



**Meeting of the Board of Trustees  
April 25, 2022  
Minutes**

**Trustees Present:** C. Corcoran, E. Hessney Lynch, A. Moffitt, M. Shelly, E. Stephens, S. Stockman (quorum present)

**Trustees Excused:** G. Brandt, L. Giess, P. Knapp, J. Lovenheim, M. Smith

**Staff and Guests:** County law liaison, D. Crumb; FFRPL liaison, D. Borgus; staff members, B. Harrison, M. Lewis, J. Smathers, P. Uttaro, L. Alley

**Call to Order**

Ms. Stockman called the meeting to order at 12:04 p.m. and confirmed that a quorum was present.

**Public Comments**

None

**Meeting Minutes**

A MOTION WAS MADE BY Mr. Corcoran AND SECONDED BY Ms. Shelly to approve the minutes of the March 21, 2022 meeting as presented. THE MOTION PASSED UNANIMOUSLY.

**Claims**

Ms. Harrison reviewed the claims. A MOTION WAS MADE BY Mr. Corcoran AND SECONDED BY Ms. Shelly to approve the claims as presented. THE MOTION PASSED UNANIMOUSLY.

**Request to Amend Professional Services Agreement with CampbellNet Solutions**

Ms. Harrison reviewed the item and answered a question. A MOTION WAS MADE BY Mr. Corcoran AND SECONDED BY Ms. Moffitt to approve an amended professional services agreement with CampbellNet Solutions, Inc., for an amount not to exceed \$6,100, for a revised agreement totaling \$11,100.

**Request to Amend 2022 Budget for Vehicle Purchase**

Ms. Harrison reviewed the item with the trustees. A MOTION WAS MADE BY Ms. Moffitt AND SECONDED BY Ms. Hessney Lynch to amend the 2022 budget to appropriate \$70,000 from the Library Fund Balance as cash capital for the purchase of a replacement fleet vehicle.

**MCLS – Uttaro Agreement**

Ms. Stockman reviewed the proposal from the Board Personnel Committee for the renewal of Director Uttaro's employment contract. Ms. Moffitt, Chair of the Personnel Committee added that a performance evaluation will also be made and the committee should have something more to report to the full board this fall. A MOTION WAS MADE BY Ms. Shelly AND SECONDED BY Mr. Corcoran to approve the updated MCLS Director's Contract as endorsed by the Personnel Committee.

**President's Report**

Ms. Stockman will be attending NYLA Spring Conference on May 17, 2022. She attended a session on the Monroe County Master Plan and found it very informative. These sessions will be happening throughout the

year and she encouraged trustees to attend one. Finally, she shared that her family enjoyed visiting the Central Library and seeing the Airigami Dragon display.

### **Fines Elimination**

Ms. Uttaro requested the trustees' feedback regarding eliminating overdue fines, as recently adopted by the Buffalo-Erie County and Onondaga Library Systems. She explained the MCLS Board does not have the authority to eliminate fines in Monroe County and the decision would be made by each town library board. The Rochester Public Library Board is poised to discuss fines elimination soon. During the discussion, trustees acknowledged eliminating fines would increase circulation and preserve patron dignity, but the loss of revenue would present a substantial issue.

### **Rochester Public Library (RPL) Liaison**

Mr. Stephens shared the RPL Board approved an increase in Capital Improvement expenditures for the upcoming renovations at the Lincoln Branch. Next, he reported on the efforts of the RPL management to identify staff that may be interested in becoming librarians and promote them to full-time positions which include tuition reimbursement. Lastly, Mr. Stephens shared that the Monroe Branch has reopened after a stabbing incident, and the neighborhood has been incredibly supportive.

### **Rochester Regional Library Council (RRLC) Liaison**

Ms. Stockman reported no updates.

### **Friends and Foundation of the Rochester Public Library (FFRPL) Liaison**

Ms. Borgus reviewed her written report with trustees and offered to answer any questions.

### **Committee Reports**

Ms. Stockman asked if any committee chairs had updates to offer. Hearing none, she offered to answer any questions on the written report she submitted for the MCLS Executive Committee Report. She also reminded trustees to submit written reports of any committee updates.

### **Director's Report**

Ms. Uttaro offered to answer questions about the written report. Ms. Moffitt asked for a recording of Stephanie Cole Adams' program on intellectual freedom and material challenges. A link to the recording on YouTube was provided in the Zoom chat.

Next, she reported the MCLS Member Directors' Retreat will be on May 4.

On Saturday, April 23 there was a well-attended egg hunt spread out over both Central Library buildings. The event was sponsored by Fidelis Care and is a result of Tonia Burton's years-long cultivation of a collaborative relationship with that agency.

In response to a question, she explained that Mobile Maker Spaces are kits the MCLS office has available for staff to borrow.

Ms. Hessney Lynch asked if the Henrietta Public Library had shared its review of the book that sparked the recent controversy. Ms. Uttaro offered to ask for an update from the Henrietta Library Director and report back to the board.

Mr. Crumb explained the new open meeting legislation does not let boards count remote attendees in a quorum. Early feedback shows that hybrid meetings are harder to follow than all physical or all virtual meetings. In response to a question, he stated the board could hold one more virtual meeting in May 2022. He added if a new state of emergency were declared, meetings would have to be held virtually. The Board agreed to meet via Zoom in May.

**Adjournment**

A MOTION WAS MADE BY Mr. Stephens AND SECONDED BY Ms. Moffitt to adjourn the meeting. THE MOTION PASSED UNANIMOUSLY, and the meeting was adjourned at 1:02 p.m.

*Patricia Uttaro, Secretary*