



**Board of Trustees Meeting  
Board Room, Rundel Memorial Library Building  
May 19, 2025, 5:00 PM  
Agenda**

**I. PUBLIC COMMENTS**

Corcoran

**II. ACTION ITEMS**

- |   |              |              |
|---|--------------|--------------|
| 1. Minutes of Previous Meeting            | Corcoran     | page 3       |
| 2. Financial Claims                       | Hasselwander | page 7       |
| 3. Proposed 2026 MCLS Budget              | Hasselwander | page 9 & 41  |
| 4. 2025-26 Central Library Budget Updates | Hasselwander | page 10 & 43 |
| 5. Central Library Program Aid FY26       | Hasselwander | page 10 & 45 |
| 6. Nominating Committee Recommendations   | Shelly       | page 10 & 47 |

**III. REPORT/DISCUSSION ITEMS**

- |  |               |              |
|--|---------------|--------------|
| 1. Liaison from Rochester Public Library Board   | Drury/Clasper |              |
| 2. Liaison to Rochester Regional Library Council | Knapp         |              |
| 3. Liaison from Friends & Foundation of the RPL  | Borgus        |              |
| 4. Staff Reports                                 |               |              |
| a. Director's Report/Central Library Services    | Clasper       | page 11 & 20 |
| b. MCLS Services                                 | Smathers      | page 13      |

**IV. OTHER BUSINESS**

**V. ADJOURNMENT**

**Next Meeting:  
Monday, June 16, 2025, 5:00 p.m.  
Chili Public Library, Rochester, NY 14624**





**Meeting of the MCLS Board of Trustees  
Board Room, Rundel Memorial Building  
April 21, 2025  
Minutes**

**Trustees Present:** Gary Brandt, Kimberly Brown, Emily Hessney Lynch, Peter Knapp, Amy Moffitt, Marjorie Shelly, Mack Smith, Jr., Suzanne Stockman (quorum present)

**Trustees Excused:** Christopher Corcoran, Alinda Drury, Erick Stephens

**Trustees Unexcused:**

**Staff and Guests:** County Law Office Liaison, Keana Williams; County Legislator Liaison, Ricky Frazier; staff members, Emily Clasper, Katy Hasselwander, Debi Mansour, BJ Scanlon, Jennifer Smathers

**Call to Order**

Ms. Hessney Lynch called the meeting to order at 5:02 p.m., welcomed trustees, staff, and guests, and confirmed a quorum was present.

**Public Comments**

There were no members of the public wanting to address the board.

**Meeting Minutes**

The minutes of the March meeting were APPROVED AS PRESENTED.

**Claims**

Ms. Hasselwander reviewed the financial claims with the trustees and offered to answer questions. Dr. Knapp MADE A MOTION to approve the financial claims as presented. THE MOTION PASSED UNANIMOUSLY.

**Agreements—Solar Table Placement**

Ms. Clasper reviewed the action item with the trustees. In response to a question, Ms. Smathers explained that the tables come with a 2-year warranty to replace any parts damaged by vandalism. The vendor anticipates possibly needing to replace the charging ports which cost about \$250 to purchase. Ms. Shelly MADE A MOTION to approve the agreements to allow MCLS to place and maintain Wi-Fi-enabled, solar-powered charging tables on the properties of the selected partner agencies and municipalities. No rent will be charged for the use of the partner's property. THE MOTION PASSED UNANIMOUSLY.

**MCLS Annual Report to NYS**

Ms. Smathers reviewed the item with trustees and offered to answer questions. Ms. Brown MADE A MOTION to approve the 2024 MCLS Annual Report to New York State. THE MOTION PASSED UNANIMOUSLY.

**Rochester Public Library (RPL) Liaison**

On behalf of Ms. Drury, Ms. Clasper reported that the RPL Board approved two after-hours events at the Central Library, accepted grant funds for supplemental materials from the FFRPL, approved a contract with an archivist to work on the Shoulder to Stand On LGBTQIA+ archive, and nominated Marcus Cooper as a new trustee for the Board.

**Rochester Regional Library Council (RRLC) Liaison**

None

**Friends and Foundation of the Rochester Public Library (FFRPL) Liaison**

None

**Director's Report/Central Library**

Ms. Clasper offered to answer questions about the written report. She shared that the Mayor and County Executive presented a joint proclamation to the libraries in Monroe County in honor of National Library Week.

Next, she reported that she had met with the State Librarian and other system directors from New York. There is no information yet about impacts from the Federal cuts to funding for the Institute of Museum and Library Services. The State Librarian did say that the New York State Library has not received the same letter that other state libraries have gotten from the feds regarding the cuts to funding, but they anticipate it will come. The State Library is working with legislators to find options for replacing federal funding including an increase to a cultural education fee that is assessed on real estate transactions.

She reported that there are several other new Library System Directors in New York State, and they will all go to Albany in June for mandatory System Director Training.

Lastly, she shared that the interviews for the Central Library Associate Director are progressing, and the committee hopes to decide on a candidate in the coming weeks.

**MCLS Office**

Ms. Smathers offered to answer questions about the written report. Mr. Brandt asked about the Storied Saloons series from Local History. Ms. Clasper shared that finding the locations has been a grassroots effort by the staff in the division.

Ms. Stockman asked about plans for the Erie Canal Bicentennial this year. Ms. Smathers shared that Christine Ridarsky recently presented to a meeting of the Visitor Industry Council. Libraries across the county are doing educational programming related to the canal and its 200-year history. Ms. Ridarsky, in her role as County Historian, is very involved in offering education to the various entities looking to celebrate the canal this year.

Next, she reported the MCLS Office is coordinating an oversized coloring sheet project as part of Summer Reading whereby member libraries will display the giant coloring sheets and invite their patrons to color them in. Once completed, they will come back to the Central Library for a display. She reminded everyone that the theme for Summer Reading this year is, "Color Our World."

**Other Business**

Mr. Brandt thanked Legislator Ricky Frazier for attending the meeting. Legislator Frazier was recently appointed as the Legislative Liaison to the MCLS Board.

Mr. Brandt proposed that each trustee provide a one-page summary of their professional skills and experience. After a discussion it was decided that Ms. Mansour will send a file with everyone's resumes out to the trustees.

Mr. Brandt explained that he was not aware that Ms. Mansour was already keeping attendance records for each trustee and as such, withdraws his proposal to have these records prepared.

Ms. Hessney Lynch shared that she will be presenting at Books Sandwiched In tomorrow. She is giving a book review about *Briefly Perfectly Human* by Alua Arthur. The event is at 12:12 p.m. in the Kate Gleason Auditorium and is also streamed on YouTube.

**Adjournment**

The meeting adjourned at 5:34 p.m.

*Emily Clasper, Secretary*



**MONROE COUNTY LIBRARY SYSTEM  
FINANCIAL CLAIMS 2025**

MON	DAY	CLAIM VO	VENDOR	DESCRIPTION	EXPENDED	REMARKS
3	4	2000643831	11104976- TRIDELTA	815 OFFICE 365 LICENSE SUBSCRIPTION- TECHNOLOGY SOLUTIONS DID NOT PROVIDE THE LICENSES	\$ 53,586.25	
3	14	2000644710	11126766- KNOWBE4	PHISHER SUBSC.	\$ 3,425.34	
3	18	2000645404	11105162- HENRIETTA PUBLIC LIBRARY	BOOK DAMAGED IN SHIPPING	\$ 19.20	
3	26	2000645082	11103982- SHI	25 GOOGLE PIXEL TABLETS	\$ 6,964.00	ARPA FUNDS
3	26	2000644561	11104976-TRI DELTA RESOURCES	VEEAM DATA PLATFORM 10 INSTANCE PACK	\$ 1,158.00	
3	26	2000644561	11104976-TRI DELTA RESOURCES	VEEAM DATA PLATFORM 5 INSTANCE PACK	\$ 2,160.00	
3	26	2000646258	11119312- SPRINGSHARE			FIRST INVOICE WAS TO BE PAID BY RPL. MISTAKE BY SB. THE MCLS PAYMENT WAS ALLOCATED TO THE CORRECT INVOICE & THIS IS THE REMAINDER. TOTAL OF \$2607.
4	1	2000645965	11103982- SHI	LIBCAL50 5/25-4/26	\$ 407.00	
4	1			20 LOGITECH M100 MOUSE	\$ 153.80	ARPA FUNDS
4	2	2000646779	11109903- OVERDRIVE	MATERIALS HOLD	\$ 1,565.30	County Journal for Fleet Maintenance Fuel & Repairs
4	2	2000646779	11109903- OVERDRIVE	MATERIALS HOLD	\$ 1,476.23	
4	2	2000646779	11109903- OVERDRIVE	MATERIALS HOLD	\$ 245.18	
4	3	2000646779	11109903- OVERDRIVE	MATERIALS HOLD	\$ 1,867.40	
4	4	2000646779	11109903- OVERDRIVE	DIGITAL MATERIALS PLATFORM FEE 2025	\$ 2,500.00	
4	4	2000646621	11120635- CROWN CASTLE	DIGITAL TRANSMISSION MAR 2025	\$ 16,921.06	
4	4	2000646621	11120635- CROWN CASTLE	INTERNET MAR 2025	\$ 2,075.00	
4	8	2000646435	11102541- UNIQUE MANAGEMENT SERVICES	MATERIAL RECOVERY 2025	\$ 1,748.25	
4	18	2000646855	11128531- LITERACY ROCHESTER	BRANCH HOURS: MAR 2025	\$ 5,407.50	
					<b>\$ 101,679.51</b>	







# Monroe County Library System

[www.libraryweb.org](http://www.libraryweb.org)

115 South Avenue | Rochester | New York | 14604

Emily Clasper, Director | [emily.clasper@libraryweb.org](mailto:emily.clasper@libraryweb.org) | 585-428-8046

TO: MCLS Board of Trustees  
FROM: Emily Clasper, Director  
DATE: May 19, 2025  
SUBJECT: Monthly Report–May 2025

## ***Action Items***

### **Proposed 2026 MCLS Budget**

Enclosed is the proposed 2026 MCLS Budget – reviewed by the Director’s Council prior to the State budget passing. These changes are outlined in the presentation included in this packet.

Below is a summary of changes from the 2025 budget:

#### Revenue:

1. The NYS budget passed on May 9, which included a 2.3% increase in library operating aid (\$57,000).
2. Contract payments reflect a 1.5% inflationary increase in MCLS cost share payments.
3. Monroe County has offered a 1.5% inflationary increase in Central Library public operations support and committed an annual increase of \$5,000 toward the Office of the County Historian (\$120,000).
4. Minor increase in miscellaneous payment projections (online fines) due to trends (-\$20,000).

#### Expense:

1. Increase in computer maintenance line due to added Microsoft License costs (\$49,300).
2. Increase in professional services line due to added Patron Point subscription & notification expense as well as minor increases in internet access & DTS costs as current contract expires in 2026 (\$32,530).
3. Changes in Membership line include:
  - a. Patron Point notification expense assumed at \$25,000 in 2025, moved to Professional Services line (\$-25,000).
  - b. Constant Contact expense does not recur as members transition to using Patron Point platform – vote to occur at Director’s Council in May (\$-30,000).
  - c. Swank movie license transitions from three-year renewal to yearly (\$7,200).
  - d. ReciteMe toolbar added for libraryweb site (\$3,000).
  - e. LibraryHelp software transitions to LibAnswers platform (\$2,400).
  - f. Library Trustee Association does not recur (-\$500).
5. Contract Services increases (\$39,200) reflect salary and benefit increases for RPL system services.

Expense and Revenue summaries along with a presentation will be reviewed at the meeting.

Board Action Requested: Approve the proposed 2026 MCLS Budget.

### **2025-26 Central Library Budget Updates**

Since the Board approval of the Central Library budget in February, Monroe County offered a 1.5% increase in Public Service operating support and the NYS budget was passed with a 2.3% increase in Library Aid—1.3% higher than originally projected. Both the City and County committed to a \$5,000 annual increase to support the City and County Historian's Offices. System services revenues and the City's prorated share of Central costs have also been finalized.

Final information is provided on salaries and wages, chargebacks, and worker's compensation. Minor adjustments were made to office supplies, dues and subscriptions, motor equipment, and equipment maintenance lines.

The Central budget as amended will be \$12,436,700, an increase of \$97,900 from February. We are distributing a revised expense and revenue summary, which reflect the changes described.

Board Action Requested: Approve the 2025-26 Central Library Budget, as amended.

### **Central Library Program Aid FY26**

The attached summary reflects expenditures across Central service divisions as reflected in the overall operating budget. Aid increases by 2.3% from 2024-25 per NYS budget.

Board Action Requested: Approve the NYSED Central Library Development Aid for the 2025-26 budget cycle.

