. Of that \$1,000 will come from the Library budget and \$400 as a gift from the Friends.

**Chili Public Library News** – The Library's newsletter has been updated to include a Director's report, program highlights, and new acquisitions to the Library. It has been expanded to four pages and is sent out by email monthly. Jeff was commended by the Board for the excellent content and format of the newsletter.

Jeff mentioned two upcoming programs – on April 13 the Ringling Brothers circus clowns are coming to the Library to do a story time and on May 16 the Library will host a homeschooling fair which will give families a chance to talk to other homeschooling families and to browse materials that are part of the Library's homeschooling collection.

**Committee List** –President Myers asked Board members to review the list of Board committees and members and get back to Jeff on committee assignments and chairmanships so the list can be finalized at the April Board meeting. Chris Reece expressed interest in serving on the Personnel Committee and will replace Glenda Melville on that group. Jim Lechner was added to the Expansion Committee.

Jeff mentioned that the CPL web page has been revised and photos have been made available on Flickr. Jim Myers asked about the job programs by Rochester Works and Jeff said they are still going strong with full participation at each.

### **New Business**

Steve Ziblut said he had brought a friend to the Library recently and recommended that we all bring friends to the Library so they can see what a great place it is. He also mentioned that he had been invited to an evening with an author at the Brockport Library and said maybe we should consider doing something similar. Jeff said he had been thinking about having such an event and will bring ideas to the Board at a future meeting. Glenda asked about including the CPL banking sheet totals in the minutes and the Board agreed that was a good idea. Chris Reece mentioned the Extreme Hope project to raise money for home renovation for a Chili family with two children stricken with cancer.

President Myers adjourned the meeting at 6:48 PM.

Next meeting date/time: 28 April 2009 at 6 PM in the CPL Conference Room