

Meeting Minutes, Chili Public Library Board of Trustees Meeting APPROVED
June 24, 2008

Board of Trustees: Ed Schuler (President), Glenda Melville (Vice-President), James Lechner (Treasurer), Charles Havens (Secretary), Judith Kharbas, Christina Reece, James Myers
Library Director: Jeff Baker
Town Liaison: Michael Slattery
Friends representative: Nancy Stein

President Schuler convened the meeting at 6:00 PM.

Approved minutes of May 27, 2008 meeting by seven in favor, none opposed.

Approved abstract: \$23,118.15 by seven in favor, none opposed

Approved the meeting agenda by seven in favor, none opposed

Communications

Guests/Public:

None.

Town Board Liaison:

Mr. Slattery: keep up the good work.

Friends Representative:

Ms. Stein reported:

- that there will be a concert by the Smugtown Stompers August 12th for free continuing their long standing support to the Friends.
- that there will be a book sale August 15.
- that there will be a raffle for two donated winery tour tickets.

Director's Report – June 2008

Board, Director, Public Officials and Guest's discussion as noted.

General Information:

- **CPL Statistics** – Distribution of May 2008 statistics: continuing the trend of 5 to 10% growth year on year in all metrics.
- **Circ and Staff Meeting** – Friday, August 1 at 9:00am
- **Friends of the CPL Board Meeting** – Tuesday, July 15 at 6:30 pm – Jim Myers to attend.
- **Save the Date – CPL Books Sale** - The Summer Booksale for the Friends of the Chili Public Library will be held on Friday, August 15 from 9am-4pm. The sale is open to the general public. On Thursday, August 14 from 5-7pm there will be a Friends Only Preview Sale.

- **Save the Date** – Sunday, September 21 – Staff picnic Union Station Park

Follow Up Items:

- **CPL Auditors Report** – Form 990 has been completed and is being filed with the IRS. The final audit report was distributed at the meeting.
- **Dormitory Authority Check** – The library has received the check from the Dormitory Authority in the amount of \$50,000 for the CCAP grant.

The Chili Public Library Teen Photo Contest - The Chili Public Library Teen Photography Contest was a big success. 40 teens entered 74 photographs. The photo reception was held Saturday, May 31 and was attended by teens, parents, grandparents and the general public. Patrons are voting for their "Viewer's Choice" during June. There is a link to all of the photos entered on the D&C's website.

First Place: "Lilly's Eyes" by Ashton Pryor, age 17

Second Place: "5, 6, Pick- up Sticks" by Jennifer Thaine, age 16

Third Place: "Creek" by Daniel Shafer, age 16

Honorable Mention: "Robin Eggs" by Jenn Horton, age 13, "Lunch in the Garden" by Juliana Humnicky, age 15, "Provoking Thoughts" by Alisa E. Reidel, age 15, "Dog" by Taylor Kellogg, age 14, "My Backyard" by Victoria Savka, age 14.

New items:

- **CPL Virtual Tour** - One of the goals of the CPL Emerging Technology Team has been to develop new ways to use our website to reach out to those in the community. To that end the team has created an online virtual tour of the library. It is a slideshow of 19 photos showing the various areas of the library with accompanying descriptions. http://www.flickr.com/photos/chili_public_library/sets/72157605650077419/show
- **Children's Staff School Visits** – Over the last two weeks, Jenn Lindsay and her staff visited over 1,000 students at area schools (Chestnut Ridge Elementary-700 students, Paul Road Elementary-100 students, Florence Brasser School-265 students) informing them of the library's upcoming summer reading program and performing storytime skits.
- **New Multimedia Cabinet** – Dave Tyler has built an all-in-one new multimedia cabinet. Staff will now be able to secure the library's equipment (Wii, amplifier, DVD player) in the locked cabinet.
- **Approval of MCLS 2008 Summer Reading Program Payment** – In order to receive the 2008 Summer Reading Program payment from the Monroe County Library System in the amount of \$300, the library board needs to approve the payment agreement.

Action Request: Approve the MCLS 2008 Summer Reading Program Payment.
Approved seven in favor, none opposed.

- **New Page** - Nichole Johnstone has been hired as a new page and will be working mostly in the Children's area
- **Chil-e Fest** – The Chili Public Library will have a table set up at the Chil-e Fest on July 4 from 12pm-4pm. At that time staff will distribute information about the library, and perform storytime for children.
- **Additional T1 Circuits** - Frontier will begin the installation of additional T1 circuits to 10 member libraries (beginning June 9th), CPL being one of them. The go live date for these circuits is July 1. This will result in the library doubling its bandwidth.

State News:

- No news to report.

System News:

- MCLS Internet Policy Update – The Monroe County Library System has updated its Internet Policy Statement which was distributed at the meeting. This has no impact on CPL directly in that CPL has its own established policy

Committee Reports

Budget

None. Next meeting June 27.

Personnel

None.

Long Range Planning

Mr. Baker will work to revise the proposed community survey regarding library performance and future needs based on Mr. Panz's input and circulate it to the CPL Board. The intent is to review this with Supervisor Dunning and Councilman Slattery for discussion on the path forward.

Grants

Mr. Baker reported on meeting with Mr. Dougherty, Chairman of the Rochester Area Community Foundation. Much useful information was received – contact points for local foundations as well as information specific to the Community Foundation and its interest areas. The committee will use this information for future solicitations.

Old Business

None.

New Business

A new twelve month Certificates of Deposit for \$5,000 to be transferred from the money market account was approved by seven in favor, none opposed.

Comments from Guests

None.

Mr. Schuler adjourned the meeting to an executive session to discuss personnel issues at 7:02 PM.

Next meeting date/time: July 22 2008 at 6:00 PM CPL Public Meeting Room.