TO: MCLS & RPL Board of Trustees  
FROM: Patricia Uttaro, Director  
DATE: February 20, 2019  
SUBJECT: Joint Monthly Report – February 2019

**Joint MCLS & RPL Action Items**

**Approval of the Proposed FY20 Central Library Budget (Harrison)**
For the 2019-20 fiscal year the Central Library faced an approximate $150,000 gap, based on a loss in revenue and wage/salary increases (contractual cost-of-living adjustments and NYS minimum wage law). Benefit costs were roughly flat this year, with minor increases in employee medical costs and payroll tax.

The gap was closed through new positions on revenue receipts, including a proposal for a 1.5% increase to be requested from Monroe County for Central Library support ($102,000), and a proposal for a new, joint Friends and Foundation and RPL annual fundraising activity separate from the annual campaign ($30,000). Additionally, based on discussions with the MCLS Directors Council, increases in System Services revenues ($117,000) are based on the increased share of MCLS Office staff activities and a new shared position for technology training.

For remaining revenues, we are continuing to decrease fine and fee revenue based on collection trends and policies, and State Aid is projected as flat based on projections from engagement with our state delegation, as compared to the Governor’s proposed 4% reduction. The net of changes with no proposed vacancies or major activity changes results in an increase of 1.5 FTE positions.

Based on 2018 MCLS expenses under budgeted allocations, the projected MCLS fund balance is approximately $282,052, pending final County year-end close. The projected available balance is $207,052, based on the approved MCLS 2019 budget to incorporate fund balance in operating expenses for IT network equipment and software purchases. The minimum fund balance required by the MCLS fund balance policy is $71,410, based on 1.5% of the MCLS 2019 budget.

The proposed budget was reviewed by the Joint Board Finance Committee on February 14.

We are continuing to revise the Central Library Development Aid (CLDA) budget, based on legislative adoption of the state budget and evaluation of FY19 expenditures. How expenses within the proposed FY20 budget will be allocated for CLDA will be submitted for Board approval in the spring.

**Board Action Requested:** Approval of the proposed FY2019-20 Central Library Budget.

**RPL Action Items**

**RPL FY18 Audit (Harrison)**
The Library’s auditors, Freed Maxick CPA’s, have completed their audit of the 2017-18 RPL fiscal year and met with the RPL Board Finance Committee on December 17, 2018, to review their findings. The Board Finance committee members will provide their summary and recommendation to the Board, with the attached management report and financial statements.

**Board Action Requested:** Accept Freed Maxick’s audit of the 2017-18 fiscal year.
Approval of the Proposed FY20 Community Library Budget (Harrison)
Each year, the City Office of Management and Budget establishes a Base Level Allocation (BLA) amount to be met with each department’s budget proposal. This year, a reduction of $93,500 was requested for Community Branch Libraries. To meet this request, we propose the following.

As part of the planned collection management process begun under the RPL collections manager, consolidation of several purchasing and collection management activities will occur from the RPL, resulting in the sharing of a full-time branch administration librarian position (50%) with Central (-$45,900). Other operating savings were realized from reduced utilities costs (-$11,000), part-time page hour reductions and other minor savings. In addition to operating reductions, capital cost reductions of $20,000 are recommended from branch facilities maintenance, leaving a $30,000 balance recommended for FY20. Lastly, a new, joint Friends and Foundation and RPL annual fundraising activity separate from the annual campaign will result in new revenue ($10,000). These items, net of several non-salary cost increases (snow plow services), allow the RPL to meet its reductions with a net 0.5 FTE decrease, and no changes in branch operations.

The RPL will advocate for the continuation of a temporary full-time librarian position, funded from prior NYS Bullet Aid appropriations, to be incorporated as permanent full time for the Maplewood Community Library. This will be submitted as part of the Library’s update to the City on the impact of FY19’s increased investment in full-time librarian staffing at several branch locations. The proposed budget was reviewed by the RPL Board Finance Committee on February 14.

Board Action Requested: Approval of the proposed 2019-20 Community Library Budget.

Professional Services Agreement, Early Literacy Training (Uttaro)
As part of a family literacy grant, training has been identified for RPL and MCLS children’s services staff for the use of music to support social and emotional development during early literacy programs, as well as ways to market to families and community organizations.

The MCLS Children Services Consultant has identified Christopher Holt to provide program training, based on his previous training and programming experience in the early childhood community and the recommended training focus area (music engagement).

Mr. Holt will be paid a sum of $2,000, inclusive of travel, supplies and materials to be retained for use by the MCLS. The training will occur in April 2019 and is funded by family literacy grants received by MCLS and incorporated (transferred) to the FY19 RPL Operating budget.

Board Action Requested: Approve a professional services agreement with Christopher Holt, for the services described, for an amount not to exceed $2,000.

Report Items
RPL & MCLS Director Patricia Uttaro reporting

Recommended Reading/Viewing
- Eric Klinenberg talks social infrastructure at Google - https://youtu.be/HJIYhSA84Sc
Continuity of Operations Plan
The City of Rochester has begun work on updating the Continuity of Operations Plan, which creates a set of protocols for keeping City services open during a natural disaster or other incident that could cause widespread closures and issues. Ana Suro is representing the RPL on the committee developing this plan. This month, we submitted the library’s first response to the information collection for this plan. We identified lines of succession and authority, and primary and secondary operations locations. We also identified areas of the plan on which we need to work. We identified the main functions of the library during a disaster as being a clearinghouse for information; access to electricity, computers, internet, heat/cooling; meeting space and shelter. More information will be shared as the plan is developed.

NYS Trustee Training Update
MCLS Assistant Director Snow participated in a conference call with the NYS Trustee Education Regulation Committee. A group of system directors is working with the Division of Library Development to draft legislation requiring a certain number of hours of training for library trustees. The idea for mandated training came out of the discussion for the new minimum standards for libraries. A statewide survey of trustees revealed that many trustees had questions about the method of delivering the training, and some trustees were not aware that training was available to them already or have not participated in the training provided by the library system in their area. The committee agreed that even though some trustees see the training as unnecessary, we will continue to recommend trustee education as an essential part to the sustainability of libraries given that the majority was in favor of it as long as the delivery methods were clarified. In response to the feedback received through the survey, the committee agreed unanimously to reduce the number of hours of training requirement from three hours to two hours per year.

MCLS Office
Assistant Director Sally Snow reporting

- The MCLS office is currently assembling data from all the member libraries to build the 2019 budget kit. This kit allow member libraries to see and compare spending on materials and staffing for libraries of similar size so they can make a case for budget requests to their boards and towns.
- The annual advocacy season has begun. Snow participated in a visit with new Assembly Member Marjorie Byrnes at the Pittsford Community Library, and gave her an overview of MCLS, how the library system works, and what we have done with increases in state aid. Byrnes is very interested in infrastructure projects and the idea of expanding broadband internet access appealed to her. Snow also attended an office visit with Assembly Member Mark Johns, who was surprised that the census was going to be conducted on line. That was a great opening for us to discuss how libraries are often left to fill in gaps when the Federal government decides to change or discontinue services. Tax forms were cited as a similar “unfunded service” libraries have provided for years. We have booked a 56-passenger bus for travel to Library Advocacy Day in Albany on February 27. The bus filled to capacity well before the final registration date of February 15, and we are currently keeping a waiting list.
- Sam Lovejoy has joined the MCLS Office to coordinate special event rentals for Hacker Hall. Sam comes to us with a background in banking, marketing and event planning. He has been gathering research on events policies and contracts for libraries and is off to a good start. Already we have had several organizations tour the space, including the Rochester Business Journal’s event planners. Causewave has booked an event and we already have a wedding booked for August 2019.
- The annual MCLS Directors Retreat was held on January 24, at The Strathallan - a DoubleTree by Hilton. The Directors Council reviewed the consultant’s report and had discussions about several outstanding
issues. The council broke up into small groups to work on new ideas for the governance of the DC and for the duties of the MCLS Assistant Director. The work on the governance structure will continue in subsequent meetings.

- The RPL Management Team met with representatives from 911 to learn about the city’s new Hyper-Reach system. It will send calls, emails, and texts with urgent messages to employees. This will be a huge time saver for emergency closings and will replace the current phone tree system. The City’s Department of Human Resources is currently working to make sure all employee contact information is updated in the system before it is put into use.
- Snow, Director Patty Uttaro, and Shipping Supervisor Frank Russo went to the Pioneer Library System monthly training meeting to discuss bed bugs. Recently a couple of their libraries discovered issues with the pests and turned to MCLS for advice on dealing with them. We talked about identifying and controlling bugs as well as communicating to the public when there were questions or media attention.
- Kristin Grant from the Rochester Institute of Technology’s “Reporter” magazine interviewed Snow about the Central Library and what it might have to offer for RIT students.

MCLS System Services Metrics
- E-book & Audiobook Checkouts – 57,939
- E-Magazine Checkouts – 3,279
- Mobile Computer Lab Use – 9
- Big Games Use – 2
- Totes Delivered – 6,743 (5.5% increase from 2018)
- Interlibrary Loan:
  - Lending: Requests Received – 809; Requests Filled – 455
  - Borrowing: Requests Received – 66; Requests Filled – 55
- Central Meeting Room Rentals – 126
- New Titles added to CARL – 2932
- No hits emails received – 2606
- Edits to title records – 163
- Deletes from database – 3456

Social Media
- Constant Contact Newsletter:
  - Subscribers who opened newsletter – 1,028
  - Click through – 99
  - New subscribers – 27
MCLS Director’s Report – February 2019 (Continued)

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**Outreach Services, Melanie Lewis reporting**

**General Services and Programs**
- Outreach Station Team selected, pulled, charged and packed materials for 15 library stations. Fulfilled special requests for 6 stations.
- Outreach Librarians selected and delivered titles and digital downloads for 20 homebound patrons, mailed digital cassettes with titles from the NYS Talking Book and Braille Library to one patron, added one in-home patron.
- Outreach Librarian submitted one NYS Talking Book and Braille application on behalf of a patron.
- Outreach Librarian mailed reference packets to 3 patrons, made one tech support visit.