### **Nominating Committee Recommendations**

The Nominating Committee is recommending the following trustee re-appointments and appointments be forwarded to the Monroe County Legislature for consideration:

- Re-appointment of Suzanne Stockman to a final 5-year term from July 1, 2025–June 30, 2030.
- Francesca Padilla to a full 5-year term from July 1, 2025–June 30, 2030, to replace Rev. Mack Smith Jr. whose term expires June 30, 2025.
- Jamia Williams to a full 5-year term from July 1, 2025–June 30, 2030, to replace Erick Stephens whose term expires June 30, 2025.

The Committee is also recommending the appointment by the Board of Mei Qi to a partial term expiring June 30, 2026, to replace Emily Hessney Lynch who resigned from the board effective June 30, 2025.

Board Action Requested: Recommend appointment of Suzanne Stockman, Francesca Padilla, Jamia Williams by the Monroe County Legislature to the MCLS Board of Trustees for full 5-year terms from July 1, 2025–June 30, 2030; and appoint Mei Qi to complete the unexpired term of Emily Hessney Lynch, effective July 1, 2025, with a term ending date of June 30, 2026.

## Report & Discussion Items

### MCLS Director Emily Clasper reporting

#### Recommended Reading

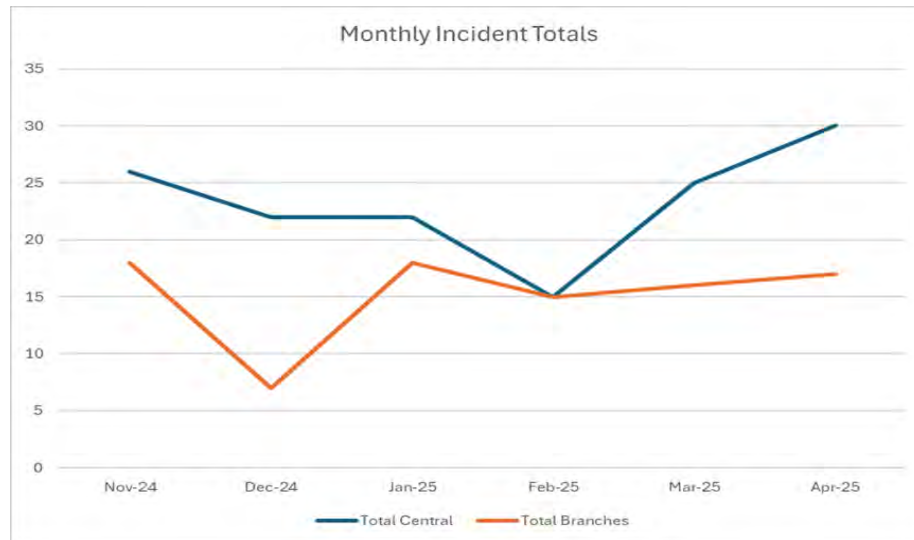
- Chicago Public Library no longer issuing e-cards starting in May:  
<https://www.cbsnews.com/chicago/news/chicago-public-library-e-cards/>
- Monroe Community College is [hiring for a Librarian who specializes in Information Literacy and AI](#), joining a nationwide trend towards promoting AI Literacy in Higher Education
- Pentagon Furthers Crackdown on Diversity Policies With Fresh Order for Review of Library Books:  
<https://www.nytimes.com/2025/05/09/us/politics/pentagon-hegseth-dei-library-books.html>
- Federal cuts threaten program that allows suburban libraries to share books:  
[https://www.chicagotribune.com/2025/04/28/illinois-interlibrary-loan/?share=I5ihwt0nochia2rttsnn&fbclid=IwY2xjawJ\\_RbpleHRuA2FlbQIxMQABHnmvrWhUzIZ4cr7nCVqCcD96PJg8mE46yfoOJaFC0AZTjPU3oOjhe\\_XhtB8T\\_aem\\_GfwmbwW\\_l4CqwaRse5VYuw](https://www.chicagotribune.com/2025/04/28/illinois-interlibrary-loan/?share=I5ihwt0nochia2rttsnn&fbclid=IwY2xjawJ_RbpleHRuA2FlbQIxMQABHnmvrWhUzIZ4cr7nCVqCcD96PJg8mE46yfoOJaFC0AZTjPU3oOjhe_XhtB8T_aem_GfwmbwW_l4CqwaRse5VYuw)
- Librarian of Congress firing is latest move in upheaval of U.S. cultural institutions:  
<https://www.npr.org/2025/05/09/nx-s1-5393737/carla-hayden-fired-library-of-congress-trump>
- Trump administration fires top copyright official days after firing Librarian of Congress:  
<https://apnews.com/article/copyright-director-firing-government-trump-7ab99992a96131bce7de853b66feec68>

#### Director's Update

- Mayor Evans and County Executive Bellow visited the Central Library during National Library Week, issuing a proclamation honoring the libraries of Rochester and Monroe County. This was part of a documentary screening event coordinated with WXXI. After the presentation of the proclamation, there was viewing of the Independent Lens film “Free For All: the Public Library” and a panel discussion featuring a number of Central Library staff. The documentary aired on WXXI television on April 29th, and can be viewed online at <https://www.pbs.org/independentlens/documentaries/free-for-all/>
- Clasper gave a presentation to the Rochester Chapter of the Hearing Loss Association of America, highlighting all of the exciting new initiatives and little-known treasures folks can find at their local Public Library. The audience was largely made up of library lovers who were extremely enthusiastic about the programs and resources they didn't know their libraries offered. One retired librarian in attendance even stood up to perform “The Library Song” that she learned during her years working at a library in Erie County. Many people asked for information about how they can advocate for their libraries in light of uncertainty in the Federal government.
- Clasper was a guest panelist on WXXI's Connections with Evan Dawson, speaking about the potential impacts of cuts to the Institute of Library and Museum Services on our local libraries. She was joined by colleagues from local museums as the group discussed the funding of cultural institutions and the importance of these organizations. <https://www.pbs.org/video/will-federal-actions-affect-local-libraries-and-museums-mfbkub/>
- As of April 30th, RPL has been using the Patron Incident Tracking System for six full months. During this time, 231 incidents were recorded with 62% of the incidents occurring at the Central Library. Of the remaining 38% of incidents, the largest number were reported at the Lincoln Branch. April was the busiest month with



47 total reports. A survey collecting staff feedback on the system and suggestions for improving its use to respond more effectively to incidents is underway. Preliminary feedback is generally positive, with staff citing benefits such as improved communication about issues and a dramatic reduction in response time when incidents occur.



#### Director's Site Visits

##### **April**

Ogden Farmers' Library  
 Irondequoit Public Library  
 Phillis Wheatley Community Library

##### **March**

Penfield Public Library  
 Henrietta Public Library  
 Rush Public Library  
 Sully Branch  
 Arnett Branch  
 Chili Public Library

##### **February**

Charlotte Branch  
 Maplewood Community Library

##### **January**

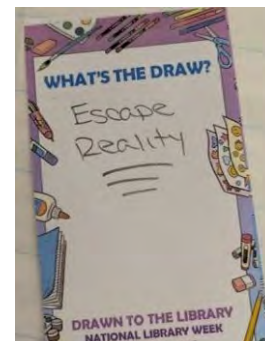
Frederick Douglass Community Library  
 Lyell Branch  
 Monroe Branch

## **MCLS Member Libraries**

**Jennifer Smathers reporting**

### Brighton Public Library

- Due to construction, the outside book drop is not currently available for use from automobiles. The nearby playground is also unavailable for us. Thankfully, Peppa Pig helped us crowd-source a list of other beloved playgrounds for our patrons to visit. Find all the suggestions here: <https://www.facebook.com/share/v/19M2gahdvk/>
- BML patrons were asked what's the draw of the library during National Library Week. Answers included, *"This is my favorite community place Wonderful for everyone, Thanks!" "Escape Reality" "New Books! New things to learn! Friendly Faces!" "Libraries are the single greatest institution for public good to ever exist" "I am trying to get better at read" "because I want bedtime story" "The Children's programs and storytime... ...Followed by playtime in the discovery room." "Libraries are the foundation of Democracy. Stay the course!!"*



### East Rochester Public Library

Funding for the new bilingual book collection was provided to the Library by the [East Rochester Rotary Club](#), Rotary International, and the Friends of the East Rochester Public Library. Languages included are Arabic, Bosnia, Chinese, Dari, German, Japanese, Nepali, Pashto, Portuguese, Russian, Spanish, Tagalong, Ukrainian, and Vietnamese. Libby Pearl commented, *"It looks so good! It was a big project getting these cataloged, but well worth it! Can't wait to share the photos with the Cataloging Department at Central!"*



### Fairport Public Library

Wildlife Rockstars captivated us all when they visited to share amazing animal ambassadors and presenters with our patrons. We can't wait till you return this summer! It's always a wild time!

### Gates Public Library

Spring is here and the seed library is back. We'll be getting a fresh batch of seeds to make available to the public shortly so you can start on your 2025 gardens. We're always accepting donations of seeds to help supplement what we have. If you have any seeds you'd like to donate, bring them in and place them in our donation box at the seed catalog located on our second floor by the elevator. Tell us the type of seed you are donating, and we will do the rest.





### Greece Public Library

It was wonderful meeting some of our regular Facebook book chatters in person at the Monday Night Book Chat: In Real Life event! We had a great time playing Book Bingo (yes, the prizes were more books!) and chatting about what we've been reading lately. Thanks to everyone who joined us—it was a lovely evening of laughter, great conversation, and of course, books! The conversations will continue during our usual Monday Night Book Chat on Facebook. The in-person feedback included, *"Thank you for hosting! Always love an excuse to chat about books 😊"*



### Hamlin Public Library

Thank you to the Friends of the Hamlin Beach State Park for an inspiring presentation on Backyard Bluebirds. We look forward to many more community collaborations!



### Henrietta Public Library

Our friend Slimy from the Make a Book program we had in March stopped by to share the April stats!

### Irondequoit Public Library

The Irondequoit Community Orchestra presented an all-ages concert at the library. The orchestra performed several different pieces: Antonio Vivaldi – "Bassoon Concerto in C Major, RV 474" with bassoonist Jacob Auchman; Reena Esmail – "Concerto for You" with violinist Sophia Klin; selections from "Serenade for String Orchestra, Op. 20" by Edward Elgar; "Serenade in E Major, Op. 22" by Antonin Dvorak; and more!



Mendon Public Library

Look at some of the beautiful wire wrapped rings teens made as part of our art workshop. Thanks to the Friends of The Mendon Public Library for sponsoring this event!



Newman Riga Public Library

Our community heritage display cabinet is full of wood crafts by Churchville local, Marty Zess. Candlesticks, plates, bowls, scoops, little jars and more! Stop in when the library is open to gaze at these beautiful creations.



Ogden Farmers' Library

The library debuted a weekly program calendar online. One patron found it helpful enough to leave a positive comment.





### Parma Public Library

Patrons learned about safety for themselves and loved ones if they encounter a firearm. The special firearm safety class was with NRA-certified instructor Roger Jestel. The object of the course was to teach the basic knowledge, skills, and attitude necessary for the safe handling and storage of firearms and ammunition in the home. The family-oriented class was informational and did not include a certification.

### Penfield Community Library

Teen crafts don't really get a whole lot cuter than a miniature bookcase in a tin.

### Pittsford Community Library

Our National Library Week lineup included three PCL Author Series events! An Evening with OlaRose Ndubuisi, NYS Youth Poet Laureate was held on Monday. Weighing just one pound at birth, she survived against all odds and by 13 was the published author of six books. OlaRose founded a non-profit at age 15, The Finding Scoliosis Kindly (FiSK) Project, which raises awareness of scoliosis, teaches how to positively manage the effects of scoliosis, and supports free scoliosis screenings in the U.S. and Nigeria.

Wednesday was *Our Last Walk Home: Love, Cancer, and the Agony of Letting Go* by Jennifer Sanfilippo: an exploration of cancer treatment in the U.S., from diagnosis to death, through the lens of a widow's grief. This very personal, often painful, and surprisingly funny narrative challenges the big questions of mental health care for cancer patients and families, patient centeredness in teaching hospitals.

*Alexander von Humboldt: A Concise Biography* wrapped up the series on Thursday with author Dr. Andreas Daum, a history professor at SUNY Buffalo. Dr. Daum discussed the first concise biography of Alexander von Humboldt, a Prussian nobleman born into the age of European enlightenment which helps us understand von Humboldt as a seminal historical figure and illuminates the role of science at the dawn of the global world.

### Rush Public Library

The library closed early on Friday the 11<sup>th</sup>, due to furnace issues. They were quickly resolved, and we reopened the next day at 10 a.m.

### Seymour Library

Did you know you can check out books AND SEEDS at the library? That's why our clever kids have re-named us the "Seedmore" Library! Our Seed Library is up and running for spring planting! We have 150 "single serve" seed packets available at our circulation desk to get your garden growing. Need some convincing? Our marketing team (kid volunteers) have very helpfully made advertisements and informative posters to sway you!

### Webster Public Library

Jack Butler discussed his latest book *Durand Eastman Park: Yesterday and Today*. The author explores the fascinating life of Henry Durand, his relationship with George Eastman, and the shocking twist that occurred once the land was donated to the City of Rochester.





