Meeting of the Board of Trustees
Rundel Memorial Building, Board Room
November 17, 2018
Minutes


Trustees Excused: L. Guttmacher

Staff and Guests: R. Fuss (FFRPL), B. Brinkman, B. Harrison, S. Snow, T. Reeves, P. Uttaro, A. Gunther

Call to Order
Ms. D’Aurizo called the meeting to order at 12:15 p.m.

Public Comments
There were no members of the public who wished to address the board at this time

Action Items

Meeting Minutes
A MOTION WAS MADE BY Mr. Lovenheim AND SECOND BY Mr. Wolf to approve the minutes of the October 15, 2018, meeting as presented (Documents Book). THE MOTION PASSED UNANIMOUSLY. The secretary corrected the meeting date on the minutes before finalizing.

Claims
Ms. Harrison called attention to the Financial Claims dated October and November 2018, included on page 5 of the packet (Documents Book) making note of the different fiscal cycles between MCLS and RPL (MCLS ends December 30, and RPL ends June 30) and offered to answer any questions. After a brief discussion A MOTION WAS MADE BY Mr. Lovenheim AND SECONDED BY Ms. Thompson to approve the Claims as presented. THE MOTION WAS PASSED UNANIMOUSLY.

MCLS Board Public Comment Policy
Ms. D’Aurizo drew everyone’s attention to the Draft Public Comment Policy included in the Documents Book. She explained the policy was drafted by Ms. Uttaro, Ms. Stockman, and herself using Fairport Public Library and Greece Public Library’s policies as references. After a brief discussion, A MOTION WAS MADE BY Mr. Yust AND SECONDED BY Mr. Knapp to approve the draft policy as presented. THE MOTION WAS PASSED UNANIMOUSLY.
MCLS Director’s Contract

Ms. D’Aurizo asked to include an additional action item and drew everyone’s attention to the MCLS Director’s Contract that was at each member’s seat. A MOTION WAS MADE BY Mr. Lovenheim AND SECOND BY Mr. Wolf to approve the updated MCLS Director’s Contract. THE MOTION PASSED UNANIMOUSLY. A copy of the contract will be notarized and sent to the county to be held for 3 years.

Report Items

MCLS Liaison to RPL Board

Ms. Uttaro reported on behalf of Mr. Wolf that the RPL board approved the City Capital Improvement Request.

Friends & Foundation of RPL (FFRPL)

Ms. Fuss reported on behalf of Mr. Davis and gave a brief update on the Friends & Foundation office since the last meeting. The annual Campaign 2018-19 letters went out in September and since July 1, they have raised about $108,000. That includes gifts from about 200 legacy donors (who have given at least 10 years, and in some cases nearly 20 years), 60 new donors, and 88 re-engaged/lapsed donors who haven’t made a gift in three or more years. FFRPL is also now on your cellphone: you can text ‘FFRPL’ to 555888 and you will be added to their list to receive program updates and information. Two weeks ago FFRPL was part of the 8th annual International Art of the Book Festival & Competition, where they hosted a Coming Out Party/Chair & Table Dedication, unveiling small brass plaques on the original wooden chairs and tables in Harold Hacker Hall, as a Thank You to the $1000+ donors to the library’s “From Collections to Community” Capital Campaign. Last week in Harold Hacker Hall was the annual Publisher’s Circle Library Celebration Dinner for last year’s top Library donors, featuring keynote speaker, Pulitzer Prize-winning journalist and Brighton resident David Cay Johnston, with the late and beloved Teen Librarian Stephanie Squicciarini receiving the Harold Hacker Library Lifetime Achievement Award. MCLS president Ms. D’Aurizio and Fairport Library Director Betsy Gilbert shared memories of Stephanie, and last year’s Hacker Award Winner Kathy Miller presented the award to Stephanie’s husband Fred. FFRPL co-sponsored the Maker Fair Rochester this month. They commissioned a special ‘Airigami’ project, a 12’ X 25’ balloon mural which community members helped to build, and is now hanging in the Bausch & Lomb Public Library Building’s Atrium until it deflates (in about a week). Finally, November 27, is ROC the Day, the annual 24hr Day of Giving. FFRPL is, once again, participating on behalf of the Central Library, and has secured $3000 in matching gifts which will DOUBLE the impact of gifts that day.

Rochester Regional Library Council (RRLC)

Mr. Knapp reported that RRLC’s audit report was approved by their board. An RRLC Personnel Policy handbook revision was approved, revision of several Finance Committee practices was approved, and an updated RRLC Sexual Harassment policy was accepted. Ms. Uttaro passed around an example of the newly revised RRLC "Value Added Report." The new format is much more user friendly and reflects the changes Mr. Knapp shared earlier in the fall.

Director’s Report

Ms. Uttaro shared information on a “Creating the Constitution” program run by Jen Byrnes and made possible through a “Revisiting the Founding Era” Grant from the Gilder Lehrman Institute of American
History. Drawing everyone’s attention to the handout provided (Documents Book), she shared that there was excellent turnout on a Wednesday evening with good discussions amongst participants and presenters. Ms. Byrne also took this discussion to young adults who are new Americans within the Rochester City School District’s Office of Adult and Continuing Education Services (OACES) program. There was also a follow up with Evan Dawson on his local “Connections” radio program. Ms. Uttaro also commented that a review of the MCLS Board by-laws is forth coming. She then offered to answer any question on her written report (Documents Book). In response to a request for more information about the MCLS Discussion Group, she explained that a number of people have communicated a need to bring issues to light around the library profession. Some of the topics that have and may be discussed include: How money is spent, Program Evaluations and Statistics, Collection Development, Outputs vs. Outcomes, and NY State requirements. This group is mostly compiled of frontline and mid-level staff. In response to a question asking for an explanation of the CARL stoppage, Ms. Harris explained that Library Automation Systems is discussing this with CARL providers. There is still no clear explanation at this time, but follow-up by LAS continues.

**Town Libraries**

Ms. Brinkman noted that Rhonda Rossman, Director of the Pittsford Community Library, has left for a new Director position closer to NYC. The Pittsford Library board has approved the appointment of Amanda Madigan as the new Pittsford Community Library Director. Ms. Brinkman offered to answer any questions on her written report (Documents Book).

**MCLS Services**

Ms. Snow offered to answer any questions on her written report (Documents Book). In response to a question about bed bugs, Ms. Snow clarified that the question came from the Pioneer Library System. Ms. Snow and Ms. Uttaro will be visiting the library system to give a presentation on bed bugs in the near future. Next, Ms. Snow presented the new Minimum Standards for Public Libraries sent out by the State.

**Central Library Report**

Dr. Reeves highlighted a number of events that happened around Youth Services at Central including Teen Central’s ‘Girls Who Code’ program put on by University of Rochester Students, 2 photo-shop classes, and visits from over 800 Rochester City School district students. Dr. Reeves will be in a conference call with Hester Street to discuss their findings with the RPL Branch locations. Mr. Knapp expressed interest in the inspirational movies found in the Media Center. Mr. Brandt shared his appreciation for the Nagasaki Doll presentation held at the Central Library as well commenting on how moving and compelling the presenter from Japan was with his story. Mr. Brandt shared that he attended Ms. Uttaro’s NYLA presentation “Nazis in the Library” saying that it was very interesting and seemed popular with conference attendees.

**Adjournment**

Meeting was adjourned by consensus at 1:40 p.m.

Respectfully submitted,

Patricia Uttaro, Secretary