**Correction Support**
Outreach Librarians conducted 2 RPL/JIC information sessions at the Monroe County Correctional Facility (male and female), provided titles for the library cart and the next women’s book discussion.

We received the following feedback from the Educational Coordinator:

“Hi Melanie and Amy,
I wanted to share this with you both.

Our student intern, CC, learned so much about the services of the Library. She came back to my office and shared with me all the programs, services. She had no idea that the library provided these programs. Part of her Social Work class is to do a presentation to the other Social Work students and she decided to do the Library Services. It will be useful information for the students. I gave her the Library website with the list of Services so she can print those to give to her classmates.

Thank you for the books in Spanish and the Hola magazine is a great addition to the magazines.

Have a good weekend.

Twig”

**Outreach**
- **Pathstone Presentation** Amy Discenza spoke to a group at Pathstone’s Employment Focused Services Program about various library services from the educational (TASC, computer classes, JIC, Small Business
Resource Center, Patent and Trademark) to the entertaining (GoChip Beam, digital library services, ukulele, VIP & Empire passes). Highlighted human services programs such as LROC, Nurse Barb and the various mobile medical units. The Employment Focused Services Program serves individuals (18+) on probation and who are court-referred. All participants are unemployed and have been placed on probation within the last 6 months or have recently been released from the adult criminal justice system. This month’s participants were a lively bunch.

- **Pathstone Re-entry Resource Fair** Discenza tabled alongside a variety of community partners including the Rochester Educational Opportunity Center, Western New York Jobs, Remedy Staffing, Law NY, and Monroe Community College. She brought along a backpack-full of books from the JIC about career exploration and navigating the job market as a formerly incarcerated individual. The event was attended by graduates of the Pathstone Employment Focused Services Program, the general public, and fellow service providers.

**January Outreach Patron Profile: Dave D.**

Dave is a longtime library user and Outreach patron. He resides at a location where we facilitate a library station; he occasionally has true crime or horror checked out. We primarily visit with movies and bring 15-20 titles per month. He loves horror, anything dark, and comedies. He will read or watch anything about the Zodiac Killer. He was living on the west coast, playing his flute in a public park when the police arrested and questioned him as a suspect. He’s had a minor obsession with the case ever since.

Dave is a musician and artist. He states “Whether I was playing the blues on guitar or working on my sketch pad, I’ve always been a creative person”. Dave was known as the guitarist “Texas Son” and played for bands including Strider, Cold Steel, and Vegas which evolved into Rochester’s “Coupe deVilles.” His CD “Blues According to Texas Son” is available at the Central Library. He is pictured above at an art show in his residence where he displayed and sold pencil sketches, charcoal drawings, and paintings.
Central Library Updates
Assistant Directors Sally Snow & Tolley Reeves, EdD reporting

Arts and Literature, Nanci Rosenberg-Nugent reporting

Programs
- Librarian Nanci Nugent hosted another popular printmaking class. Students were introduced to the process of engraving, where they used an engraving needle to carve into plexiglass. Ink was then applied; damp paper laid on top and then passed through the press. Printmaking can be an expensive process and students were glad to be introduced to it in a simpler way. Many left feeling more confident to go into a real print studio to work. Students worked on a plate 6 inches by 6 inches; working with this size they can enter their work into RoCo’s (Rochester Contemporary Art Center) 6 x 6 Show.
- Rochester Writes has embarked on a brand new class: a monthly writing group that will meet for the entire year, designed to provide aspiring writers with the space and time to write, group support to help build confidence, and the expertise of a writing teacher to help writers move forward in their practice. Writing teacher extraordinaire, Lisa Kleman, is leading this waiting room only group on their year-long writing journey.
- Paper Cutting is a popular class with our patrons and for this class the students created a Valentine Scherenschnitte Plaque. Scherenschnitte (pronounced share-in-schnit-a) is the German word that means “scissor cuts” and is the art of paper cutting design. Artist Linda Bowers instructed students how to make these scissor cuts with an Exacto knife. Each student’s creation was unique.

Collections
- Andy Coyle did an interview with David Kramer from the magazine, Talker of the Town. Kramer interviewed Coyle about the Arts and Literature periodical collection. Kramer was interested in what sorts of titles are in the collection and the users of the collection. Other questions Coyle answered were what are the most popular titles and what are some unique items. One of the most important questions asked was, “as more magazines are going digital, where do you see this print collection in the future?” Coyle explained, “Digital copyright law is fluid and will continue to change. Technology will continue to shape this law which governs fair use, trade and communication.” He also provided a description of our Overdrive collection and how Overdrive is providing access to many periodicals that have gone digital.
- Nanci Nugent met with Amy Vena, the archivist for Bausch + Lomb and also their fine art collection manager. Vena is writing a 15 page article that will be in the upcoming issue of Art House Press, covering the State of the Arts in Rochester. Vena is very interested in the Central Library, their local art holdings, how the Arts Division interacts with local artists and particularly their Framed Print collection. Nugent provided a tour for Vena and also described the programs that take place here with local artists, Artist at Work, our gallery area and the Art Cart. Also pointed out were some local pieces we own, the hanging glass piece by Nancy Gong and the two large paintings by Batiste Madalena.
- 805, a library-based literary journal in Bradenton, Florida, asked Rundelania - the Arts and Literature Division's digital journal - to contribute selections to its annual anthology. The anthology will include selected works by authors from different library-based literary journals in the United States. The anthology will be available online in April 2019 at http://www.805lit.org/
MCLS Director’s Report – February 2019 (Continued)

Business & Social Sciences, Darlene Richards reporting

Meetings
• Sarah Bishopp Vélez and John Diehl, SCORE Chairman, met with Rebecca Fuss from FFRPL, so that Rebecca could learn more about the relationship between SCORE and the library. John gave many great anecdotes on how SCORE and the library work together to help patrons interested in starting a business.
• Bishopp Vélez and several other CUE partners met to discuss building out the UniteUs database for purposes of tracking small business clients. The working meeting was led by project manager Lomax Campbell, Director of the Mayor’s Office of Community Wealth Building. Another meeting was tentatively scheduled for February for a demo of the software by a UniteUs representative.

Programs
• The Central Library of Rochester and Monroe County and the Business and Social Science Division are once again pleased to be able to partner with the New York State Department of Taxation and Finance FSA Tax Assistance Program. This is our fifth year working with the New York State Department of Taxation and Finance FSA Tax Assistance Program; they are available every Wednesday, 10:00 – 6:00 through April 10.
• The Business and Social Sciences Division worked with Steve Nash to host 20 middle school students from Honeoye Falls. Renee Kendrot pulled books on five different topics they were researching: Oklahoma City Bombing, Rochester Orphanage Fire, The Ku Klux Klan, The Peace Corps and Lehigh Valley Railroad. Quote from Steve Nash: “Thank you and your staff for all the help you gave to the HFL Middle School students. The book cart you set up allowed the students to concentrate a greater portion of their time on reading and taking notes rather than hunting for resources.”

Small Business Consulting
• January continued to be a very busy month for small business research questions. Some of the business ideas that Bishopp Vélez helped provide industry research for included dance studios, b-corporations, moving companies, concierge services, construction, ethnic stores, game stores, child care centers, vegan markets, plastics manufacturing, and landscaping.
• Many first-time referrals were made to our wonderful partners at SCORE as well!

Anecdotes
Bishopp Vélez and long-time substitute Carolyn Block were able to help a patron referred to the library by Rochester Works. This patron was not having much luck on researching industry trends for remote work, or telecommuting. Block used her super Google skills to pull up several good articles on the growing job trend, and Bishopp Vélez turned to the Business Division’s ProQuest database, also locating several news articles, which led to a global study/survey on how more companies are moving towards hiring remote workers. This fulfilled the patron’s request for statistics. Received this note from Rochester Works:

   Hi Sarah,
   My name is Barbara Wilcox, and I am a Career Advisor at RochesterWorks! A big thank you to you. Sending thanks regarding a mutual customer with whom you and I work. You recently assisted him at the Job Information Center. You helped this customer research remote work, which he advised was immensely helpful and encouraging. Thank you for your time and research skills in thoroughly helping out. We refer to JIC frequently and are so happy to know (and of course knew it would be) quite beneficial. Please feel free to forward this to your supervisor or manager. Positive feedback should be spread and heard!

Children’s Services Consultant, Tonia Burton reporting

Raising a Reader
• LaToya Rowe began working with us on January 14. Rowe has over ten years of experience working in childcare centers and is currently pursuing a doctorate degree in Public Health. Burton held a training and
MCLS Director’s Report – February 2019 (Continued)

- introduction for Rowe, Kendra Smallwood, Patricia Connor, Laura Hurwitz (Monroe BOCES1), and Cynthia Rochet (Department of Recreation and Youth Services).
- She provided a training session and will be working with Rochet to implement the program on a trial basis at three Recreation Centers: Adams, Gantt, and Ryan.
- She held an orientation session for both Rowe and Smallwood on Central Library policies and procedures, Raising a Reader procedures, and toured each Raising a Reader site with each of them.
- She set up visits with other libraries so they can observe other children’s librarians performing storytimes from different age groups. In February they will be visiting the following member libraries: Fairport, Greece, and Irondequoit.
- She will also provide the both of them with the Supercharged Storytime training offered through New York State Library Development beginning February 28, 2019.