## **MCLS Office Updates**

### **Jennifer Smathers reporting**

#### Events & Meetings

- Jennifer Smathers, Emily Clasper, and Jennifer Byrnes met with Monroe County Legislator Jackie Smith to discuss the County DEI Project, Wired For Opportunity. Legislator Smith was excited about the program and eager to see the positive impact on her district.
- Jennifer Smathers attended the RPO OrKIDStra Event at Hochstein Music Hall, signing eight people up for new library cards during the event. A combination of storytelling, music, pjs, and orchestra-assisted Sneetch sound effects, the program featured narrator John De Lancie of General Hospital, My Little Pony, and Star Trek fame. Smathers is pleased to report that the MCLS table was able to provide the actor with a pencil for needed script revisions, a RPL pen for signatures, and finally hand sanitizer.
- Gunther finalized VIP Pass details with the 2025–26 season partners. We have 16 pass partners for the upcoming season including two new partners, Canandaigua Sailboards, and The Little Theatre. Order forms were sent out to member libraries to request passes.
- Gunther has been overseeing application for 2025 Rochester Fringe festival performances to take place at the Central Library. Gunther anticipates the Central Library hosting four different programs for the 2025 Fringe Festival.
- Gunther attended two RIT student group presentations to see the final project results from tours with classes that took place earlier in 2025. One series of group presentations was based around building a city branch library that incorporated “another community resource” such as a wellness center, event space, or retail. The second group presentation was a team of students who assisted the library’s Exhibits Team with creating graphics for the Fairy House exhibit currently on display in the Rundel building.



### **Technical Services, Dee Mrak reporting**

Efficiencies were identified for the invoicing and new AV cataloging requests. Changes to the workflow for ordering items and adding them to the library catalog will result in shorter wait times for patrons and less duplication of staff efforts in getting the necessary work done.

### **Outreach Department, Maren Kyle reporting**

Maren Kyle of the Outreach Department participated in a senior resource fair organized by County Legislator Ricky Frazier. Although the threat of rain that day resulted in light attendance, we were able to connect with several folks and share info about library programs and services of particular interest to this demographic such as Senior Planet tech classes at the Central Library and outreach services. Kyle spoke at length with one man who is experiencing the beginning stages of losing his eyesight



due to Macular Degeneration. She gave him information about the home delivery program, showed him the Talking Books player available through the state library in Albany and gave him contact info for a couple of organizations that he might find helpful as he navigates this change. Before he moved on, he told her, "Wow--you've done your good deed for the day!"

- In-Home Library Service: Outreach staff selected and distributed library materials to 13 in-home patrons
- Library Stations/Micro Collection Lending Service: 14 library stations served with 967 items distributed.
- Corrections and Reentry Support
  - Monroe County Jail Book Cart Service: 2 dates this month; 92 checkouts
  - Jail Presentation: Ron Freitag and Wes Becker delivered a presentation regarding local library and reentry services to a group of 11 at the Monroe County Jail.
  - *Making Moves* Re-Entry Resources: Outreach staff fulfilled 17 requests for physical reentry resource packets. *The Making Moves* webpage received 283 total pageviews.

#### Programs and Tabling

- Tech Link: Ron Freitag and technology center staff conducted tech outreach sessions at two senior and residential facilities:
- Maren Kyle spoke to the current cohort of the Pathstone Employment Focused Services Program about essential library services, with an emphasis on library collections and services that are of value to individuals who are job hunting.
- Outreach librarians visited two Lifespan senior day programs for the Short Story Discussion Program, where we listen to a short story read by Levar Burton and then discuss it.
- Provided copies of book club titles in multiple formats to support book club programming at Valley Manor senior living facility

#### Meetings & Training

- Wes Becker attended the Reentry Association of WNY conference, featuring justice-impacted speakers, panels, and breakout sessions focusing on solutions to the barriers faced by incarcerated people as they navigate returning and reintegration into local communities.

### ***Children's Center, Chelsea Arnold reporting***

#### Programs

- More than 100 children visited the library and the children and teen areas for the City's Take Your Child to Work Day. Children enjoyed browsing the shelves and discovering the Secret Room.
- Chelsea Arnold participated in Central Library's Banned Books Read Aloud, reading from a commonly banned children's book, *Neither* by Airlie Anderson.
- Arnold also participated in Central's Q&A after the film screening of *Free for All: the Public Library*, engaging with the community in discussions about challenges modern libraries face.
- We welcomed animals from the Seneca Park Zoomobile during Spring Break, who engaged an audience of more than 50 people.



- Nadia Morales did a Spring umbrella pop-up card craft, where kids made rainy day pop-up cards out of construction paper. Morales also did a Think Money program with Lily Anthony from the Business department, where kids learned about coin values by playing a financial version of the game Twister.



- Miranda Hazen held three Art and Craft programs this month: a 6x6 Art Party where participants made 6x6 pieces to submit to Rochester Contemporary Art Center's annual art show fundraiser, Rainy-Day Watercolor with oil pastels and straw blown watercolor paints during spring break, and a Recycled Magazine Basket craft on Earth Day.
- Hazen also offered a LEGO Lab with a garden theme. Participants built their own LEGO Gardens that were added to the green garden already in our display!



#### Community Outreach/Meetings/Training

- Representatives from RMSC came to the monthly MCLS children's services meeting. They shared information on the educational programs they can offer at libraries.
- Arnold participated for the second year in a row as a judge at the Rochester City School District's Annual Storytelling Festival, listening to a group of city school students recite and reenact memorized stories.

#### Raising A Reader

RAR staff have been dealing with the recent resignation of one of their team members. RAR staff continued with story times for sites and keeping the lines of communication open with teachers. Staff coordinated pick up dates and end of year celebrations for each site. Margarita Chaves also attended Ibero's Spring/Easter celebration. Chaves was able to reconnect with families and teachers by sharing books and catching up on how the program has impacted their reading at home.

## Social Media



## **Central Library Updates**

### **Emily Clasper reporting**

In honor of National Library Week, a four-day Banned Books Read-Out event was held in Hacker Hall. Each day, members of the community were invited to read aloud from their favorite banned and challenged titles. We were joined by members of library staff, City employees, Board members, and members of the community who were all excited to exercise their right to Read Freely.



### **Arts/Literature, Erin Clarke reporting**

#### Programs

- Presentation on the historical context of Louisa May Alcott's classic *Little Women*. Professor Mark Sample discussed the impact the Emancipation Proclamation, the Draft Riots, the election of 1864, and Lincoln's assassination had on people living through this chaotic period of American history. Mark Sample is a Professor at Monroe Community College in the Anthropology, History, Political Science, and Sociology Department. This presentation was held once at Writers & Books and once in the Kusler-Cox Auditorium at Central.
- Words in Progress with Jen Case: in this monthly Zoom workshop you'll work within a creative and supportive writing community to hone your craft and tell your story. Expect a variety of activities that will help you generate new ideas, revise existing projects, and establish effective writing practices for yourself. All levels of experience are welcome.
- Pathway of Resistance: Erie Canal and the Underground Railroad - For the 200th anniversary of the Erie Canal, the Erie Canal Museum has been doing various series on the history of the canal. The Arts Division



featured Steph Adams, who gave an informative presentation on the history of the canal through the Black American experience, both in its relation to enslaved peoples and Black Americans that worked on the canal.

- Create a Fairy Doll: Come celebrate spring with us and create these whimsical flower fairies out of wire or clothespins. You will learn how to make the body, clothing, and accessories. Perfect for a garden fairy house!

#### Anecdotes

Andy Coyle received an email from a graduate student to thank Coyle for all his help proctoring: *"I wanted to reach out and let you know that I'll be graduating from NC State's Electrical Engineering Master's program at the end of this week. Thank you so much for your help with proctoring while I lived in Buffalo last year. It was truly appreciated. The support you provide for students of all kinds is making the world better."*

#### **Business Insight Center (BIC), Jennifer Byrnes, reporting**

##### Programs

- Business First Wednesday – Buying and Selling a Business presented by Lydia Palmer from Alliance Advisory Group.
- Cannabis Career Overview and Rights and Responsibilities. Presented by April Smith of the Cannabis Workforce Initiative.
- Cannabis Plant Science and Job Overview. Presented by April Smith of the Cannabis Workforce Initiative.
- Thinking Money for Kids: Currency Conga. Currency Conga. A Twister comparable game, players move their hands and feet to different parts of the mat dictated by spinning a spinner. Instead of different colors, the mat has different denominations of United States Currency. Children learned what each denomination of money was called and how much it was worth.

##### Outreach and Training

- Melissa Cobo and Lily Anthony attended the 46th Annual Patent and Trademark Resource Center Program's Training Seminar from April 14 to April 17. At this four-day seminar Anthony and Cobo learned tips and tricks on searching for intellectual property and networked with other Patent and Trademark Resource Centers throughout the country.
- Anthony started Libraries as Launchpads Entrepreneurship Librarian Certificate. The seven-week course focuses on what needs the entrepreneurs in the community need, and how the library can assist them. Cobo is participating in Lead On: Supervisor Leadership Development Training by the Jackman Group through the City of Rochester. This is a ten-week program.
- Anthony and Cobo did a presentation in two graduate level classes, Invention & IP Management and Design & Invention, at Cornell University on how to search for patents using Public Patent Search, the free database on the United States Patent and Trademark Office's website.
- Byrnes presented on intellectual property and market research to ChargeUp, a 6-month accelerator program that supports startups developing next-gen solutions across the battery and energy storage value chain. ChargeUp is affiliated with the Koffman Incubator in Binghamton.
- Byrnes presented to the 8th cohort of Luminate, a startup accelerator focused on advancing next-generation optics-, photonics-, and imaging-enabled companies. Luminate is affiliated with NextCorps.

##### Consulting

- Hours of in-depth market research/prior art searching: 45
- The Carlson Center for Intellectual Property assisted:
  - o In person: 1

- o Email: 24
- o Mail: 0
- o Phone: 2
- o Zoom: 5
- 3D Printer: 3, with 8 separate components
- Requests Outside Greater Rochester Area: 8
- Referrals to Tracy Jong (Intellectual Property Attorney): 2
- Referrals to Davis Bassett (Patent Agent): 3

#### Database Usage Statistics

- Frost & Sullivan - Page views: 21 Value: \$77,950
- IBISWorld - Page views: 75 Value: \$43,330
- InnovationQ - Logins: Searches:
- Mintel - Sessions: 43 Page Views: 30 Downloads: 14
- PitchBook - Logins: 22
- Statista - Page views: 58 Downloads: 25
- Foundation Directory - Searches: 51 Views: 59

#### Wired for Opportunity Program

- Anna Neumaier has been engaging in a number of training opportunities aimed at helping her develop skills that will help her perform her duties executing the Digital Equity Program. These included Mastering the Art of Difficult Conversations training with Alliance Research, the Know Your Fair Housing Rights talk and the Urban Libraries Unite Urban Library Trauma Study training. She also attended the Digital Equity Academy live session, where they discussed funding sources and charting funding in your organization, as well as pros and cons of E-Rate.
- Total Literacy Rochester Visits - 271
  - o Central - 68
  - o Irondequoit - 30
  - o Winton - 29
  - o Lincoln - 24
  - o Lyell - 21
  - o Penfield - 18
  - o Gates - 15
  - o Phyllis Wheatley - 15
  - o Webster - 15
  - o East Rochester - 12
  - o Arnett – 6
- Mi-Fis
  - o Circulations: 934
  - o Holds: 642
  - o Number of Units Circulating: 880
- Udemy:
  - o Users Active this month: 858
  - o Most Popular Course Category: Generative AI for Tech
  - o Most Popular Class: 100 Days of Code: The Complete Python Pro Bootcamp
  - o Courses enrolled in: 48

- o Courses started: 28
- o Courses completed: 2
- The solar table locations have been finalized and the tables have been ordered. The logo and graphic for the solar tables have been finalized.
- The request for proposals was issued for a provider for computer class instruction.

#### Anecdotes

Byrnes was named a “Mover & Shaker” by Library Journal. Library Journal's 2025 Movers and Shakers represent the best of the creative, inspiring, visionary, and committed individuals who are advancing the library field. LJ highlights the Movers' important work supporting students, families, and individuals lean in to learning, connect with community, and engage with reading.

#### ***Circulation/Information, Chad Cunningham reporting***

##### Statistics

- Curbside Pickup Appointments- 0
- New Borrowers- 361
- RRLC Access Cards Issued- 7
- Notarial Acts- 164

##### Anecdotes

- A patron came by the Circulation desk to check out a MIFI unit. He exclaimed that having the MIFI unit has been so convenient in helping him do schoolwork and search for jobs. He also inquired about what small business resources the library provides in assisting him in starting a barber business for disabled folks.
- A patron with limited tech skills came to the Circ desk looking for help printing from his phone. He needed text messages printed out and didn't know how to do so. Kathy Sochia spent 90 minutes helping him print the messages. He was very grateful.

