Meeting of the Board of Trustees  
Rundel Memorial Building, Board Room  
August 19, 2019  
Minutes


Trustees Excused:  M. Shelly, S. Stockman, G. Wolf

Staff and Guests:  County law liaison D. Crumb; FFRPL liaison N. Davis; staff members B. Brinkman, B. Harrison, J. Lenio, P. Uttaro, D. Mansour; guest: Adam Traub

Call to Order
Ms. D’Aurizio called the meeting to order at 12:15 pm, confirmed that a quorum was present, and welcomed trustees and guests. She thanked Adam Traub for attending the meeting and introduced him as the new MCLS Associate Director starting in October. Mr. Traub thanked all for the warm welcome. Ms. D’Aurizio also thanked Ms. Lenio for her work as the Interim Associate Director in the MCLS Office.

Meeting Minutes
A MOTION WAS MADE BY Mr. Lovenheim AND SECONDED BY Ms. Thompson to approve the minutes of the meeting on June 17, 2019, as presented (Documents Book). THE MOTION PASSED with Ms. D’Aurizio abstaining.

Claims
Ms. Harrison called attention to the financial claims included with the packet (Documents Book), reviewed highlights, and offered to answer any questions. A MOTION WAS MADE BY Mr. Knapp AND SECONDED BY Ms. Thompson to approve the claims as presented. THE MOTION PASSED UNANIMOUSLY.

Reappointment of RPL Liaison to MCLS Board
A MOTION WAS MADE BY Mr. Corcoran AND SECONDED BY Mr. Yust to approve the reappointment of Mr. Lovenheim to the MCLS Board as the Liaison from the RPL Board. THE MOTION PASSED UNANIMOUSLY.

Rochester Public Library Board of Trustees (RPL)
In Mr. Wolf’s absence, Ms. Uttaro updated the group that The RPL has had several losses over June, July, and August including the unexpected death of Donna Grillo (Cramer), a long-time clerk at the Sully Branch, and several staff have lost parents or siblings.

Rochester Regional Library Council (RRLC)
Dr. Knapp updated everyone that the full RRLC Board has not had a meeting since the last update. However, a subcommittee is continuing to look for new office space for the organization.

Friends and Foundation of RPL (FFRPL)
Mr. Davis reviewed the highlights of his written report (Documents Book) and offered to answer any questions. Ms. Uttaro expanded on the Festival to Go and shared that the organizers have secured enough funding to give books to the students in the classrooms that will be visited by authors.
**Director’s Report**
Ms. Uttaro reviewed the highlights of her written report (Documents Book) and offered to answer any questions. She highlighted the MCLS Director & Trustee Symposium coming up on November 23, featuring Stephanie Adams, Esq. who is the attorney behind the “Ask a Lawyer” service through the regional library councils.
Next she provided an update on the North Terrace Project. The project will be re-bid this fall. Ms. Uttaro and Ms. Harrison are working closely with the City to keep as many of the features in the project as possible. She then shared that the Technology Center construction is on target to start in September.
A MOTION WAS MADE BY Mr. Brandt AND SECONDED BY Mr. Lovenheim to draft a resolution of acknowledgement from the RPL Board for Jennifer Byrnes being elected as the President for the Public Libraries Section Board of the New York Library Association. THE MOTION PASSED UNANIMOUSLY.
There was a brief discussion on the differences and similarities between Hoopla, Kanopy, and Overdrive. The discussion went over both services offered and cost models for the different products.
Next, Ms. Uttaro asked Trustees to communicate any wants or needs in regards to statistical reporting in advance of a revamping of statistics in her report.
Ms. Uttaro then explained that there will be some upcoming training for Children’s Librarians regarding how internet content is filtered for underage library users and what librarians have access to in regards to tools for filtering and access.
Finally, she pointed out the invitation to the Hiroshima-Nagasaki Atomic Bomb Exhibit opening on September 16, at 6:00 pm and encouraged all to attend.

**MCLS Services/Central Library Reports**
Ms. Lenio acknowledged the work of Alicia Gunther in the MCLS office as invaluable during her interim appointment as Associate Director. She then reviewed some highlights of her report (Documents Book) and offered to answer any questions.

**Town Libraries**
Ms. Brinkman pointed out the biggest news in her report which is the opening of the new Henrietta Library and offered to answer any questions on her written report (Documents Book).

**Other Business**
Ms. D’Aurizio reported that a working group of MCLS trustees, led by Ms. Harrison, is in the process of reviewing the Fund Balance Policy and anticipates having something for the Board to vote on before the end of the year.
Mr. Brandt asked if a press release will be issued regarding the Charlotte Library’s Centennial Celebration.
Ms. Uttaro explained that the City of Rochester’s Communications Office handles press releases for any RPL events.

**Adjournment**
A MOTION WAS MADE BY Mr. Lovenheim AND SECONDED BY Mr. Yust to adjourn the meeting. THE MOTION PASSED UNANIMOUSLY and the meeting was adjourned at 1:14 pm

Respectfully submitted,
Debi Mansour on behalf of Patricia Uttaro, Secretary