AmeriCorps
The Central Children’s Center will host one full time AmeriCorps member, Kendra Smallwood, for the next year. Smallwood will assist with early childhood literacy and Raising a Reader. Smallwood is a frequent Central Library patron and her young children were a part of the first cohort of Raising a Reader families during their time with Action for a Better Community Head Start Home Visiting program.

Display
- Our fish have arrived! After some acclimation issues, we now have many young fish swimming in our new tank to greet families as they enter the Children’s Center. The tank and fish are a memorial to Orrin Shapiro by his parents for the role the Central Library played in their son’s love of reading.
- On display in our “Room under the Stairs,” is a classroom quilt constructed by former Charlotte High School teacher, Anita Argust Lyle. The quilt focuses on geometry in our world. The City of Rochester’s logo is featured prominently among squares that highlight cultural geometric patterns from across the globe. The quilt was procured by Rebecca Fuss, Friends and Foundation. Fuss invited the family of Lyle to visit and see the display.
- As the Play Walk (also known as the Corridor of Play) planning continues, the Children’s Center is soliciting ideas and comments from families on what they would like to see built for this project. A large display at the entrance to the Children’s Center shows the route of the Play Walk and encourages families to contribute to this community project as well as providing library materials that contain ideas on play for families to browse and borrow.

Outreach and Community Contacts
- Laura Hurwitz, Early Childhood Specialist for the Regional Early Childhood Direction Center for Monroe 1 BOCES is interested in working with member libraries to market our spaces and create a list of Early Intervention Friendly Spaces. She also shared some free training in early childhood that MCLS staff can participate in. Hurwitz attended training with her new staff to better understand the Raising a Reader program. She will connect once she knows more about her offices funding and direction.
- Christopher Muir, Associate Professor, Department of Mechanical Engineering at the University of Rochester contacted Burton to see if there were any projects that the Children’s Center could offer as a Senior Design Project. She requested an interactive display that would go under the stairs, in the enclosed space in the Children’s Center. Currently, staff creates design for the space but with fewer staff and more programming and outreach this has been something identified as an optional task, it is not a core service. Patrons do enjoy the displays and a few years ago the patrons really enjoyed an interactive train that was
loaned to us. Burton shared this with Muir and he presented the task to his students who then voted on different projects. Five students chose the Central Library project. The group has weekly mentoring meetings to update Burton on their progress and ask questions.

- Rochester Academy Charter School teacher Clianda Yarde has been coming to the Children’s Center for over 2 years now gathering materials for her 6th Grade project-based learning units. Yarde’s materials requests are unique in that they require not only a wide range of media and varying levels of literacy ability but are topics that are obscure and atypical of standard curriculum, including the Namibian Genocide and the Natchez Concentration Camp, both which required significant research for our librarians and utilizing materials from as far back as 1928. To date, Yarde has borrowed over 1,200 items from Central for her classroom. We look forward to continuing this community relationship with our local schools.

- Jennifer Byrnes connected the Children’s Center to the Pediatric Links with the Community program (PLC). This program allows pediatric residents to interact with community-based organizations and learn about valuable resources. Burton met with two residents in January and scheduled three additional visits for February. The residents learned about the Early Childhood Cards, no fees for children’s materials, programming around the county, the types of services Central offers to families in need, Raising a Reader, and Toy Library.

**Circulation/Information, Chad Cunningham reporting**

- 273 New borrowers
- 6 Access cards
- 98 Notarial Acts

**Anecdotes**

During the subzero temperatures, Brian Dinitto and Jonathan Hammond assisted a patron in finding shelter for the evening. The patron was resistant to assistance at first, but Dinitto called and obtained the patron space at a local shelter. Even after obtaining him a bed, the patron was resistant. Both Dinitto and Hammond offered him other options and ideas. Dinitto offered to drive the patron to the shelter and Hammond offered to walk the patron to the shelter, but the patron left on his own. (The patron has since been seen at Central in good health.)

**Local History, Christine Ridarsky reporting**

**Programs**

The Local History & Genealogy and Arts & Literature departments were notified this month that our application to host a Humanities New York reading & discussion group was approved. We will offer “Your Silence Will Not Protect You! – The Writing of Audre Lorde” over four monthly sessions from March through June as part of programming associated with the Stonewall: 50 Years Out exhibit. Monroe Community College Assistant Professor Tokeya Graham will facilitate.

**Community Outreach/Meetings**

- Our attempt to start a National History Day (NHD) program with the Rochester City School District (RCSD) has revealed a number of obstacles to getting the necessary level of commitment from teachers and students. Despite early interest in the program, none of the schools we were working with ended up
creating a project for this year’s competition. Our NHD team (Finn, Ridarsky, RCSD Social Studies Director Steve LaMorte, and Elizabeth Call from the University of Rochester River Campus Libraries) will restructure the program in order to elicit greater teacher and student involvement next year.

- Ridarsky continued to engage in community conversations about the fate of the Rochester Historical Society, which announced in December that it was ceasing regular operation due to fiscal crisis. These included a conference call with representatives from the Museum Association of New York, the Geneseo Country Village & Museum, and the Rochester Museum & Science Center and another with RHS President Carolyn Vacca, State Historian Devin Lander, and Chief Curator of the New York State Museum Jennifer Lemak. Ridarsky was quoted in an article on the topic in the January 10 edition of the Rochester Beacon: https://rochesterbeacon.com/2019/01/10/rochesters-imperiled-heritage/. A follow up article provides additional context: https://rochesterbeacon.com/2019/01/23/a-plight-years-in-the-making/.

- At the behest of City Department of Environmental Services Commissioner Norman Jones, Ridarsky joined the team planning a Civil Rights Park in the Baden Street area. Ridarsky met once with the history subgroup tasked with identifying historical themes and developing an interpretive narrative for the site. She will be helping to plan and facilitate a visioning session with historians and local stakeholders in March or early April.

- Finn attended “Stay in Your Own Back Yard: A Long Table Conversation and Installation,” hosted by Gallery Seventy Four. Finn partnered with founder and curator Rachel DeGuzman on this event, which explored the repercussions of redlining, neighborhood segregation, housing discrimination, and gentrification. RPL resources were represented in the form of sound clips from the Phillis Wheatley Public Library Oral History Collection, photographs of historically black neighborhoods, and plat maps indicating the Rochester locations that were listed in The Negro Motorist Green Book from 1938 through the 1960s.

Archives & Special Collections

- Four new special collections were received in January, along with an accrual to an existing collection. These included a large donation of maps and three additions to the LGBTQ+ collections: the Ralph Carter papers, the Susan David papers, and the Tom Privitere ephemera collection. We also received an accrual to the Joan Giuffre papers. All have been accessioned and described.

- Fess also accessioned and began to describe the large donation of Rochester railroads and vehicle manufacturing material donated by John Stewart in the fall.

- Volunteer Kaye Knoll continuing description of the Brandon family papers; intern Kayla Jackson continued describing the O’Connor family papers.

Digital Projects

- Several new items were added to our digital collections, including the frequently used World War Service, Susan B. Anthony, and Subway scrapbooks. These are items that had been discovered during our inventory of DVDs from the library’s now-defunct inhouse digitizing program. They had been scanned years ago but never mounted online.

- The German-language newspapers that were digitized via a 2017-18 RRLC RBDB grant are still in the indexing queue at New York State Historical Newspapers; thus it is unclear when they will be made available on that site.

- In light of the disappointing news that the METRO (NYC) Library Council will no longer be able to fund the effort to mount material on the Digital Public Library of America (DPLA), and that moving forward we will no longer be able to edit or update any material that is currently on DPLA, we have decided to remove our two collections from the site. The two collections are: 1) photographs of the July 1964 Riots/Racial Uprising, owned by City’s Municipal Archives, and 2) Rochester City Directories, 1941-1946.

Rochester Voices

- We learned this month that the Erie Canalway Heritage Fund, in partnership with the Erie Canalway National Heritage Corridor Commission, has awarded the Rochester Public Library a $3,700 grant to develop educational materials for an Erie Canal teaching tool for the www.RochesterVoices.org website.
The library will use these funds to hire local educator(s) to develop curriculum-based resources (lesson plans, activities, and other learning tools) that incorporate primary source material from the collections of RPL and other local repositories. Finn will manage this grant-funded project, entitled “Erie Canal for the Classroom.” The date of completion for this project is January 30, 2020.

- “Erie Canal for the Classroom” will complement Intern (RIT) Mason Lezette’s project to develop a digital exhibit on the Erie Canal. When completed, the exhibit will also be mounted on Rochester Voices.
- Excerpts from the Phillis Wheatley Public Library Oral History Collection were featured at a community event exploring the ramifications of racial discrimination in housing and neighborhood segregation. At Patty Uttaro’s suggestion, Finn has begun exploring the possibility of hiring an audio preservationist to clean up the sound quality of these interviews, which were originally recorded in the late 1970s and early 1980s on cassette tapes.

Social Media
The Local History & Genealogy Division contributed content for 8 social media posts in January: 1 on Twitter, 4 on Facebook, 2 Facebook Events, and 1 blog entry on www.rochistory.wordpress.com. The reach of these posts was 1,749. This includes 1,107 on Facebook, 134 on Twitter, and 508 on our blog; 25 people engaged with Local History posts on Facebook, 10 on Twitter, and 3 on our blog. The blog entry, contributed by PT Library Assistant Emily Morry, was “Down on the Corner: Taverns and Transformations in the Bull's Head Neighborhood.”