#### ***Local History & Genealogy, Shalis Worthy reporting***

##### Programs

- The Local History & Genealogy Division partnered with The University of Rochester as part of their Neilly Author Series to bring Dr. Camden Burd to the Central Library to present on his book *The Roots of the Flower City*. Guests of this program learned about Rochester's early plant nursery industry and how it helped shaped Rochester into the city it is today.
- The Local History & Genealogy Division hosted the 8th Annual Anthony Mascioli Rainbow Dialogues. Panelists discussed LGBTQIA+ activism in Rochester's past and present. The panelists gave inspiring insight on this topic to much applause and engagement from the audience. This program allowed us to strengthen our connections with the LGBTQ+ community and engage them about activism in the community's past and present.

##### Outreach/Meetings/Training

Shalis Worthy completed a Copyright First Responders Network four-part training on copyright law for libraries. Completion of this training allows her to join the Copyright First Responders Network support group, which offers support and keeps participants updated on current events and legal decisions around copyright law.

### Anecdotes

Antoine McDonald was honored by Mayor Malik Evans for his service as the only Black male librarian in the Rochester Public Library system from 2017 until now.

### ***Office of the City and County Historian, Christine Ridarsky reporting***

#### Programs

- The Office of Rochester & Monroe County History, in partnership with RIT, presented "The Raging Erie," a book talk by author Mark Ferrara. The talk was one of many events planned this year for the Erie Canal Bicentennial. Following the talk, the library, RIT's Department of History, and RIT Press hosted a reception for Rochester History journal subscribers to celebrate the journal's receipt of the Association of American Publisher's 2025 Prose Award for Best New Journal in Humanities and Social Sciences. The journal was eligible because of its new format and design.
- Historian Christine L. Ridarsky led a walking tour of the City's Heritage Trail for members of the City's Team of Leaders.

#### Outreach and Training

- Much of the historian's time this month was spent engaged in planning and participating in events related to the 200th anniversary of the opening of the Erie Canal and the upcoming 250<sup>th</sup> anniversary of the American Revolution. Some events commemorating these occasions have already started happening, with many more to come!
- Historian Christine L. Ridarsky was a guest on WXXI's Connections with Evan Dawson on April 11 as part of a segment on the bicentennial. You can listen at <https://www.wxxinews.org/show/connections/2025-04-11/marking-the-bicentennial-of-the-erie-canal>.
- Ridarsky participated in meetings of several City, County, and external committees throughout the month, including the Monroe County Airport Centennial Planning Committee, the City archives and records management improvement working group, the City's Civil Rights Heritage Park Advisory Committee, and the Rochester Museum & Science Center (RMSC) Collections Committee.
- Ridarsky met with representatives from the Rochester Area Community Foundation, Rochester Historical Society, and Greentopia to discuss the possibility of repurposing the site of the former High Falls Interpretive Center as a satellite location for Rochester Historical Society exhibits and a visitors' center for the forthcoming High Falls State Park.
- Ridarsky held various meetings with representatives from RIT Press, RIT Department of History, and RIT Archives to discuss a new contract for continued publication of Rochester History journal and a proposal to hold a symposium next year in honor of Gene DePrez on the theme of civic engagement.

### ***Reynolds Media Center, Joseph Born reporting***

#### Reference

RMC handled 864 reference questions and 416 non-reference transactions for a total of 1280.

#### RMC Circulation

- RMC loaned 8 pieces of equipment and 934 Mi-Fi units in addition to the regular collection.



As of this writing we have 696 holds on our Mi-Fi units, with 874 currently circulating. RMC is still waiting for cases to house the Mi-Fi units waiting so we can add them to our circulating collection.

- Total circulation of RMC materials, including those that occurred at other libraries was 11,812.
- RMC materials accounted for 30% of the overall Central Library circulation (before renewals).

#### Programs

- First Friday Film: *A Real Pain*
- See it First Matinee: *Mufasa*
- Brown Bag Book Discussion: *Mania* by Lionel Shriver
- RMC also sponsored a viewing of *Free For All: The Public Library* in collaboration with WXXI

#### Hoopla

##### Circulation

- Audiobooks – 2029
- Binge Pass – 44
- Comics – 148
- eBooks – 453
- Movies/TV – 428
- Music – 97
- **Total Circulation – 3239**

##### Users

- New users – 89
- Patrons using all 7 borrows – 174 (18%)
- Total users – 967

##### Cost

- Total - \$7,336.45
- Per item –\$2.28

#### ***Science and History, Gabe Pellegrino reporting***

#### Programs

- Action Vision Board Blastoff: From Vision to Victory was presented by Lisa A. Johnson, Educator and Resilience Coach. In this interactive workshop, Lisa educated patrons on how to set goals and action plans for a specific vision or result. Participants set personal goals and determined the steps to achieve them using handouts provided by Lisa. Then they used this information to create a vision board using poster boards, crayons, colored pencils, markers, clip art, and other supplies. This was a teaching moment for people to work on their priorities. The instructor and assistant were personally engaged with each attendee as they created these vision boards to help them in the future.
- This tax season, representatives from the New York State Department of Taxation and Finance Taxpayer Assistance Program (TAP) were on site assisting people filing their taxes. Florence Morris, who plans and implements this program, reports that 163 people were assisted this year.

#### Outreach

- April ushered in a new group of medical students visiting the Science Division and holding the weekly health clinic in partnership with the University of Rochester Medical Center, Center for Community Health and Prevention. The Division is grateful to have the continuing commitment from UR Medicine. Even if they are not pursuing a distinction in community health, the students are engaging with the public. In speaking with the new students, Pellegrino found that several of them have not declared their specialty yet, so this method of partner outreach is mutually beneficial to the students and the library.
- LROC (Library Resource Outreach Center) visitors numbered about 45 people seen in April. These numbers also include visits to Legal Assistance of Western New York, who assist with various legal and housing issues. There were 5-10 visits to LawNY.

### Anecdotes

- Earlier in the year, Morris ordered a bicentennial banner celebrating the 200<sup>th</sup> anniversary of the completion of the Erie Canal, free of charge, from the Erie Canalway National Heritage Corridor. With the help from the Maintenance staff Sam Marciano and Joel Gaffney, this large banner has been hung from one of the atrium bridges in the Science, History and Social Sciences Division. The banner is visible, looking up from the first-floor main entrance of the Bausch & Lomb Library Building.
- To commemorate the 50<sup>th</sup> anniversary of the end of the Vietnam War on April 29, Alaikia Miller created a new display, including a book display area housed in the cabinets adjacent to the Vietnam Learning Center. Many of the books within the display are very recent personal narratives from Vietnam Veterans. In May there will be a program regarding the women veterans of Vietnam.

### ***Technology Center, Jay Osborne Reporting***

#### Programs

- Senior Planet Computer Basics started in April, already proving to be a very popular program! Several organizations in Rochester have begun providing free Chromebooks to seniors that they can keep after they complete a series of computer classes. Many of those seniors have come to the Computer Basics class to get started.
- Coding Club has also seen high attendance and engagement from both teens and adults. This program is designed for anyone interested in learning anything from foundational computer skills and technology sector job skills to wiring electronics and programming microcontrollers. This program's attendees have considerable influence on the topics covered. Votes on suggested topics are taken, and the curriculum is shifted to accommodate the needs of the group. This has been a remarkably successful program and with a recent infusion of needed hardware and supplies, an increase in attendance is expected.

#### Outreach/Meetings/Training

- Both Hammond and Wallance began the training to become certified trainers for Senior Planet, a digital literacy program for older adults. This certification will allow them to collaborate with Shropshire, who introduced the program to the Tech Center. Goodwill of the Finger Lakes, which administers the program, is the agency providing the training. Through these efforts, the Technology Center looks forward to expanding digital access and education to an important segment of the community.
- In addition to his daily duties, Hammond began participating in Cohort XI of the LeadOn: Supervisor Leadership Development Program. This 11-week program equips future leaders with essential skills in leadership strategy, team building, and succession planning. Through this initiative, Hammond is gaining tools to enhance his leadership and teamwork abilities and contribute to a positive and productive work environment.

### Anecdotes

- Late in April we heard from a patron who used to extensively use our reservable study rooms for therapy, addiction recovery, and medical appointments. Technology Center staff also assisted this patron with the full spectrum of job assistance we offer such as updating his resume, searching for jobs, obtaining certifications, and applying for open positions online. The patron came in just to tell us he is no longer homeless and is gainfully employed. He won an MVP award at the data entry job he applied for with assistance from Tech Center staff.
- One day, a patron asked for help in one of the meeting rooms, but it turned out that he didn't need any help. He did need to talk. In a 20 minute mostly one-sided conversation, the patron explained how much the

library has meant to him over the years. The library is where he first learned the biology and chemistry he needed to become a nurse. The library is where he studied for all his tests and where he took many of those tests. He mentioned that now that he has achieved many of his academic and professional goals, some people don't understand why he still comes to the library to work. He explained that he comes here because there is always activity and it is a reminder of where he started. He gestured to the desk and the busy computer area and said, *"You really have no idea what a difference you are making every day in the lives of the people that are here every day and the impact you are all having on the community"*.

- Technology Center staff have seen a sharp increase in the number of patrons utilizing the public library for assistance obtaining REAL IDs and Enhanced IDs. The downtown DMV has been sending folks that need extra assistance to the library in order to take permit tests and complete appointment scheduling.
- Having recently begun operating out of one of the Technology Center's Innovation Spaces, the Father Tracy Advocacy Center (FTAC) has been able to work with some of our patrons most in need of assistance. Providing resources on Mondays and Fridays, FTAC has assisted our patrons with referrals for housing and social services coordination. Our patrons are getting more comprehensive help and guidance by shifting the location of the Father Tracy service point to the Technology Center. Patrons can more thoroughly utilize the connections and resources provided by both teams to directly interface with social service organizations and governmental services providers.

### ***Teen Central, Shetora Banks and Jeff Bostic reporting***

#### **Programs**

- Teen Nail program: Teens were given manicure supplies and shown how to properly push back cuticles, clip nails evenly, and file in one direction. All of these actions encourage nail length retention and allow the polish to adhere smoothly to the nail for a polished finished product. Participants really enjoyed playing with the gel polishes to create custom artistry and some even ventured to design custom press on nails for later use. Nail design helped us to discuss some underlying health issues that can be observed including heart, lung, liver, or thyroid problems, as well as nutritional deficiencies. It also allowed us to discuss the nail technician profession and NYS requirements to get licensure. This is definitely going to be a repeat program as it has already been requested for more supplies!
- Teen Collage: A collaborative effort by some of our regular teens to bring the quote "We are the Ones we've been waiting for; we are the change that we seek. - Barack Obama" to life. A QR code at the bottom of the collage will lead admirers to a song "Angels" by Chance the Rapper. Through the construction of the collage, we discussed a multitude of different people seen in the magazines we were using and any noteworthy contributions they may have made. We discussed what legacies we would like to leave, and a consensus was made that wealth was good, but fame may be overrated. Participants said this was a fun, stress-busting activity that led to a cool outcome!
- Photovoice Project: This project was completed over 6-weeks in partnership with Diane Bardeen and staff, a new grassroots non-profit, Adorned with Grace, in collaboration with the 9th Floor Artists Collective, and Teen Central. We recruited youth who attend the library on a regular basis. They brainstormed the theme and learned an introduction to photojournalism through a process called Photovoice. At the end of the program participants presented their final projects to an audience as a gallery event and spoke on their personal creative processes. Participants learned about some other agencies in our community that are teen friendly and a creative way to spotlight people and places they experience daily. They were able to merge photography and AI capabilities to produce exclusive artistry. Every meeting was catered, and the teens were compensated with a \$160 stipend; needless to say, they were ecstatic!

- Murals led by Francheska Diaz and the ROC Paint Division were created on the wall outside the Imagine You Lab and inside the glassed-in portion of the studio room of Imagine You. The murals are inspired by the Central Library's large collection of comic books, graphic novels and manga on the second floor. The first mural is inspired by summer days at Durand beach hanging with friends. The next mural is a scene of downtown Rochester, depicting imagery of the bridge with fireworks representing the annual Fourth of July fireworks downtown. While these artists were painting the walls others from their group were engaging our teens with Zine making—a small-batch, non-commercial publication often produced by hand. It can be written, drawn, photographed, or collaged, and explores a wide range of topics.



