Meeting of the Board of Trustees
Rundel Memorial Building, Board Room
October 28, 2019
Minutes


Trustees Excused: none

Staff and Guests: County law liaison D. Crumb; FFRPL liaison N. Davis; staff members B. Brinkman, B. Harrison, A. Traub, P. Uttaro, D. Mansour

Call to Order
Ms. D’Aurizio called the meeting to order at 12:15 pm, confirmed that a quorum was present, and welcomed trustees and guests.

Meeting Minutes
A MOTION WAS MADE BY Dr. Knapp AND SECONDED BY Mr. Wolf to approve the minutes of the meeting on September 16, 2019, as presented (Documents Book). THE MOTION PASSED with Mr. Lovenheim, Ms. Stockman, and Ms. Shelly abstaining.

Mr. Corcoran arrived at 12:16.

Claims
Ms. Harrison called attention to the financial claims included with the packet (Documents Book), reviewed highlights, and answered questions. A MOTION WAS MADE BY Mr. Wolf AND SECONDED BY Ms. Thompson to approve the claims as presented. THE MOTION PASSED UNANIMOUSLY.

Professional Services Agreement with Rochester Regional Library Council
Ms. Uttaro explained that Rochester Regional Library Council hosted a regional workshop for children’s and school librarians called “We Need Diverse Libraries: Diversifying Your Bookshelves for Young Readers and Teens.” This workshop was held September 24, and was part of the Family Literacy Grant managed by MCLS Children’s Consultant Tonia Burton. The cost for the workshop was $2500. A MOTION WAS MADE BY Mr. Wolf AND SECONDED BY Mr. Brandt to approve the payment of $2500 to Rochester Regional Library Council for the “We Need Diverse Libraries” workshop. THE MOTION PASSED UNANIMOUSLY with Mr. Wolf and Dr. Knapp noting their positions as Board members for Rochester Regional Library Council.

NYS Construction Grant Recommendations
Mr. Traub drew everyone’s attention to the recommendations for the NYSED Division of Library Development Construction Grants:
Chili Library: $1,000,000 to help fund construction of their new library building
Greece Library: $304,901 to help fund renovation of their Children’s Room
Webster Library: $70,000 to help fund replacement of their HVAC system
Mr. Traub and Ms. Uttaro answered several questions. A MOTION WAS MADE BY Mr. Brandt AND SECONDED BY Mr. Yust to approve the construction grant recommendations as presented. THE MOTION PASSED UNANIMOUSLY.

**Meeting Schedule for 2020**

Ms. Uttaro provide the following meeting schedule for consideration:

- January 27 - one week later due to MLK holiday; same week as RPL meeting
- February 19 - joint meeting with RPL; one week earlier than usually scheduled due to NYLA Advocacy Day on Tuesday February 25, which will likely mean some staff traveling on Monday February 24, and possibly Wednesday Feb 26
- March 23 - one week later due to scheduled Harvard City Leadership workshop that Uttaro is committed to attend on March 16; same week as RPL meeting
- April 20
- May 18
- June 15
- August 17
- September 14 - one week earlier due to Jewish holidays on Sept 21 and 28
- October 19
- November 16

Mr. Brandt requested that the two off-site meetings be scheduled with one on the east side and one on the west side. Dr. Knapp requested that we have one meeting at a Branch Library. A MOTION WAS MADE BY Mr. Wolf AND SECONDED BY Mr. Corcoran to approve the 2020 MCLS Board meeting schedule as presented. THE MOTION PASSED UNANIMOUSLY.

**Resolution in Support of Fair Access to Digital Content**

Ms. Uttaro and Mr. Brandt presented a resolution for consideration (Documents Book). A lengthy discussion was had with a full review by Ms. Uttaro of the upcoming e-book embargo by Macmillan Publishing, including individual library and library association responses and communications regarding the embargo. A MOTION WAS MADE BY Mr. Wolf AND SECONDED BY Ms. Shelly to approve the Resolution in Support of Fair Access to Digital Content. THE MOTION PASSED UNANIMOUSLY. Several trustees asked that the resolution be publicized as much as possible and the fact that it was a unanimous vote should be included in any communications.

**New Trustee, Amy Moffitt**

Ms. D’Aurizio welcomed Ms. Moffitt to her first meeting and asked her to introduce herself to the group. Ms. Moffitt thanked everyone for the warm welcome and expressed her gratitude for being appointed to the Board.

**Rochester Public Library Board of Trustees (RPL)**

Mr. Wolf updated the group that at the last RPL Board meeting the Board approved a Professional Services Agreement with Wicked Squid Studios, early closure of the Rundel Building for the Publisher’s Circle Dinner, and additional hours at the Monroe Branch on November 2.

**Rochester Regional Library Council (RRLC)**

Dr. Knapp reported that the RRLC Board has not met since his last update.
Friends and Foundation of RPL (FFRPL)
Mr. Davis offered to answer any questions on his written report (Documents Book). He answered a question from Ms. D’Aurizio regarding dissemination of program information throughout the MCLS system.

Director’s Report
Ms. Uttaro offered to answer questions on her written report (Documents Book). She answered several questions. She then reported that the Division of Library Development has accepted all of our system Annual Reports without the need for any variances. She also passed around several handouts including a new brochure for the Business Innovation Center, a recent ad in the program for the upcoming Roc the Future State of our Children event, and a letter from the director of the Hiroshima Peace Memorial Museum thanking us for hosting their exhibit.

Ms. Thompson left the meeting at 1:25.

MCLS Services/Central Library Reports
Mr. Traub offered to answer any questions on his written report (Documents Book) and shared highlights. Specifically, the MCLS Office will start to offer continuing education credits via a new position in the MCLS Office for a Training Specialist.

Town Libraries
Ms. Brinkman offered to answer any questions on her written report (Documents Book). She answered questions about the hacker at the Parma Public Library. Also, a new director for the Irondequoit Public Library has not been announced.

Other Business
Ms. Uttaro announce that Jen Byrnes has been awarded a Harold Hacker Grant to allow her to create a small kitchen tools lending library within the new not-for-profit downtown kitchen incubator project, The Commissary.

Adjournment
A MOTION WAS MADE BY Mr. Lovenheim AND SECONDED BY Dr. Knapp to adjourn the meeting. THE MOTION PASSED UNANIMOUSLY and the meeting was adjourned at 1:34 pm

Respectfully submitted,
Patricia Uttaro, Secretary