Volunteer/Intern Hours
Volunteers from the Rochester Genealogical Society contributed 33 hours in January and assisted 11 patrons. We were also assisted by five volunteers (Kayla Jackson – 20 hours; Nancy Martin – 9.75 hours; Susan Potera – 2 hours; Ira Srole – 35 hours; Kevin Allen – 13 hours), three college interns (Mason Lezette, RIT – 44 hours; Josue Cuevas, University of Rochester – 20 hours; Karen “Kaye” Knoll, RIT – 10 hours), and one intern from Monroe BOCES (Ethan McBride – 18 hours). In all, volunteers and interns contributed 184.75 hours.

Anecdotes/Other
- From Michelle Finn: “While en route to refill my water bottle one afternoon, I encountered a sizable group milling around the Exhibits Hall outside of the Local History division. Its relatively high youth-to-adult ratio suggested a class field trip, yet there were no planned visits on our calendar for that day. Although our division tries to encourage teachers to schedule with us in advance, things do not always pan out this way, and we are occasionally called on the spot to host unexpected groups such as this one. Approaching an adult who seemed to be in charge, I offered my assistance. The teacher explained (with more than a hint of frustration in her tone) that she had tried to arrange a guided tour of the library for her students, who were part of a special education program at Dake Jr. High, but was told that no one was available on the day she wanted to visit. She and her colleagues had decided to make the trip anyway, figuring they would make the most out of a self-guided experience. I invited the group into our division and gave them an overview of the various resources and services we offer. We talked about primary vs. secondary sources; the library’s location at the crossroads of the Genesee River and the original Erie Canal; the layout of the two buildings that make up Central Library’s campus; the original Secret Room that used to be right where they were sitting; and the new Secret Room, which they were eager to go find across the street. Pointing them in the direction of The Link and explaining (much to their excitement) that it would take them UNDERGROUND to the BLB across the street, I sent them on their way. Both teachers and students expressed their thanks and on the whole, the group seemed a lot happier as we said goodbye than they had upon their arrival.”
- From Barb Koehler: “I responded to three in-depth research email inquiries either received directly or forwarded from staff. Two came from the Genesee Country Village & Museum staff as part of their new strategic plan to incorporate more diverse stories into their programming. I was able to assist an historical interpreter for the Livingston, Backus (Fitzhugh) House tour in locating further validation about slaves brought with these families from Maryland to Groveland & Rochester NY. Part of this process introduced
her to various Rochester History articles. Her response: ‘Thank you again for spending the time working on this. Sometimes it just takes another pair of eyes and another find to put you on the right path.’ The other request from GCVM included advice on quantifying ethnicities located in the Wheatland area in the 19th Century. By conducting a narrowed search of the federal census, I was able to provide a breakdown by country of birth and provided the results she was looking for as well as tips to use going forward to conduct her own research. After sending preliminary results, this response was received: ‘That does help significantly, Barb! Thank you!’

Reynolds Media Center, Joseph Born reporting

Reference
During the month of January, RMC handled 1,719 reference questions and 421 non-reference transactions for a total of 2140.

Circulation
In January, RMC circulated 12,581 items or 55% of the Central Library’s total circulation of 22,929 (before renewals from Catalog Plus, Classic Catalog and Telephone are added).

Hoopla
Hoopla circulations for January totaled 1298: (312 Movies/TV. 530 Audiobooks. 111 Music. 237 eBooks. 108 Comics.) 347 patrons used the service during January with 66 new users registering and 86 patrons using all seven circs (25%).

Door Count
In January, RMC’s door count averaged 458/day during the week. Monday and Wednesday nights from 6-8:30 averaged 43 people. The door count on Fridays between 5pm and 6pm averaged 39.

Science & History Division, Jennifer Byrnes and Alla Levi reporting

Programs
“Aging and Engaging: Social Connections and Healthy Aging.” This program offered tips for staying connected throughout our lives and why social connections are important at all ages over time, community resources to overcome barriers, and tools to stay connected. The presenters were Dr. Kim Van Orden, a Clinical Psychologist and Associate Professor in the Department of Psychiatry at the U of R School of Medicine and Dentistry and April Buttaccio, a Clinical Research Associate.

Partner Organization Statistics
LROC – 66
Volunteer Legal Services Project – 21
Nurse Barb - 26
STI Testing – 5
Financial Counseling - 0
360 Collaborative Network Referrals (formerly Greater Rochester Coordinated Network) – 7

Training
Jennifer Byrnes attended Citizen’s University Civic Seminary program in Seattle. The Seminary prepares everyday citizens to lead their communities toward a renewed sense of shared civic power and moral purpose.
MCLS Director’s Report – February 2019 (Continued)

Outreach
• Kate Meddaugh held office hours as part of the RIT Venture Creations’ Ask the Experts program.
• Steve Nash was contacted by a couple whose fathers both served in the Vietnam War. Steve gave a tour of the Vietnam Learning Center and discussed the purpose and establishment of the VLC. The couple plan to bring in personal items from their fathers Vietnam service to be added to the collection.

Consulting
• The Patent & Trademark Center assisted 7 people in person, 3 by email, 1 by mail, and 6 by phone. Two patrons used the Patent Virtual Assistance Center service. There were 26 webpage views. There were seven requests for 3D printing.
• Jennifer Byrnes consulted with the US Holocaust Memorial Museum in Washington, DC. The museum will be partnering with the American Library Association to create a traveling exhibit. Jennifer provided information about hosting an exhibit.

Anecdotes
• A gentleman who is in the division every day reported that he “finally got an apartment through the LROC people. “It works if you stick with it.”
• A patron who 3D printed a phone holder loved it so much he had two more made for his daughters!
• A regular patron hands out “Have a Nice Day” business cards to librarians from whom he has received good customer service. Lily Anthony now has four cards; she is in the lead for the division.
• At the Civic Seminary Jennifer Byrnes had to present a 5 minute speech in front of a former speechwriter for President Clinton. It was nerve wracking, to say the least. Her topic was “Embracing Your Inner Rebel.”
• Alla Levi writes: Interesting conversations took place while building creations with LEGO. We discussed what the Library has to offer, life lessons learned, past experiences, future employment interests of the participants, etc. LEGO are an excellent tool for creating and connecting patrons and Library personnel with each other, opening avenues of communication while working with your hands. There are always interesting topics covered while immersed in building. Alla has noticed how patrons help each other create and visualize possibilities. For example if a program participant is searching for a set of wheels to include on his creation, the whole group helps him search and contributes to his success. It builds a sense of collaboration and interest in helping others. This creative LEGO adventure takes on a collaborative vibe and people make new friends and want to help each other.

Teen Central, Dennis Williams reporting

Programs
• As part of our ongoing Saturday Classes, we have been getting all ages into the studio. Most of the adults prefer not to use the lab, but instead take our classes, then come back one-on-one to seek professional guidance. Our Digital Media Associate Jeffery Bostic used his skills and talents to help one of our patrons, Joe Bedard, create a video to a song he’s been working on for several years now. Also, Bostic assisted Bedard with editing video, digital literacy and creating a YouTube Channel.
  https://youtu.be/e2c6rwZDoTc
  Enjoy. Oh, and Joe says like and share the video.
• There are many long-term teens that use Teen Central to create content. One teen, Justin, has completed over 80 vlogs with the assistance of the imagineYOU staff. These kids learn everything from editing and uploading video, to graphic design thanks to the availability of the lab.
Antoine McDonald, Teen Librarian, has been running at least one program a week. He created two Health and Fitness programs and a fruit smoothie program. Dennis Williams, Shawn Dunwoody, and a landscape architect began the 8-week program Play Walk in the teen area on January 30. It runs every Wednesday from 4 pm to 5 pm. We’re engaging teens to think authentically about the sidewalk on Court Street from the library to the Strong Museum. During our discussions we provide food and give them tidbits about professional development. You should watch this and share. [https://youtu.be/X6hsOpUKECE](https://youtu.be/X6hsOpUKECE)

**imagineYOU Media Lab, Jeff Bostic reporting**

**Programs**
- During the month of January imagineYOU had about 477 Visitors. The imagineYOU cameras and computers were used to make both dance videos and music videos.
- The glass room continues to be used by teens who love to dance and sing. Teens also practiced the piano. Teens used speakers to play music through their phones or from one of the imagineYOU’s laptops. Our dance volunteer completed a video utilizing imagineYOU’s equipment and software that has gotten some recognition.
- The studio has added a video surveillance camera. Joshua Pettinger, imagineYOU mentor started his monthly studio certification classes this month. The studio will be locked to non-certified teens starting February 9. Five people were certified in the first class.

**Community Meetings/Outreach**
Action for a Better Community’s afterschool program utilized imagineYOU’s computers to complete a logo.

**Upcoming Events**
ImagineYOU received funding for two high performance gaming computers. This will allow for e-sports and streaming in the library. A Fortnite contest will be launched when the computers arrive.