# MCLS Budget

Monroe County Library System - Board of Trustee

May 19, 2025



**Monroe County  
Library System**  
[www.libraryweb.org](http://www.libraryweb.org)

Revenue

GRANTS

MEMBER LIBRARIES

STATE AID

MONROE COUNTY

FEDERAL AID

MONROE COUNTY LIBRARY SYSTEM

SYSTEM SERVICES

MCLS Staff

Regional Resource

Telecommunications

Infrastructure

Outreach

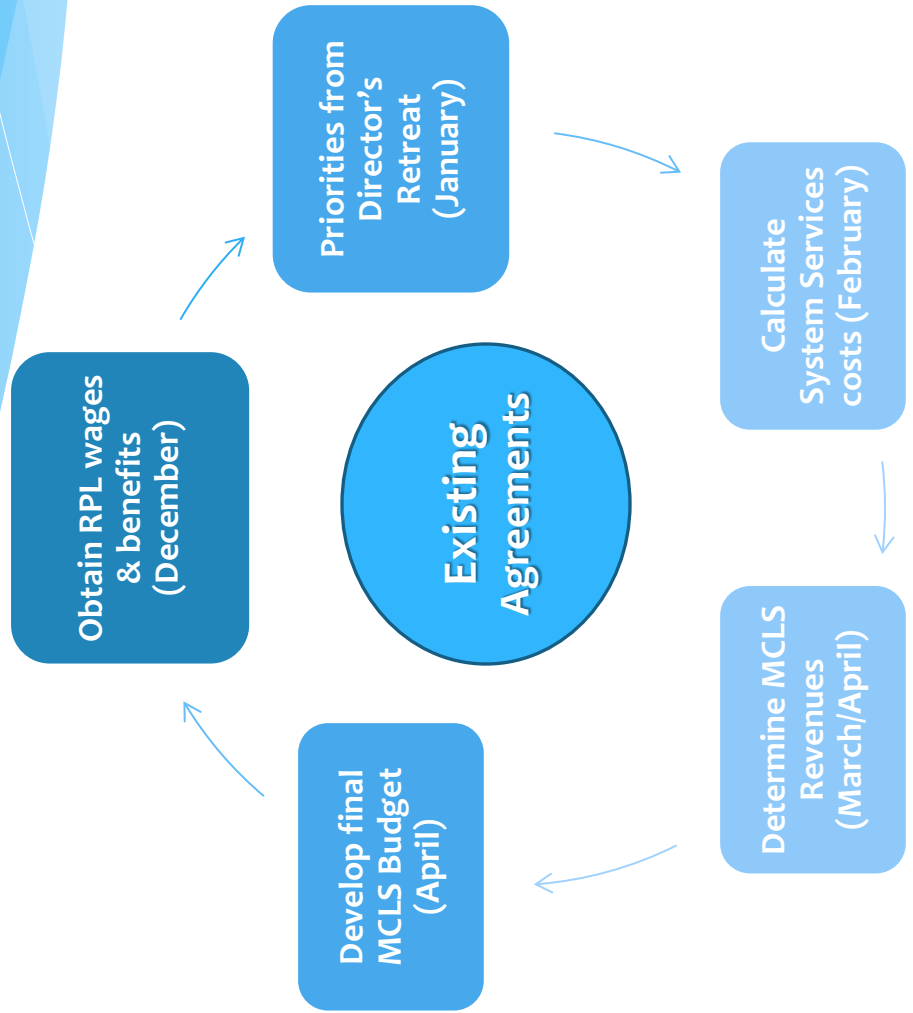
Funds to MCLS Libraries

DIRECT SUPPORT

Expenditures



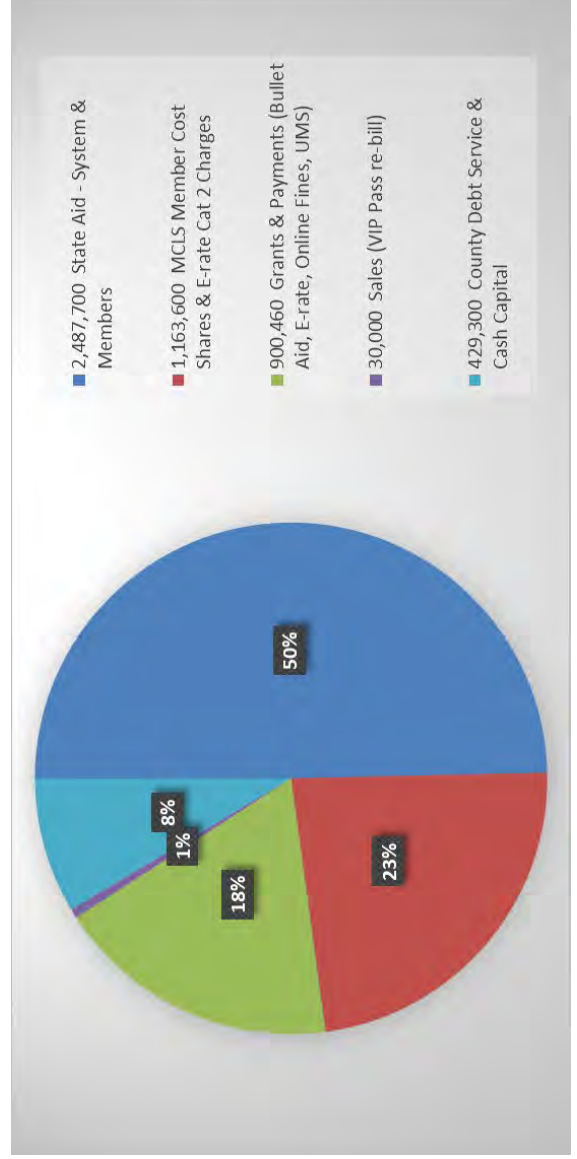
# MCLS Budget Process



# MCLS 2025 Budget Inputs (REVENUE)

32

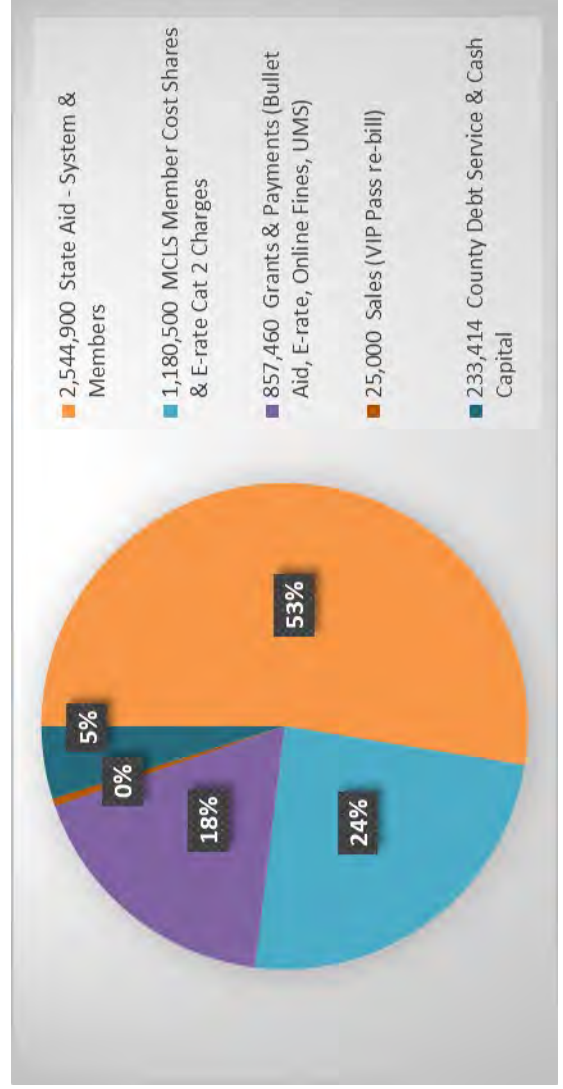
SOURCES OF 2025 MCLS BUDGET (REVENUES)			
2,487,700	State Aid - System & Members		50%
1,163,600	MCLS Member Cost Shares & E-rate Cat 2 Charges		23%
900,460	Grants & Payments (Bullet Aid, E-rate, Online Fines, UMS)		18%
30,000	Sales (VIP Pass re-bill)		1%
429,300	County Debt Service & Cash Capital		9%
\$5,011,061	Total		100%





# PROPOSED MCLS 2026 Budget Inputs (REVENUE)

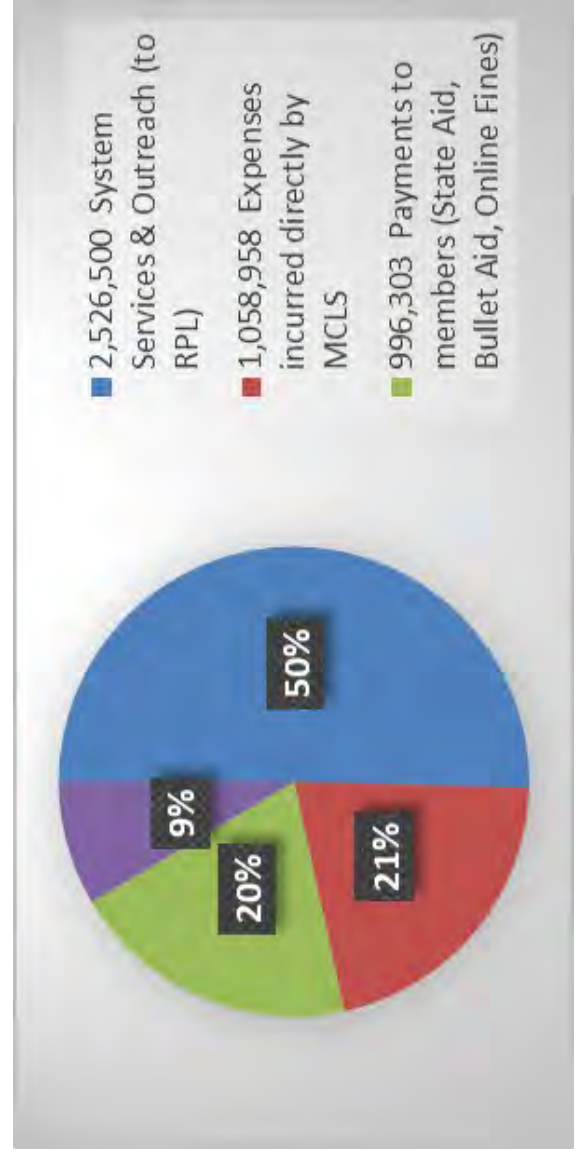
SOURCES OF 2026 MCLS BUDGET			
2,544,900	State Aid - System & Members		52.6%
1,180,500	MCLS Member Cost Shares & E-rate Cat 2 Charges		24.4%
857,460	Grants & Payments (Bullet Aid, E-rate, Online Fines, UMS)		17.7%
25,000	Sales (VIP Pass re-bill)		0.5%
233,414	County Debt Service & Cash Capital		4.8%
\$4,841,274	Total		100%



# MCLS 2025 Budget Outputs (EXPENSE)

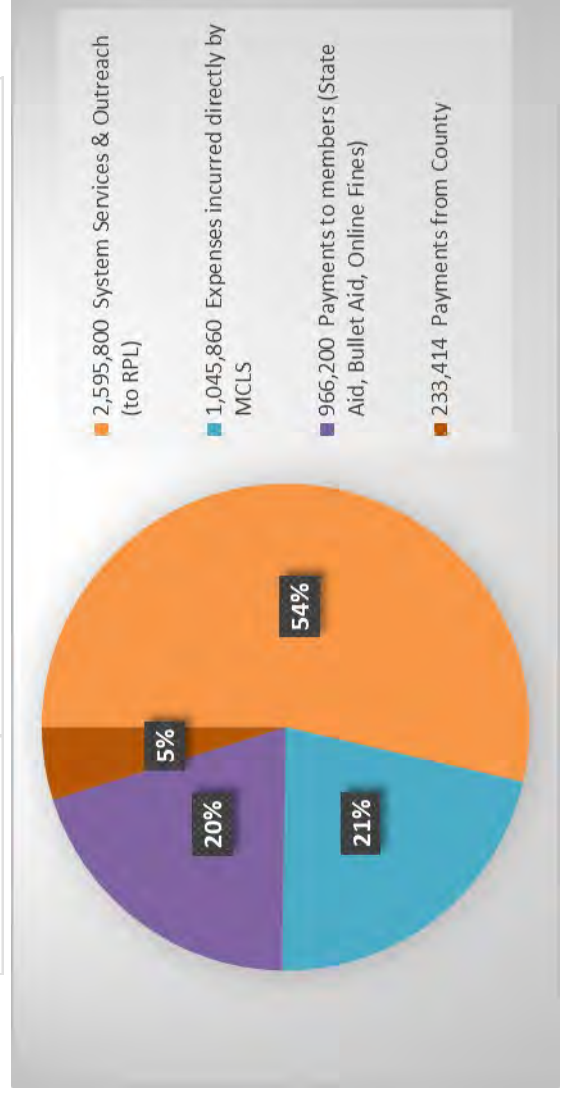
34

DIRECT   SYSTEM SVCS   PASS-THROUGH EXPENSES: MCLS BUDGET			
2,526,500	System Services & Outreach (to RPL)		50%
1,058,958	Expenses incurred directly by MCLS		21%
996,303	Payments to members (State Aid, Bullet Aid, Online Fines)		20%
429,300	Payments from County		9%
\$5,011,061	Total		100%