**Branch Library Updates**

Assistant Director Tolley Reeves, EdD reporting

**Branch Administration, Pat Connor reporting**

**Programs**
Notary Public services have been set up at both the Lincoln and Maplewood branches. Many of the patrons at those libraries visited Lyell for Notary services and since there is no longer a Notary at Lyell due to the branch manager switch, a weekly time slot has been scheduled in an effort to meet patrons’ needs.
Community Outreach/Meetings

- A great portion of my time this month has been spent becoming acclimated to my new position and in assisting Shamika Fusco (Lyell Branch Supervisor) with becoming familiar with the Lyell Branch staff and physical facility along with her job responsibilities. I met with Fusco a total of 27 hours in-person during the month as well as email, phone call and text message exchanges. (Priority #3-Stewardship and Curation).
- In order to become familiar with all of the branches, I set up individual site visits with the branch supervisors. During these visits I discovered what I might need to know should I be sent out to fill in for a librarian and also questioned the supervisors about neighborhood meetings and outreach. I completed seven visits in January 2019, with three additional visits scheduled in February. I subbed one afternoon at Maplewood Community Library when two staff librarians were out ill.
- Cynthia Dana and I met with Danielle D’Onofrio. She is the education and outreach specialist in Monroe County for RESTORE Sexual Assault Services. The Central Library and the Branches will be participating in a program during the month of April which has been designated as Sexual Assault Awareness Month. Boxes will be placed by D’Onofrio in each of the libraries in mid-March and anonymous messages of hope will be collected. RESTORE will then collect the boxes and messages and make individual displays for each library. (Priority #1-Education and Engagement) The project has been carried out on college campuses in the past and it is now being extended to libraries.
- After speaking with Paul Tantillo (Charlotte Branch Supervisor) and being connected to someone from the Lakeside Winter Celebration, DiMatteo and I have been making plans to staff a table at the Port of Rochester on February 9, along with Whittemore from the Charlotte Branch. Flyers for distribution were requested from the Graphics Department.
- I investigated times and dates of Neighborhood Association meetings and will be attending some of those meetings beginning in February. An email exchange of information about a neighborhood was set-up between Brian Kane, Digital Literacy Coordinator and Nancy Johns-Price. Digital Literacy will be holding a Job Preparation program the day before a job fair at the Sully Branch to help candidates prepare resumes and applications. Contacts were made with School Librarians’ Council of the Rochester City School District and representatives from the Rochester International Children’s Film Festival; I will be meeting with both of these groups in February. (Priority #2—Sustainability and Resources)

Safe To Be Smart Program, Derrick Coley reporting

The Arnett site

- Shetora Banks collaborated with the Teen Empowerment Skate Party at Wilson Academy. She chaperoned teens to the event that had youth rap performances and poetry expressing the desire for a non-violent community in Rochester.
- Banks conducted a STEM experiment to make organic plastic from milk. The organic plastic is dried and painted to make unique pieces of artwork.
- Banks continues to assist teens with job searches and job readiness skill training.
- She provides homework help when needed to youth.
- She has also conducted a restorative justice intervention with teenage girls that had a fight at the Arnett Public Library. Banks has had face-to-face and phone contact with the teens and their parents to bring a lasting peaceful resolution.

The Phillis Wheatley site

- Lynnicsha Bostick-Beckford celebrated Dr. Martin Luther King Jr’s birthday with the youth by showing the movies, “Selma and When the Glory Comes.”
- Bostick-Beckford collaborated with FiberArt for youth to make personalized digital quilt swatches.
- In addition, she facilitated a candle wax craft workshop for the youth. The youth decorated plain candles into works of art.
The Maplewood site
- Mark Dixon provided board and card games for teens afterschool to unwind from the school day.
- He assisted youth with job searches and job readiness skills.
- Dixon continues to conduct STEM activities using the Nintendo LABO equipment and online activities.
- Also, he continues to assist youth with homework using library resources. Dixon stated, “One of the most rewarding things about this job is teaching young people life skills.”

The Lincoln site
- Vera Haygood collaborated with YA/librarian Jacob Bigelow for a Global Warming activity. The students created a Global Warming bulletin board in the teen space with science information about the environment and ecology.
- Haygood provided board and card gaming choices for teens. She stated that many teens chose to play UNO because more players can join.
- She continues to provide homework assistance to teens and job readiness training when needed.

The Sully site
George Carter facilitated a group activity for teens to commemorate Dr. Martin Luther King, Jr’s birthday. The teens played a bingo type of game with 100 facts about the civil rights leader using paper and online app. Carter said, “The teens learned that Dr. Martin Luther King Jr. was more than just a day off from school.” Carter also showed the DVD movie Selma to the teens. Afterward, he had a group discussion about segregation and racism about then and now. Many of the teens responded that some changes did happen like the right to vote, get jobs and get an education at white schools. However, many youths said the Rochester schools and neighborhoods are segregated all over again.

Teen Central site
- This month there were many close call situations with the teens from various neighborhoods across the city in TeenCentral. Lydia Williams-Hylton and John Hylton utilized their gang intervention and social emotional skills to diffuse many negative situations into positive outcomes. They have been hypervigilant in gaining information about fights and other disruptive activities using social media and word of mouth.
- Hylton has been keeping a monthly truancy log on teens coming to the Central library during school hours. He has been working with the Security Department at the Central Library to stop the flow of truant teens, however the traffic has picked up as many students that are failing have already given up and won’t attend school regularly. Hylton talks and tries to assist these teens before just kicking them out by guiding them to resources like ABC, Job Corps, REOC, and Center for Youth for help.
- Williams-Hylton has helped several teens with obtaining employment and coping skills to keep their jobs when problems arise in life.
- Hylton has been helping male teens with personal hygiene by talking and providing the youth with hygiene kits.
- He also facilitated a ping-pong tournament with prizes.
**MCLS Director’s Report – February 2019 (Continued)**

**Arnett Branch, Bruce Tehan reporting**

**Programs**

- Arnett’s children’s programs arranged by me and Literacy Aide, Prudence Anderson-Leusch, were successful. These programs included spelling bee practices, story-times, arts and crafts sessions, LEGO Club, Tail Waggin Tutors, Homework Help, a Langston Hughes themed music, dance and drama performance, and MLK Choir practice. Volunteers from the 19th Ward Community Association, Arnett Friends, Urban Performing Arts Center, Therapy Dogs International, and University of Rochester Sigma Phi Epsilon fraternity helped make these programs a success. *(Priority #3 Stewardship and Curation, provide access to an evolving variety of collections, programs and services based on community needs)*

- Arnett’s newest librarian, Ginger Brewer-Bennett, facilitated some very popular adult and family programs during January. Brewer-Bennett is offering a computer tutor program to patrons who have limited skills in the areas of basic computer functioning (email, MSW, Excel, saving files, creating and uploading documents, etc.). Her first class was held on January 28. One of the patrons who attended the class had no computer skills. After learning the parts of the computer as well as learning some of the features offered in Word documents, he told Brewer-Bennett, “You are amazing.” He also pulled me aside and praised Brewer-Bennett’s work and mentioned that he will be signing up in advance for all of the classes offered at the library.

- On January 12, under Brewer-Bennett’s leadership, the Arnett Library and its Friends group hosted a concert by Eastman Pathways in the fiction book area. The Eastman Pathways program introduces area students to the community by showcasing their talents through choral and instrumental performance. This program was a music lover’s dream and it was attended by patrons, staff, parents and community members. The students did an amazing job.

- Brewer-Bennett also arranged for ELITE Choice to visit the library on January 3, 17, and 30, to have an information table. This program provides the necessary supports to administer the CDPAP (Consumer Directed Personal Assistance Program). CDPAP is a Medicaid home care program that allows a self-directing senior or a designated representative to administer and assume responsibility for their care. The ELITE Choice representative stated, “I love coming to the Arnett Library. I meet a lot of interesting people.” She will be setting up future dates. *(Priority #2 Sustainability and Resources: Create and maintain essential library relationships)*

- Brewer-Bennett also helped arrange our annual MLK event, presented by the 19th Ward Community Association, on January 19. The Arnett Library community celebrated the life and legacy of Dr. Martin Luther King, Jr. The program included keynote speaker (County Legislator, Lashay Harris), spoken word, local students from The Boys and Girls Club and the 19th Ward Choir. The crowd cheered as Dr. King’s speeches were recited, the black national anthem and a discussion about how Dr. King continues to have an impact in our lives. There was also singing, dancing and acting. Rochester’s News 8 captured the event. *(Priority #1 Education and Engagement: Promote Learning and Provide educational experiences for our diverse populations)*


**Anecdotes/Other**

Cholewa is certainly a hit at her Raising a Reader visits. Cholewa reports, “The children at Southwest have incorporated me, “The Book Lady,” into their family.” They are always happy to see me and welcome me into
their classroom. The 4-year olds are eager to draw me in to their morning songs and routine. They do this cute little “friend” song that I just love to join when I arrive. The 3-year olds welcome me with hugs and questions about what books I have brought for that today. At the end of our time together, I encourage the students to give me input into what they would like me to bring the next time I come. They are very excited about letting me know what they would enjoy hearing during our sessions. It is clear that the kids love storytime and are getting more and more excited about books and reading, in general.”

Charlotte Branch, Paul Tantillo reporting

Programs

• Children’s librarian Kim Whittemore is seeing gradually increasing numbers of attendees at her weekly Tuesday morning story time. January’s story theme was “growing.” As one of the crafts, kids had their profiles traced onto a piece of brown craft paper. They then colored in a replica of themselves. The project was a big hit – the kids loved expressing their inner selves on paper. She is also developing a small but devoted following for her parachute plays. This activity uses a multi-colored parachute and some foam blocks to do some semi-improvised games. Carrying and bouncing the parachute provides a bit of movement and exercise, and the accompanying rhymes are great for reading-readiness.