# PROPOSED MCLS 2026 Budget Outputs (EXPENSE)

DIRECT   SYSTEM SVCS   PASS-THROUGH EXPENSES	
2,595,800	System Services & Outreach (to RPL)
1,045,860	Expenses incurred directly by MCLS
966,200	Payments to members (State Aid, Bullet Aid, Online Fines)
233,414	Payments from County
\$4,841,274	Total



# MCLS 2026 Costs by Program

36

		% SHARE
Shipping/Delivery	\$597,500	12.4%
Integrated Library System	\$1,004,448	20.9%
Member Support	\$457,896	9.5%
IT Network	\$978,811	20.4%
NYS Mandated Services	\$1,248,800	26.0%
Administration & Facility	\$520,406	10.8%
Total MCLS Operations:	\$4,807,860	

**MCLS Operations (\$4,807,860) + County Debt Service (\$33, 414)**  
**= \$4,841,274**

# Budget Influences

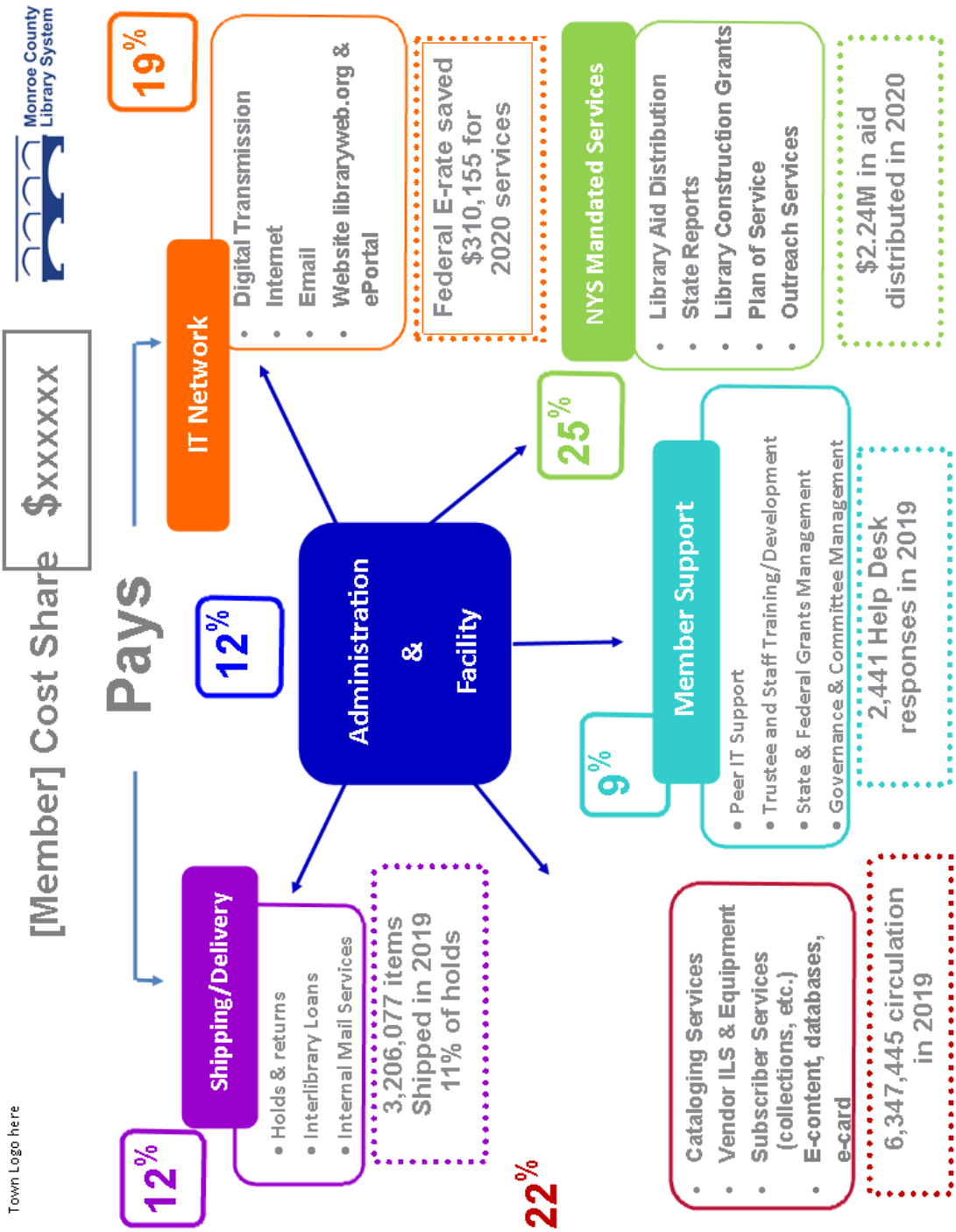
## **Things that drove budget planning this cycle:**

- \* Unknown State budget – assumed 1% increase in Aid per Gov
- \* **UNTIL Friday, May 9** – Budget passed with 2.3% increase in Library aid
- \* Expense changes going into 2026:
  - \* Microsoft 365 license cost \$65.75 per user per year (\$54K)
  - \* General increase in subscriptions, maintenance, etc.
  - \* Public Services inflationary increase of 3%
- \* Other considerations:
  - \* 1.5% Cost Share increase
  - \* Constant Contact continuation TBD

# Future State

- \* Federal, State, Municipal budget uncertainty
- \* This will impact future budgets
- \* Prepare for tougher years ahead

# Members receive template for Cost Share in June







## Monroe County Library System 2026 Proposed Budget

Expense				
SAP CODE	DESCRIPTION	2025 PROPOSED	2026 PROPOSED	+/-
503000	Cash Capital	190,000	200,000	10,000
	<b>Sub-Total</b>	<b>190,000</b>	<b>200,000</b>	<b>10,000</b>
504005	Meeting & Training	10,000	8,000	(2,000)
504205	Commercial Services	4,000	1,500	(2,500)
504285	Computer Maintenance	180,600	229,900	49,300
504320	Professional Services	342,920	375,450	32,530
504620	Membership	95,800	56,600	(39,200)
504630	Postage	7,000	7,000	0
504800	Contract Services	3,522,800	3,562,000	39,200
	<b>Sub-Total</b>	<b>4,163,120</b>	<b>4,240,450</b>	<b>77,330</b>
505020	Computer Software	200	0	(200)
505035	Computer Equipment	250,000	250,000	0
505080	Library Materials	98,440	52,410	(46,030)
	<b>Sub-Total</b>	<b>348,640</b>	<b>302,410</b>	<b>(46,230)</b>
508245	Minor Sales	30,000	25,000	(5,000)
968675	Vehicle Maintenance & Service	40,000	40,000	0
961256	Medical Insurance/Retirees	0	0	0
	<b>Sub-Total</b>	<b>70,000</b>	<b>65,000</b>	<b>(5,000)</b>
	<b>Total</b>	<b>4,771,760</b>	<b>4,807,860</b>	<b>36,100</b>
	<b>County Library Support</b>			
504800	Agency Contracts (Central Library)	7,660,100	7,780,000	119,900
509045	Contribution Debt	33,414	33,414	0
	Reserve Fund	0	0	0
	<b>Total</b>	<b>7,693,514</b>	<b>7,813,414</b>	<b>119,900</b>
	<b>TOTAL EXPENSE</b>	<b>12,465,274</b>	<b>12,621,274</b>	<b>156,000</b>

Revenue				
SAP CODE	DESCRIPTION	2025 PROPOSED	2026 PROPOSED	+/-
404000	State Aid	2,487,700	2,544,900	57,200
406115	Contract Payments MCLS	1,163,600	1,180,500	16,900
410000	Minor Sales	30,000	25,000	(5,000)
410210	Misc. Grants & Payments	900,460	857,460	(43,000)
	Fund Balance 8904010000	0	0	0
<b>Total</b>		<b>4,581,760</b>	<b>4,607,860</b>	<b>26,100</b>
412000	Transfer from Gen. Fund/MCLS	223,414	233,414	10,000
412000	Transfer from Gen. Fund/RPL	7,660,100	7,780,000	119,900
<b>Total</b>		<b>7,883,514</b>	<b>8,013,414</b>	<b>129,900</b>
<b>TOTAL REVENUE</b>		<b>12,465,274</b>	<b>12,621,274</b>	<b>156,000</b>

**FY26 CENTRAL LIBRARY**

**BUDGET REVENUE**

	BUDGET 2022-23	ACTUAL 2022-23	BUDGET 2023-24	BUDGET 2024-25	BUDGET 2025-26	+/- Budget
<b>369050 MCLS SYSTEM SERVICE REVENUE</b>						
Technical Services	276,526	245,534	250,506	258,933	262,520	3,587
Interlibrary Loan	68,000	70,000	72,000	74,000	74,000	0
Delivery Charges	459,199	390,123	447,160	472,115	487,155	15,040
Automation Operations	510,035	509,749	515,227	521,571	548,469	26,898
Director's Office Reimbursement	108,680	97,976	125,094	120,742	116,656	(4,086)
Operational Support	930,076	812,846	973,158	964,039	1,019,399	55,360
<b>TOTAL</b>	<b>2,352,500</b>	<b>2,126,228</b>	<b>2,383,100</b>	<b>2,411,400</b>	<b>2,508,200</b>	<b>96,800</b>
<b>369100 USE/SERVICE CHARGES</b>						
Fines, Fees, Miscellaneous (1)	70,000	48,107	70,000	20,000	20,000	0
Minor Sales & Library Chargebacks (2)	25,100	31,375	25,100	38,100	3,100	(35,000)
Misc. Additional Payments (3)	164,000	139,450	164,000	164,000	146,000	(18,000)
<b>TOTAL</b>	<b>259,100</b>	<b>187,749</b>	<b>259,100</b>	<b>222,100</b>	<b>169,100</b>	<b>(53,000)</b>
<b>407110 GRANTS</b>						
Grants (4)	233,000	141,531	188,000	259,000	264,000	5,000
<b>TOTAL</b>	<b>233,000</b>	<b>141,531</b>	<b>188,000</b>	<b>259,000</b>	<b>264,000</b>	<b>5,000</b>
<b>407120 STATE AID</b>						
Central Library Program Aid (5)	302,100	300,616	302,100	322,200	329,600	7,400
Outreach (5)	136,200	157,444	159,200	164,700	145,000	(19,700)
County Jails (5)	8,800	7,882	8,800	9,100	9,300	200
<b>TOTAL</b>	<b>447,100</b>	<b>465,942</b>	<b>470,100</b>	<b>481,700</b>	<b>483,900</b>	<b>2,200</b>
<b>430350 TOTAL STATE AID, GRANTS, FEES</b>	<b>3,291,700</b>	<b>2,921,450</b>	<b>3,300,300</b>	<b>3,374,200</b>	<b>3,425,200</b>	<b>51,000</b>
<b>MONROE COUNTY SUPPORT (6)</b>	<b>7,291,300</b>	<b>7,158,349</b>	<b>7,487,100</b>	<b>7,660,100</b>	<b>8,276,600</b>	<b>616,500</b>
<b>CITY PRORATED SHARE</b>	<b>654,000</b>	<b>654,000</b>	<b>678,900</b>	<b>687,500</b>	<b>736,100</b>	<b>48,600</b>
<b>TOTAL REVENUE</b>	<b>10,929,500</b>	<b>10,733,799</b>	<b>11,466,300</b>	<b>11,721,800</b>	<b>12,437,900</b>	<b>716,100</b>

- 1 FINE FORGIVENESS PROGRAM IMPLEMENTED DURING FY24 - BALANCE FEES AND LOST/DAMAGED ITEMS
  - 2 ELIM OUT OF COUNTY CARD TO MCLS (-\$35,000), ATM SVCS \$1,500, AUTOMATION CHARGEBACKS \$1,600
  - 3 FFRPL ANNUAL CAMPAIGN \$60,000, MTG ROOMS/EVENTS \$20,000 (DEC BY 8,000), FFRPL BOOKSTORE \$25,000 (DEC BY 10,000), CASH PROGRAM OCCUPANCY \$37,800
  - 4 FOODLINK CAFÉ UTILITIES \$7,000
  - 5 GRANT REVENUE/EXPENSE ALLOCATION \$75,000, FFRPL DIGITIZING \$35,000, FFRPL BUSINESS INNOVATION \$40,000, MONROE COUNTY HISTORIAN SERVICES \$55,000, GLEASON SCI/HIST SUPPORT \$20,000, KENYON JEFFRIES CITY/COUNTY HISTORIAN SUPPORT \$19,000, FFRPL OUTREACH \$15,000, STRONG MUSEUM \$5,000
  - 6 2% STATE AID INCREASE; OUTREACH CONSOLIDATED FY24; ALL FUNDS BROUGHT IN FROM MCLS TO EXPEND IN RPL FY
- 1.5% COUNTY INCREASE TO CENTRAL OPERATIONS SUPPORT (7,780,000) PLUS REIMBURSEMENT FOR DIGITAL EQUITY GRANT POSITIONS