• We were pleased to have Local Historian and Author Rose O’Keefe present our January local history program. Attendance was good, and O’Keefe gave a warm and accessible but deeply knowledgeable talk on some of the notables resting in Mt. Hope Cemetery. We’ve been a little top-heavy with travelogues in our local history offerings this year, so were happy to have a well-known historian offer a more academic program. (Priority #1 Education and Engagement: Provide access to an evolving variety of collections, programs and services based on community needs)

Anecdotes
In January, we changed our series DVD loan period from 1 week to 2 weeks. Both Irondequoit and Greece have 2-week loans for their series, and our patrons have come to expect it. Of course, our DVDs have always been renewable, and we’ve been granting 2-week loans for the series on request, but there seemed to be a psychological dynamic at play. People just wanted the official two-week loan, and frequently requested we make the change, so we decided that switching the series to 2 weeks would remove a perceived barrier to service. We’ve been considering making the switch for a few months, but I delayed; I was waiting for an opportune time as I feared it would be a big, messy and disruptive project. As it happened, once we decided to move ahead clerks Donna Owen and Yami Torres jumped in with both feet and got it done in 3 short days, changing media codes and adding additional labeling on hundreds of DVDs. It was very smooth and very quick. We’ve already heard some positive comments from patrons. (Priority #2 We are responsive to the evolving needs and interests of our patrons)

Frederick Douglass Community Library, Erin Clarke reporting

Programs

• On January 16, Catilyn Stahovic-Barnes tried her first evening story time. She has done several story times in the past, but they were always first thing in the morning. This time she tried something in the evening from 5-6pm. Stahovic-Barnes wasn’t expecting a ton of people because of the weather and early darkness of the day. She picked out books with a penguin’s theme. She also had a fun rhyme and coloring pages ready. When the time came, she didn’t get any walk-ins however ended up reading with a family that was already in the library for homework. She assisted with some homework and then proceed to tell stories. She also took an informal approach since it was just her and the family. Stahovic-Barnes started with “Cinderella Penguin” by Janet Perman. This book was a favorite and was a loan to me from Cholewa from the Arnett Public Library. It was also one she had never heard of before, it was a new book for all of us!
The kids like the familiar story of Cinderella but also LOVED the goofy pictures of penguins in gowns. According to the kids, the gowns were “ugly” and “not pretty enough.” The family only had time for one more book and we switched and let the child read to us. She read “Penguin Problems” by Jory John. The family enjoyed having the time to come in and read for fun in the evening after homework. She plans to do this again next month. Stahovic-Barnes loves penguins and think they are the perfect theme for any winter activity. She held a craft program and had the kids color, cut and paste.

- Sarah Ngo had several programs for the month of January and implied that January was very steady with participation. We have had a lot of fun reading about bears and hibernation and ocean animals. Ngo plays a game after each story time where she hides a felt snowball under some colorful mittens and the kids have to find where it is. They love it. Ngo, had lots of mancala challenges, guess-who games, and tangrams this month. With two snow days, the library had a few kids who needed to get out of the house so they came in and played all day. Miss Cara from WXXI and a group of students from Nazareth College came out to host our first WXXI day for the new year. For this month, we were engineers creating swords or wands out of paper and then acting out short skits. The kids had fun playing swords, of course. Lisa Hiley from Nazareth College had some of her Education students assisting kids with the activity or engaging them in conversations, homework help, and more. The students will be visiting every Science Friday to work with kids as part of their fieldwork. They will have a paper to write up afterwards and Hiley said she would anonymously share their experiences with me. (Priority #2 Sustainability and Resources: Create and maintain essential library relationships)

**Lincoln Branch, Sarah Lehman reporting**

**Programs**

- Katie Powell spent the month of January assisting us at the Lincoln Branch on a semi-regular basis to support the children’s position being vacant for a fifth month. Powell focused on weeding most of the non-fiction and series sections as well as replacing outdated materials in these areas. She also created a guide to media codes and CARL locations for all collections that will assist with consistency in processing moving forward as well as acting as an important reference for the new library assistant when they arrive. Powell offered a weekly story time to the public keeping with the STEM themed activities planned for the Toy Library throughout the month. These storytimes were attended by pre-kindergarten students from Peter Castle Family Resource Center. The story time series will continue into February.

- Teen Services librarian Jacob Bigelow & Safe to be Smart’s Vera Haygood had an important and productive discussion on Climate Change and our impact on it. Focus was not on it being an impossible problem but a challenge to be solved. Teens were informed that they have a voice and every right to write to or communicate with their Representatives in government and were provided with the information to do so. He also discussed ways that one can reduce one’s carbon footprint at home including unplugging electronics when not in use or fully charged and the three R’s.

- One of the coolest things about being a Teen Services Librarian and a total nerd is that the two go hand-in-hand. Being able to hold his own in Super Smash Bros. notwithstanding, Bigelow is pretty tech literate. During one of our game nights Bigelow was able to help one of our teens set up his new PS4 using the library’s Wi-Fi and some spare cables we keep in the storage room for just such emergencies. Not only is Bigelow helping Teens with their tech problems, he is proving
to them that we have quite a bit of common ground to stand upon with our love of technology and gaming. These interactions only serve to improve our patron-librarian relationships. Next month we’ll be having a full out focus on Rochester’s deep and diverse black history with the return of the Black Rochesterians Hall of Fame and a mapping of the Underground Railroad through the city.

Toy Library
January saw the launch of our preschool science programs offered twice a week at 11:30. We touched on three topics: Air, Color and Light, and Sound and Vibrations. We have done preschool science programs before, but this year we extended a special invitation to the Hillside UPK and EPK classes. We were hoping we could draw more interest from the Hillside staff to schedule weekly visits if they knew there was a special program. It was successful and both classes attended all three topics. We are extending the program into February and will do programs on Magnetism and the Five Senses. We received positive feedback by email from the Hillside teachers about the children’s learning and enjoyment. *(Priority #1 Education and Engagement: Provide access to an evolving variety of collections, programs and services based on community needs)*

Lyell Branch, Shamika Fusco reporting

**Programs**
- We kicked off our new program *Lyell Branch Food Truck & Food Pantry*. We have received donations from residents as well as from Kiwanis Club of Rochester Southwest. Patrons can receive anywhere from 3-5 items to take home and enjoy. We have also spoken with Cameron Ministries about future collaborations. They may be donating small toiletries to us that have their address on them so that patrons know that Cameron Street is a community resource for them to use.
- *Zeta Phi Beta Sorority Inc.* has a youth group that will use the community room every fourth Saturday of the month. The program focuses on literature, wellness, art, history, STEM, and current events. Their meetings are open for teens to attend.
- Produce Distribution took place on the first Saturday of the month. Volunteers were eager to help, and families were appreciative of the donation.
- Erik from Dream Bikes was able to help a few patrons this month. One of our patrons was very excited because she just got her bike recently and it’s her main source of transportation.

Anecdotes/Other
- I begin my appointment this month as Site Supervisor. As I have become acclimated to the library, I have made a tremendous effort to connect with the patrons, the surrounding community, as well as increase Lyell’s social media impact. Since my arrival, I have posted weekly and sometimes daily to social media to keep the Lyell Branch Followers connected. As a result, I’m happy to report that ratings and posts have increased. We have also welcomed Kifa Hendrix as our new cleaner. It has been great to have a consistent cleaner present in the building.
- The Lyell Branch patrons continued being recipients of knitted hats that were donated by Ann D., who is also a volunteer with the Produce Distribution program. In efforts to reduce clutter at the Lyell Branch I have created a giving table that allows patrons to donate and take little freebies such as bookmarks,
pencils, pens, and bags that are leftover from previous summer reading programs. Patrons have also donated Christmas cards, notebooks, calendars, and various stationary items.

- We were finally able to get our kitchen assembled this month.
- The Webber Grant allowed us to get new toys for our children’s space.

Maplewood Community Library, Johann Buran reporting

Programs

- With the new semester started, a small group of volunteers from St. John Fisher College will visit on Mondays and Wednesdays to help the children with their homework. This group is part of the First-Generation Scholarship Program which provides financial assistance to those who are excellent students, are highly motivated to succeed, and whose parents did not graduate from college.
- There has been a decline in attendance for the ESOL (English Speakers of Other Languages) classes. The weather and the lack of new refugee families coming to the United States means our attendance numbers have decreased.

Anecdotes/Other

- I spoke to a group of chosen students from St. John Fisher College about their service-learning projects at Maplewood. Maplewood has been part of the Seeds of Success project for several years. According to the syllabus:

  “Seeds of Success: A Reading and Resiliency Initiative is designed to support reading and build resiliency in young, underserved children (ages four through seven) residing in the City of Rochester, NY. During the course, St. John Fisher’s College service-learning and community service students will work with kindergarten to second grade children once a week, holding read-aloud sessions and running resiliency-building activities on topics like autonomy, persistence, and goal setting. Resiliency enhances a child’s ability to cope with adversity and life stressors, which then leads to positive relationships and academic success.”

One of the St. John Fisher students, Connor who was part of last semester’s Seeds of Success program, had an experience that his professor told me was life changing. Connor’s experience in getting to know Mohamed and learning his story made Connor rethink his life and goals. Mohamed is in second grade and one of ten whose family was originally from Somalia. Regardless, or maybe because, of his experiences Mohamed is a great kid and curious about the world.

- DiSalvo attended the Naturalization Ceremony for Chandra Acharya and Miraj Jihadi (her husband was also a former student). DiSalvo stopped at RRRS (Rochester Refugee Resettlement Services) to let the Nepali women she visits with there on Thursdays know that she was going to the ceremony and could not stay. It turned out that a young woman who was there to interpret was Chandra’s niece – she was able to go to the ceremony with DiSalvo. She was surprised also to see a third former student was also becoming a citizen. There were 50 people becoming citizens, 6% were DiSalvo’s students. Carolyn Argust and Khadin Lee from Lake Avenue Baptist Church were also there to celebrate with two refugees (one who was the third student of DiSalvo’s).