**FY25-26 PROPOSED EXPENSE SUMMARY**

MUNIS OBJECT	DESCRIPTION	ADMIN 24-25	ADMIN 25-26	+/-	PUB SVCS 24-25	PUB SVCS 25-26	+/-	MCLS SVCS 24-25	MCLS SVCS 25-26	+/-	BUDGET 24-25	BUDGET 25-26
601000	SALARIES	1,412,200	1,431,500	19,300	2,222,300	2,426,900	204,600	1,308,400	1,368,400	60,000	4,942,800	5,226,800
601050	PART TIME	172,700	224,000	51,300	1,123,400	1,120,800	(2,600)	301,400	319,400	18,000	1,597,500	1,664,200
602010	OVERTIME	13,500	13,500	0	1,000	1,000	0	3,000	4,500	1,500	17,500	19,000
603010	PERSONAL LEAVE BUYBACK	8,300	9,900	1,600	6,300	7,800	1,500	2,500	1,100	(1,400)	17,100	18,800
603030	LONGEVITY	7,200	9,000	1,800	19,300	20,300	1,000	12,200	12,400	200	38,650	41,700
603080	CELL PHONE ALLOWANCE	1,500	3,000	1,500	1,000	1,700	700	1,500	1,700	200	4,000	6,400
603100	W/A	0	300	300	0	0	0	0	0	0	0	300
SUBTOTAL		1,615,400	1,691,200	75,800	3,373,300	3,578,500	205,200	1,629,000	1,707,500	78,500	6,617,550	6,977,200
605010	OFFICE SUPPLIES	47,700	46,700	(1,000)	5,200	9,800	4,600	3,600	3,600	0	56,500	60,100
605070	CLEANING SUPPLIES	21,000	23,000	2,000	0	0	0	0	0	0	21,000	23,000
605080	WEARING APPAREL	11,600	11,600	0	0	0	0	4,100	4,100	0	15,700	15,700
605120	TOOLS & MACHINE PARTS	8,200	9,000	800	0	0	0	0	0	0	8,200	9,000
605150	LIGHTING	4,100	4,100	0	0	0	0	0	0	0	4,100	4,100
605200	MISCELLANEOUS SUPPLIES	2,000	2,000	0	0	0	0	0	0	0	2,000	2,000
SUBTOTAL		94,600	96,400	1,800	5,200	9,800	4,600	7,700	7,700	0	107,500	113,900
606010	COMMUNICATION	10,500	10,500	0	0	0	0	0	0	0	10,500	10,500
606020	DUP LICATING SERVICES	0	0	0	0	0	0	0	0	0	0	0
606040	POSTAGE	5,800	5,800	0	0	0	0	500	500	0	6,300	6,300
606060	REFUSE COLLECTION	22,000	22,000	0	0	0	0	0	0	0	22,000	22,000
606070	WORKER'S COMPENSATION	10,000	15,000	5,000	0	0	0	0	0	0	10,000	15,000
606080	WATER CHARGES	38,900	38,900	0	0	0	0	0	0	0	38,900	38,900
606090	MOTOR EQUIPMENT	0	0	0	3,500	3,500	0	2,200	4,000	1,800	5,700	7,500
607010	UTILITIES	465,000	465,000	0	2,500	2,500	0	0	0	0	467,500	467,500
607020	RENTS	45,200	45,200	0	2,500	2,500	0	9,000	9,000	0	56,700	56,700
607030	EQUIPMENT MAINTENANCE	0	0	0	20,700	20,700	0	3,100	9,000	5,900	23,800	29,700
607040	BUILDING MAINTENANCE	79,600	79,600	0	0	0	0	0	0	0	79,600	79,600
607050	SECURITY SERVICES	3,600	12,100	8,500	0	0	0	0	0	0	3,600	12,100
608010	PRINTING & ADVERTISING	3,500	3,500	0	0	0	0	0	0	0	3,500	3,500
608030	CLEANING & LAUNDRY	0	0	0	0	0	0	0	0	0	0	0
608050	DUES & SUBSCRIPTIONS	2,300	6,000	3,700	7,900	11,600	3,700	900	900	0	11,100	18,500
608060	MILEAGE	1,000	1,000	0	0	0	0	0	0	0	1,000	1,000
608070	FOOD & MEALS	1,000	1,000	0	0	0	0	0	0	0	1,000	1,000
608120	MISCELLANEOUS	64,500	31,100	(33,400)	0	0	0	0	0	0	62,500	31,100
609010	TRAVEL & TRAINING	12,600	17,600	5,000	0	5,000	5,000	3,000	3,000	0	15,600	25,600
610010	PROFESSIONAL FEES	31,400	30,000	(1,400)	69,700	80,000	10,300	120,500	114,500	(6,000)	221,600	224,500
611010	OTHER COMMUNICATION	2,600	2,600	0	500	500	0	600	600	0	3,700	3,700
612020	SERVICE CHARGES OTHER GOVERNMENTS	51,400	51,400	0	0	0	0	0	0	0	51,400	51,400
SUBTOTAL		850,900	838,300	(12,600)	107,300	126,300	19,000	139,800	141,500	1,700	109,600	1,106,100
652010	FURNITURE & FURNISHINGS	0	0	0	0	0	0	0	0	0	0	0
652030	LIBRARY MATERIALS	0	0	0	496,100	496,100	0	8,900	15,700	6,800	505,000	511,800
660010	MISCELLANEOUS EQUIPMENT	3,100	3,100	0	0	0	0	7,000	7,000	0	10,100	10,100
SUBTOTAL		3,100	3,100	0	496,100	496,100	0	15,900	22,700	6,800	515,100	521,900
604090	EMPLOYEE BENEFITS	0	0	0	0	0	0	0	0	0	3,310,600	3,642,600
665010	UNITIMIZED EXPENSE	75,000	75,000	0	0	0	0	0	0	0	75,000	75,000
SUBTOTAL		75,000	75,000	0	0	0	0	0	0	0	3,385,600	3,717,600
GRAND TOTAL		2,636,700	2,704,000	67,300	3,981,900	4,210,700	228,800	1,792,400	1,879,400	87,000	11,721,800	12,436,700

**NYS Education Department  
CENTRAL LIBRARY PROGRAM AID  
2025-26 BUDGET**

Systemwide Services Provided by Central Library

Availability of Collection:

	<b>25-26 budget</b>
652030 Electronic Materials (System Collection)	\$ 145,500
Reference Materials	\$ 59,300
System-wide Databases & Research Databases	\$ 63,400
Non-fiction Materials	\$ 44,500
Foreign Language Library Materials	<u>\$ 16,900</u>
<b>TOTAL</b>	<b>\$ 329,600</b>

*Electronic Materials: Overdrive e-books, audio book, streaming video*

*System-wide Databases: A-Z Database, Gale, EBSCO (select databases)*

*Research Databases: IBIS World, Frost & Sullivan*



MCLS Board Meeting Attendance

<b>Stockman, Suzanne</b>	<b>Present</b>	<b>Absent</b>	<b>% Attendance</b>
Jun 16 2025			
May 19 2025			
Apr 21 2025	1		
Mar 17 2025	1		
Feb 26 2025	1		
Jan 27 2025	1		
<b>2025 TOTALS</b>	<b>4</b>	<b>0</b>	<b>100%</b>
Dec 06 2024		1	
Nov 18 2024	1		
Oct 21 2024	1		
Sep 16 2024		1	
Aug 19 2024	1		
Jun 17 2024	1		
May 20 2024		1	
Apr 15 2024	1		
Mar 18 2024	1		
Feb 28 2024	1		
Jan 22 2024	1		
<b>2024 TOTALS</b>	<b>8</b>	<b>3</b>	<b>73%</b>
Nov 20 2023	1		
Oct 16 2023		1	
Sep 18 2023	1		
Aug 21 2023		1	
Jun 26 2023	1		
May 15 2023	1		
Apr 17 2023	1		
Mar 20 2023	1		
Feb 16 2023	1		
Jan 23 2023	1		
<b>2023 TOTALS</b>	<b>8</b>	<b>2</b>	<b>80%</b>
Nov 21 2022	1		
Oct 24 2022	1		
Sep 19 2022	1		

term expires 6/30/2025



MCLS Board Meeting Attendance

<b>Stockman, Suzanne</b>	<b>Present</b>	<b>Absent</b>	<b>% Attendance</b>
Aug 15 2022	1		
Jun 20 2022	1		
May 16 2022	1		
Apr 25 2022	1		
Mar 21 2022	1		
Feb 23 2022	1		
Jan 24 2022	1		
<b>2022 TOTALS</b>	<b>10</b>	<b>0</b>	<b>100%</b>
Nov 15 2021	1		
Oct 18 2021	1		
Sep 20 2021		1	
Aug 16 2021	1		
Jun 14 2021	1		
May 24 2021	1		
Apr 19 2021	1		
Mar 15 2021	1		
Feb 24 2021	1		
Jan 25 2021	1		
<b>2021 TOTALS</b>	<b>9</b>	<b>1</b>	<b>90%</b>
Nov 16 2020	1		
Oct 19 2020	1		
Sep 14 2020	1		
Aug 17 2020	1		
Jun 15 2020	1		
May 18 2020	1		
Apr 20 2020	1		
Mar 16 2020	1		
Feb 19 2020	1		
Jan 27 2020	1		
<b>2020 TOTALS</b>	<b>10</b>	<b>0</b>	<b>100%</b>
Nov 18 2019	1		
Oct 28 2019	1		
Sep 16 2019		1	

term expires 6/30/2020

## MCLS Board Meeting Attendance

<b>Stockman, Suzanne</b>	<b>Present</b>	<b>Absent</b>	<b>% Attendance</b>
Aug 19 2019		1	
Jun 17 2019	1		
May 20 2019	1		
Mar 18 2019		1	
Feb 20 2019	1		
Jan 28 2019	1		
<b>2019 TOTALS</b>	<b>6</b>	<b>3</b>	<b>67%</b>
Nov 17 2018	1		
Oct 15 2018	1		
Sep 17 2018	1		
Aug 20 2018	1		
May 21 2018	1		
Apr 16 2018	1		
Mar 19 2018	1		
Feb 26 2018	1		
<b>2018 TOTALS</b>	<b>8</b>	<b>0</b>	<b>100%</b>
Nov 20 2017	1		
Oct 16 2017	1		
Sep 18 2017	1		
Jun 19 2017		1	
May 15 2017	1		
Apr 24 2017	1		
Mar 20 2017	1		
Feb 22 2017	1		
Jan 23 2017	1		
<b>2017 TOTALS</b>	<b>7</b>	<b>1</b>	<b>88%</b>
Nov 21 2016	1		
Oct 17 2016	1		
Sep 19 2016	1		
Jun 20 2016	1		
May 16 2016	1		
Apr 18 2016		1	
Mar 21 2016	1		

# MCLS Board Meeting Attendance

<b>Stockman, Suzanne</b>	<b>Present</b>	<b>Absent</b>	<b>% Attendance</b>
Feb 24 2016	1		
Jan 25 2016	1		
<b>2016 TOTALS</b>	<b>8</b>	<b>1</b>	<b>89%</b>
Dec 21 2015	1		
Nov 16 2015	1		
Oct 19 2015	1		
Sep 21 2015	1		
Jun 15 2015	1		
<b>2015 TOTALS</b>	<b>5</b>	<b>0</b>	<b>100%</b>

Appointed 5/18/2015 for term expiring 6/30/2020 (this term exceeds 5 years due to an error by the county legislature when they appointed Kathryn Fox for a term of Jan 2015–June 30, 2020. Stockman replaced Fox in May 2015.)

# FRANCESCA PADILLA

████████ Blossom Road, Rochester, NY 14610 • ██████████@gmail.com • ██████████ • [LinkedIn](#)

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*Human services professional with a background in community engagement, program management, and content management. Well-versed in health equity, social determinants of health, and access to services.*

## **Program Officer, Office of Community Impact**

**May 2023 – Present**

### **United Way of Greater Rochester and the Finger Lakes (Rochester, NY)**

- Manage relationships with Community Impact-funded partners to support program deliverables and engage partners in various ways (in-person and online) to maximize impact.
- Support redesign and launch of new Multi-Year Program grant, including restructuring of impact areas, feedback on community priorities, application process, and ongoing communication to stakeholders.
- Spearhead the monthly Community Impact newsletter, including drafting and coordinating content from colleagues, editing and proofreading, and working with other departments.
- Maintain focus on the documenting of historic and emerging departmental workflows for knowledge management and quality improvement.

## **Community Empowerment Specialist**

**Nov 2020 – Apr 2023**

### **Healthy Alliance (Remote in NYS)**

- Quickly became an expert in the technology, partner management, contracting, and many other aspects of a high-performing Social Determinants of Health Network to authentically engage community partners.
- Helped establish new partnerships in Western NY for future strategic programming across regions.
- Expanded role to network development in Healthy Alliance's 28-county coverage area, with a focus on bringing in new partners to close service gaps like food, housing, family support, and benefits navigation.
- Maintained awareness of developments in various health and human services, state and federal programming, and technology in order to tailor internal and external messaging on a regular basis.