- Vaness Verde from SUNY Geneseo started as an UNAR (United Nations of Rochester) intern. She will work with DiSalvo on Mondays and Wednesdays – assisting with data entry and the citizenship classes.

- DiSalvo met with Stephanie Gerspacher, ONA (Office for New Americans) Immigrant Community Navigator—Finger Lakes Region; Action for a Better Community, Inc. Community Development Department. They discussed many opportunities that could benefit the refugee community – including introducing them to CELL-ED (a free “English on the go” program for cell phones), hosting a community potluck and community conversations. (Priority #2 Sustainability and Resources: Create and maintain essential library relationships).
DiSalvo, continues to teach classes at the Wachuku Foundation. The Wachuku Foundation is a not-for-profit organization to help people get out of poverty by providing English classes and job training to prepare for job placements.

Monroe Branch, Mary Clare Scheg reporting

Programs

- Children’s Librarian Margaret Paige visited the Pre-K class at School #23 on January 11. It was well-attended by 30 students and parents/caregivers. The theme was “Snow” and we read one fiction and one non-fiction book about snow and winter. Sneezy the Snowman is a funny tale about a snowman who keeps trying to get warm but then he melts. It’s been a favorite read-aloud to share with children and adults as they get to find out how Sneezy will melt himself next and even pretend they’re all Sneezy calling out, “Make me brand new!” The non-fiction book asked questions about how animals keep warm in the winter months. In past years for our winter theme we have focused on hibernation and we built a bear’s den under one of the tables. Preschool-aged children are naturally engaged in every topic, but biology and physics seem to be the most riveting for them and therefore hold their attention. They also love to move so we include a gross motor activity; this visit’s activity was throwing recycled paper at a picture of a snowman!
- One of our participants in the “1000 Books Before Kindergarten” program finished this month! Super reader Linden and his family members recorded each title of the 1000 books that they read and now have a keepsake to treasure for years to come. Read on and soar high, Linden! (Our “1000 Books B4K” bulletin board also received a makeover this month.)

Outreach & Community Involvement

- Paige sent an e-mail to Mr. González, Principal at Francis Parker School No. 23 promoting our Reading & Activity Challenge for Black Heritage Month which will run from February 1 – March 2. Shortly thereafter, Mr. González replied, “Thank you so much for this!” and copied in two other staff members. On January 17, Paige heard from Ms. McKinney, Parent Liaison at School No. 23, who said, “I am very much interested in having the school do this challenge.” Although in the original e-mail to Mr. González, Paige shared the information and requested that students come in to pick up the challenge forms, Ms. McKinney said that she would want to promote the activity and get the forms to teachers as soon as possible. Due to her enthusiasm and confidence that this would be a great fit for the school community, Paige attached the form for her to print and share. With this quantity of support received so far from one of our school communities, we’ll be noticing the progress of this interactive and interdisciplinary program and planning similar programs that strike at the standards and goals to which our community strives. (Priority #2 Sustainability and Resources: Create and maintain essential library relationships)
- As of January 24, 2019, the principal and leaders of the school community at Pinnacle School #No. 35 have an electronic copy of the Challenge to share among its students and families.
- Paige reports that she has reestablished a regular outreach schedule with the director and teachers at St. Paul’s Child Care Center. A thrice-monthly schedule is set to begin on February 14, 2019. The visits will take place on the first, second, and fourth Thursdays of each month from 10:00-11:00am.

Sully Branch, Maria-Heeks-Heinlein reporting

Programs

- In November, Joseph Becker was asked to begin offering basic computer and internet training at both Sully and Lincoln Libraries. In order to prepare, he met with both Librarians (Maria Heeks-Heinlein & Sarah Lehman), visited Central Library to meet with Brian DiNitto, collected and adapted course materials and familiarized himself with the mobile classroom equipment. Classes began in December with the classroom
being based at Lincoln for the first 2 weeks of the month and at Sully the second 2 weeks. At Lincoln, classes are offered on Fridays from 11-12pm and Wednesdays & Fridays from 3-5pm (1-hour instruction and 1-hour tutoring.) Times and dates were listed in each Branch’s monthly newsletter, signup sheets were available at the main desks, and notices were posted at Sully in January. *(Priority #1 Education and Engagement: Provide access to an evolving variety of collections, programs and services based on community needs)*

- I worked with Consumer Credit Counseling Services (CCCS) of Rochester to set up credit building workshops for adults and Young Adults. Unfortunately, the adult session had to be cancelled due to lack of adult registrations. The Young Adult program went on as planned, and the teenagers were very interested in learning about compounding interest. The young participants were also excited to hear about a program offered by CCCS that would allow them to present a financial literacy class to their peers to earn money. After the session was over, Heeks-Heinlein asked one of the teenagers what they learned from the program. The response was an animated “Ms. Maria, I learned a way to make some money!!”
- We are continuing to work with the Thomas Ryan Community Center to get books into the hands of their after-school children. Every few weeks we will check out a cart of books to the Community Center for the children to use. This not only encourages children to read at the Community Center, it also has a positive impact on our circulation numbers.
- Ryan continues to utilize virtual reality programming at the Sully Branch as a means of providing entertaining and educational programming that is used to enhance the current school curriculum and provide a greater and more in-depth understanding of various topics and subjects young adults are learning in school. This month, the teens at the Sully Branch experienced the *Chernobyl VR Project*. *Chernobyl VR Project* combines video games with educational and movie narrative software. It is the very first virtual tour around the Chernobyl and Pripyat area. The Sully teens were able to visit the ghost town of Pripyat and learn about its history and the nuclear reactor disaster that occurred there. *Chernobyl VR Project* uses state-of-the-art graphics solutions, such as advanced 3D scans of locations and buildings, spherical photography, and stereoscopic videos, for an extremely real and engaging virtual experience. [https://www.youtube.com/watch?v=U00WaZ_cbq](https://www.youtube.com/watch?v=U00WaZ_cbq)
- Ryan also assisted a Spanish speaking teen patron with putting together their resume. The patron knew very little English, but Ryan was able to use his language experience in order to communicate effectively with the patron in order to accommodate their resume assistance request. Ryan had to translate to English and then add updates to a previous version of the patron’s resume that was completely in Spanish. The patron was very excited and grateful to have had this service completed at the Sully Branch given the language barriers she has been accustomed to encountering in her daily life.

Anecdotes/Other
I had a conversation with one of the kids at work yesterday. This child is asked to leave the library for a short timeout almost every day. We have had his mother in to talk to her about his behavior, and he has also been frequently kicked out of the Recreation Center. He’s not a bad child, he’s just a child that needs to work on self-control. Yesterday, I asked him how school went, and he said it was good. I asked him what his favorite parts of the school day were, and he said gym and math. "Math", I said, "you like math?" "Yes" he said. I told him the world needs more people that like math, and he can do all kinds of cool jobs with math when he is older. I said engineers have to know math. "What's an engineer" he asked. "An engineer is someone who designs and makes things. Things can be big, like bridges, or small, like tools." "Oh", he says. "I want to build things to change the world". I told him that I believed he could do that. He then went on to tell me his plan. "I want to build something to help old people walk. You know sometimes old people get paralyzed from the neck down? I want to build something that will help them walk." This conversation reminds me how important it is to give positive attention to ALL the kids, not just the "good" kids. Honestly, all the kids are good. Some kids just have a harder time showing it. It’s difficult to do this sometimes when we have so many kids, and so few adults, but we do what we can.”
**MCLS Director’s Report – February 2019 (Continued)**

**Phillis Wheatley Community Library, Lori Frankunas reporting**

**Programs**

- School was cancelled for a couple days during the cold snap, so it was creative time for the children. The first day we made an army of snowmen from puff balls and dog ornaments. We hung them up in the children’s room. The second day we painted animals on rocks. All the children enjoyed playing the Wii, using the computer, and being able to have access to snacks while they stayed at the library.
- Mix and Mingle-Taco Surprise! This was an interesting food program. You put taco ingredients in an individual Doritos bag, mix together and eat right out of the bag. The teens loved it! We loved that it was delicious with minimal clean up. We will definitely do this one again.
- Reverend Lori and Viola from Montgomery Center came this month and the children learned about the Drinking Gourd. We sang music and played instruments. We also made soup from root vegetables. We envisioned that we were slaves escaping to freedom on the Underground Railroad.
- We made penguins, polar bears, winter wreaths, colored pictures of Elsa and Olaf and we put our dreams for our world to celebrate Martin Luther King Jr. Day as craft projects this month. There are so many creative works of art. The children love to see their work up on the bulletin board, and when their parents come in they run over to show them what they made.

**Anecdotes**

The Book Club met on January 30, to discuss the book *March* by John Lewis, which is in graphic novel format. We had a new book club member visit last week. She expressed a happiness about being engaged in the book club, and that she enjoyed being able to discuss her thoughts and opinions with peers. Book club members shared that they have never read a graphic novel before and discussed that although the style was different than an adult novel, the book was intriguing enough to make them want to read part 2.

**Winton Branch, Kathy Wolf reporting**

**Programs**

- On January 8, Mark Watts from the Flower City Arts Center Darkroom Club came to install a photo exhibit entitled “The Eyes of Rochester.” We have color and black & white photos hanging above the computers in the library, as well as in the Children’s Room. Both staff and patrons have very much enjoyed having this here. We will work to have another exhibit in the late spring or early summer.
- On Monday, January 28 we hosted “Cooking with Your Instant Pot.” (In the fall, we featured “Cooking with your Crock Pot.”) We had 16 people attend (21 registered). Liz Bauld, from “The Storybook Cook” was the instructor and she did a good job. She provided samples and easy instructions for how to use the Instant Pot. Attendees tried samples of mac and cheese and beef stroganoff. People asked for a “Part Two” class and we are in the process of scheduling it. *(Priority #1 Education and Engagement: Promote learning, provide fun and deliver creative and innovative educational experiences for our diverse populations.)*
- Jeanne Slocombe, Teen Services Librarian made a worthwhile presentation to a group of about 27 students at Vertus High School. Though none came to the program offered later that same day at the library, being able to introduce herself to some of the students and faculty was a plus. She was signing out of the building when one of the faculty burst through a door and asked if she had just done a presentation. The faculty member said that he didn’t know what she had said, but that everyone was all fired up and wanted
to play chess and asked why they didn’t have a chess team anymore. He was taking chess sets back to the classroom. Slocombe hopes she can continue to visit Vertus High School. (Priority #2 Sustainability and Resources: Create and maintain essential library relationships.)

Anecdotes/Other
It was a busy day and Kathy Wolf was checking people out at the circulation desk. One of the things she often asks people is, “Did you find your heart’s desire?” As she asked one gentleman, he gave her a very sharp look, said that he guessed so, and left. He returned just a few minutes later and asked if she were a member of the Baha’i faith, because there is a prayer that uses those words in that religion. Wolf responded that she was not of that faith, but she knew someone who was – the family of her oldest son’s best friend from elementary school practiced that religion. Evidently the family is still active in the local Baha’i community, because this gentleman knew the family well. The following day, Wolf received a phone call from the friend’s mother, and they caught up on how the families were doing. Three days later, the son was in town from San Francisco where he lives and stopped in to say hi. The two “boys,” now almost fifty had a nice, long phone conversation.

MCLS Member Libraries
Bernadette Brinkman reporting

Brighton Memorial Library, Jennifer Ries-Taggart reporting
- Brighton Memorial Library will be participating in the system-wide project to upgrade telecommunications cabling in member libraries.
- The library board has 2 vacancies.
- Foyer renovations are in progress.
- Brighton Memorial Library held its biennial Partners in Reading for Seniors Meet and Greet. The library currently services 112 seniors in the community through this program.

Brockport-Seymour Library, Carl Gouveia reporting
- Seymour did not receive any bids for the construction of its new study rooms, so it will be planning walk-throughs again and reposting the call for submissions.
- The Town of Clarkson also has a new Town Supervisor, Christa Filipowicz.
- The library’s “non-audit, audit” was supposed to have started on February 4, but no one has arrived yet.
- Seymour Library is gearing up for summer reading. The hope is to organize an opportunity to Skype with an astronaut and to host a rocketeering program, both of which are in keeping with the theme for this year’s summer reading, A Universe of Stories.
- Seymour Library has been receiving inappropriate calls from a patron who is making staff feel uncomfortable on the phone. When describing the situation a number of other directors indicated that their libraries have received similar calls. Carl filed a report with the police and also called Spectrum and had the number blocked for Seymour. He also said he would share the phone number with the other member library directors to see if it is in fact the same person and to watch out for his calls.

Chili Public Library, Jeff Baker reporting
- Chili Public Library has partnered with the Alzheimer’s Association to bring a series of programs related to Alzheimer’s and dementia to the library.
- The Youth Services Librarian started a Young Librarians Club with 8-12 year old library patrons. They meet regularly to talk about the library and books they are reading. They will be publishing a newsletter soon.
- The library has also started a Science Club on the third Thursday of the month, as Thursdays have become STEM days at the library.
- The Friends of the Chili Public Library have been checking the Saturday newspaper for a list of new homeowners in the area and sending them welcome letters.
- Plans for the new library are coming along with room data sheets being worked on currently.
Fairport Public Library, Betsy Gilbert reporting
- On February 2, the Fairport Public Library had a very successful program for Take Your Child to the Library Day and Eat Ice Cream for Breakfast Day. The library partnered with Moonlight Creamery, a local ice cream shop. Patrons who came to the library received a coupon for $1 off ice cream. There were 150 participants.
- The library has also started a Girls Who Code program.

Gates Public Library, Greg Benoit reporting
- Gates Public Library recently renamed its main meeting room after former town supervisor Mark Assini. A special party was held after hours at the library in his honor. During his time as Gates Supervisor, he was very supportive of the library and the Gates Public Library Board agreed that renaming the meeting room after him would be a very fitting tribute.
- Gates Public Library is also preparing to expand its collaboration with the YMCA. It currently hosts 5 morning classes each week with preschool-aged children. Its next plan is to develop afterschool classes for elementary- and middle school-aged children which will include coding classes and an expansion of the Girls Who Code classes. The library received funding from Senator Robach, state aid and money from a recent golf fundraiser to help launch this new program. The library also received a donation of used computers from Sunnking Inc. for students to work on. It hopes to kick off this new program in March.

Hamlin Public Library, Christine Gates reporting
Hamlin has just completed updating its meeting room with a new chair rail, added storage space and a fresh coat of paint.

Henrietta Public Library, Adrienne Pettinelli reporting
Circulation has been up lately. All of the buzz about the new building might be contributing to this as well as all of the weeding and reorganization that has been going on with the collection in preparation for the move. Staff has been selecting new furniture, and painting is underway. The skylight on the new library will be going in soon, and the library has put together a moving team. The current plan is for the grand opening to happen in July, but no dates have been set yet.

Newman Riga Library, Lynn Brown reporting
- Newman-Riga library has started to assemble a subcommittee for the development of its new strategic plan.
- In March, Churchville Chili resident Marty Molinari will present a popular discussion entitled “Who Really Killed JFK?”
- The library has also started an adult coloring program.
- Newman Riga is now on Facebook.

Parma Public Library, Leslie Boedicker reporting
- Parma is in the planning phase for the construction of a new library, and many member libraries have shared their past Requests for Proposal and advice with Leslie. She is hoping to visit some of the recently-built libraries with her Board members to get ideas of what they might want their library to look like. Its feasibility study is going well.
- It is also working with Causewave on a communications study. Rochester Regional Library Council offers grants annually in conjunction with Causewave, and Parma will be applying for one on Brand Development to help focus on its identity as a town library.
- Tammy Miller of Hilton recently did a project researching a plaque in Parma that names Hilton residents that have fought in wars. She researched the names on the plaque as well as additional Hilton residents that are not on the plaque but should be. Through all of this research she has become an expert in local history research and will be doing a local history workshop at the library. She is available to conduct local history programs at other libraries, as well.
The Taco Dragon will be coming to the Parma Public Library February 19, handing out coupons for tacos at Jose Joe’s, a restaurant across from the library.

**Penfield Public Library, Bernadette Brinkman reporting**

- Penfield Public Library has been named by the National Library of Medicine as a member of the National Network of Libraries of Medicine.
- Penfield will be gradually reducing its hold fees over the next year until they are free by January 1, 2020.
- On February 5, the library celebrated Lunar New Year, wherein patrons selected origami fortune cookies that presented the patrons with literary quotes plus the possibility of winning either a free hold, a library mug, a traditional Lunar New Year gift of a gold-wrapped chocolate coin or best wishes for a happy new year.

**Rush Public Library, Kirsten Flass reporting**

- Rush Public Library is currently working on updating its policy handbook.
- Kristen has also been researching and putting together a Request for Proposal for a project to install a cover for its walkway from the parking lot.
- Rush Public Library recently held a game night at the Creekside Bar. The library supplied games while the bar hosted food and drink specials. It is hoping to hold this program once a month over the spring and fall.

**Webster Public Library, Terri Bennett reporting**

Webster’s Assistant Director will be going out on maternity leave soon. Librarian Sarah Brown will be filling in while she is out.

**Selected Meetings & Outputs, January 20 - February 15 (Uttaro)**

**Standing Meetings**

- Brie Harrison; Sally Snow; Ana Suro – one-to-one meetings (monthly)
- Tolley Reeves - one-to-one meetings (bi-weekly)
- FFRP Executive Director Ned Davis (monthly)
- City Senior Management Team (weekly)
- Monroe County Assistant County Executive, Michael Molinari (monthly)
- Central Library All-Staff Meeting (monthly)
- MCLS System Services and Operations Committee (monthly)
- New York State Library – Department of Library Development conference call (monthly)
- Public Library System Directors’ Organization (PULISDO) conference call (monthly)
- RPL-MCLS Management Team (weekly)

**Other**

- RRLC System Directors Meeting
- MCLS Member Library Directors Retreat
- Hank Rubin, Frederick Douglass Family Initiative
- Rundel Terrace Art Project Public Input Session
- Early Grade Literacy Team Meeting
- Recognition Event for Mark Assini, Gates Library
- Norman Jones, Commissioner of Department of Environmental Services
- United Way Listening Session
- Mayor Warren, Director of Special Projects Sandra Simon, Recreation Commissioner Daniele Lyman-Torres regarding Early Grade Literacy Team
Justin Roj, City Communication Director
RPL Investment Services RFP Interviews (3)
Mayor Warren, Daisy Algarin, Paul Scuderi regarding Winton parking lot
Conference call with MCLS Board President Mary Joyce D’Aurizio and VP William Yust
Becky Wehle, President & CEO of Genesee Country Village & Museum
Don Specht & Ken Beaman regarding digitization of yearbooks
Lyla Grills, mentoring meeting

Email Activity
January 2019

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