## **Community Resource Liaison, 2-1-1/LIFE LINE**

**Jul 2018 – Nov 2020**

### **Goodwill of the Finger Lakes (Rochester, NY)**

- Handled day-to-day operations and content management for 2-1-1/LIFE LINE's Resource department, which maintains combined dataset of 9,000 local, state, and national community service records for use by the program's 24-hour hotline, public-facing website, and contract deliverables.
- Coordinated community engagement, including strategic relationships, local community groups and coalitions, social media and marketing, and high-level and instructional presentations.
- Secured funding through written proposals for strategic projects to enhance database and website.
- Completed accreditation for Resource department with Alliance for Information and Referral Systems (AIRS), which included highly detailed documentation of database maintenance workflow.
- Assembled data for numerous reporting relationships, contracts, and special community projects.
- Managed the program's usage of the AIRS taxonomy (10,000 terms) and implemented ongoing updates.
- Served as content expert on healthcare industry and social determinants of health for key initiatives.

## **Independent Consultant**

**Aug 2017 – Jun 2018**

- ***Alzheimer's Association of New York City*** – Verified and curated a dataset of 800+ programs and services for individuals with dementia, their families, and caregivers. **(Feb – Jun 2018)**

- **Robert Wood Johnson Foundation, Culture of Health Leaders** – Reviewed fellowship applications for understanding of health equity, culture of health, and cross-sector collaboration. **(Mar – Apr 2018)**
- **Healthify, Inc.** – Coordinated reorganization of health and human services taxonomy based on tool functionality and industry standards. Assisted in collecting and implementing user feedback. **(Sept 2017)**
- **JCCA/Mott Haven Community Partnership** – Updated and expanded printed directory of 500+ community resources throughout the Bronx. **(Aug – Oct 2017)**

**Program Manager, Health Information Tool for Empowerment (HITE)**

**Jan 2013 – Dec 2016**

**Greater New York Hospital Association (GNYHA), New York, NY**

- Managed web content and outreach for HITE, a leading directory of health and social services for NYC.
- Planned key aspects of www.hitesite.org relaunch in 2017, including content migration, user interviews, and taxonomy reorganization based on new website functionality and improved usability.
- Facilitated and/or planned online and in-person demos, presentations, and educational briefings for health care providers, community-based organizations, and public agencies.
- Provided community resource data to stakeholders for use in community needs assessments, external tools, program development, and other key activities.
- Drafted internal and external communications content, including instructions, staff training guides, brochures, one-pagers, newsletters, e-mail blasts, event notices and summaries.
- Trained and managed HITE staff on web content, outreach, and data entry and verification.

**Previous positions: Associate Program Manager (Dec 2011 – Jan 2013); Program Associate (Nov 2009 – Dec 2011); Program Assistant (Nov 2007 – Nov 2009)**

## **EDUCATION**

B.A., Creative Writing/Literature, State University of New York at Purchase College, Purchase, NY 2007

Certified Resource Specialist (CRS), Alliance for Information & Referral Systems (AIRS) 2019

Professional training: Community-based Participatory Research (University of Rochester); Care Coordination; Cultural Competence; Trauma-Informed Care; Person-centered care; Insurance navigation; Delivery System Reform Incentive Payment (DSRIP) and value-based payment (VBP).

## **SKILLS**

**Technical:** Content management; UI/UX; learning and applying taxonomies; data entry; Google Suite; Monday.com; Asana; Hubspot; Slack; Trello; iCarol; basic HTML/CSS; Microsoft Office programs (Mac & PC); social media; e-mail marketing. Ability to learn new applications and systems quickly.

**General:** Outreach; public speaking; program development; group facilitation; event planning; information & referral (I&R); writing; proofreading; editing; communicating with diverse audiences; customer service.

Extensive and ever-increasing knowledge of health and social supports across the landscape of care, including program models, staffing, insurance/fees, referral processes, and eligibility issues.

*Additional information available immediately upon request.*

May 2025

Dear Members of the Board,

I hope this letter finds you well. I am writing to express my enthusiastic interest in joining the Board of Trustees for the Monroe County Library System. With a deep commitment to collaboration, advocacy, and the transformative power of libraries, I am eager to contribute my experience, passion, and skills to support your important work.

My background in librarianship has provided me with a strong foundation in project management, community engagement, and literacy advocacy. I have served on various committees and understand the value of inclusive decision-making and strategic planning. My professional experience and my dedication to public service would bring a valuable perspective to your board.

What drives me most is a sincere belief in the transformative power of libraries. I am excited by the opportunity to contribute to the Monroe County Library System's mission and to support the board's goals through engaged governance, thoughtful decision-making, and a genuine commitment to the communities we serve.

I would be honored to discuss how I can contribute to the continued success of the Monroe County Library System. Thank you for considering my letter of interest, and I look forward to the possibility of serving alongside you.

Warm regards,  
Jamia Williams, MLS

# Jamia Williams

Rochester, NY|585-██████████@gmail.com

## EDUCATION

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- |                  |  |
|------------------|--|
| <b>2018</b>      | North Carolina Central University<br><b>Master of Library Science</b><br>Honors: Magna Cum Laude |
| <b>2009</b>      | The College at Brockport, SUNY<br><b>Bachelor of Science</b><br>Major: History                   |
| <b>2004-2005</b> | Enrolled in the Childhood Education Certification program  |

## RELATED WORK EXPERIENCE

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- |   |                                  |
|---|----------------------------------|
| University of Utah<br>Eccles Health Sciences Library<br><b>Consumer Health Program Specialist</b> <ul style="list-style-type: none"><li>● Part of the Network of the National Library of Medicine Training Office.</li><li>● Utilized the environmental scan to support the development of a train-the-trainer program.</li><li>● Develop a national program to increase the number of library staff with demonstrated competencies in providing health information in a community.</li><li>● Collaborate and communicate with internal and external stakeholders.</li><li>● Develop and deliver workshops and classes online and in person.</li><li>● Organize, produce, and host webinars about consumer health information.</li><li>● Conduct outreach and develop promotional materials to increase participation in the program.</li><li>● Assess and evaluate classes and programs to make adjustments and improvements.</li><li>● Campus Related Service<ul style="list-style-type: none"><li>○ Library Council</li></ul></li><li>● Participate in the NNLM Consumer Health Information Curriculum Group and other activities of the NNLM.</li></ul> | <b>November 2022 to present</b>  |
| State University of New York at Brockport, Brockport, New York<br>Drake Memorial Library  | <b>August 2020-November 2022</b> |



**Health Sciences Librarian**

- Responsible for communication and outreach, research support, and instruction services for Biology, African & African American Studies, the McNair Program, Nursing, Public Health, Health Education, and Healthcare Studies.
- Worked closely with health science faculty to integrate information literacy assignments into coursework.
- Member of the library's student engagement committee, which provided programming for students and faculty to engage with each other.
- Planned, designed, implemented, and assessed face-to-face and virtual instruction.
- Designed and created online library-related resources and instructional materials to support curriculum in assigned disciplines.
- Responsible for collection development in assigned departments.
- Provided research assistance to students and faculty within assigned subject areas.
- Provided general and specialized reference service using multiple delivery methods, including face-to-face, chat, email, text, phone, and other online systems.
- Provided expert literature search services in a variety of databases.
- Participated in relevant library and university committees.
- Pursued a research agenda to publish in scholarly journals and present at professional conferences.
- Participated in the assessment and continuous improvement of operations and services.
- Helped shape department goals, plans, and procedures.

University of Rochester Medical Center, Rochester, New York  
Edward G. Miner Library

**June 2019- July 2020**

**Liaison Librarian**

- Served as primary liaison to assigned URMH departments, divisions, and centers.
- Served on committees within the Library: social committee, inclusion and diversity committee, and serials committee.
- Served as an instructor for the Medical Evidence Information sessions, a mandatory class for all first-year medical students.
- Participated in the Edward G. Miner Library on-call service.
- Assisted customers in person, over the telephone, via e-mail or text, or chat to find information in various print and electronic resources, in-house and remotely.
- Developed and maintained expert skills in the databases provided by Miner Libraries, including, but not limited to: PubMed, Ovid MEDLINE, CINAHL, PsycINFO, and Web of Science.

- Created and maintained appropriate online guides.

Upstate Medical University, Syracuse, New York  
Health Sciences Library

**July 2018-May 2019**

### **Librarian and Diversity Fellow**

- Contributed to multiple functional areas throughout the library, including but not limited to Academic Research & Clinical Reference & Liaison services; Special Collections; Preservation: User Experience Design, Community Outreach, Content Management & Acquisitions, Research Data Management, and library facility planning.
- 1<sup>st</sup> rotation accomplishments: presented on “LibGuides best practices,” completed literature reviews for faculty, and was on-call for reference questions.
- **University:** Served on the General Assembly and the President’s Award Committee.
- **Library:** Served on the external communication and assessment teams. Served on a search committee for the Research Sharing Librarian position.

The University of Rochester, Rochester, New York  
Rush Rhees Library

**January 2018-May 2018**

### **Practicum**

- Acquired competencies in archival arrangement and description principles, finding aid creation, and archival description standards, such as Describing Archives: A Content Standard (DACS) and Encoded Archival Description (EAD).
- Contributed to ongoing EAD projects in the department.
- Supervised by two librarians: Alison Reynolds (Special Collections Librarian) and Marcy Strong (Metadata Librarian).
- Processed collections and revised finding aids in Oxygen XML and ArchivesSpace are now visible on the Rush Rhees Library website.

## **AWARDS**

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- [North Carolina Central University 2023 40 Under 40 Alumni Award](#) on August 3, 2023.
- [2023 Medical Library Association President’s Award](#) on May 11, 2023.
- [2022 AAHSL Leadership Diversity Scholarship](#).
- [2022 BCALA Leadership Institute](#) convened on April 12-14, 2022, in Durham, NC.
- [UNYOC Professional Development Award](#) to attend the 2022 Medical Library Association Conference in New Orleans, Louisiana.

- [Brian G. Martin Professional Development Award](#) to attend the 2019 New York Library Association Conference in Saratoga Springs, New York.
- ACRL 2019 [Early Career Scholarship](#) to attend the 2019 ACRL National Conference in Cleveland, Ohio.
- Central New York Library Resources Council ([CLRC](#)) [Professional Development Award](#) to attend the 2019 ACRL National Conference in Cleveland, Ohio.

## LOCAL SERVICE MEMBERSHIPS

<b>540WMain</b>	<b>2023-present</b>
Board Member	
<b>Our Local History</b>	<b>2025- present</b>
Board Member	
<b>The Children's Agenda</b>	<b>2024-present</b>
Very Invested Parent	
<b>Parent Leadership Training Institute</b>	<b>2023-2024</b>
Parent Leader	

## NATIONAL LIBRARY SERVICE MEMBERSHIPS

<b>American Library Association</b>	<b>2018-present</b>
Allied Professional Association	
Salaries and Status of Library Workers Committee Member	<b>2018-2020</b>
Committee on Diversity Committee Member	<b>2019-2021</b>
Emily Drabinski Advisory Committee	<b>2022-2024</b>
<b>Association of College and Research Libraries</b>	<b>2018-present</b>
Residency Interest Group: Programs and Proposals Team Member	<b>2018-2020</b>
Residency Interest Group: Assessment Team Member	<b>2019-2024</b>
University Library Section Award Committee Member	<b>2019-2021</b>
Equity, Diversity, and Inclusion Committee Member	<b>2019-2021</b>
<b>Medical Library Association</b>	<b>2018-present</b>
Membership Committee Student Member	<b>2019-2021</b>
New Members Caucus Communication Chair	<b>2019-2021</b>
African American Medical Librarians Alliance	
Virtual Engagement Committee Member	<b>2019-2022</b>
MLA Scholarship Jury Member	<b>2020-2021</b>
MLA Legislative Committee	<b>2021-2022</b>
MLA Nominating Committee	<b>2021-2022</b>
JMLA Editor in Chief Search Committee	<b>2022</b>
Social Justice and Health Disparities Caucus Chair-Elect/Chair/Past-Chair	<b>2022-present</b>

<b>The Black Caucus of the American Library Association</b>	<b>2018-present</b>
History Committee Member	<b>2019-2020</b>
11th National Conference of African American Librarians	
Evaluations Committee Member	<b>2019-2021</b>
Program Committee Member	<b>2020-2021</b>
12th National Conference of African American Librarians	
Evaluations Committee Member	<b>2024</b>
Professional Development Committee Member	<b>2023-present</b>
<b>Association of Research Libraries</b>	
Kaleidoscope Program Mentor	<b>2019-2021</b>
<b>Library Juice Academy</b>	
Introduction to Health Sciences Librarianship Program Mentor	<b>Fall 2020</b>
<b>JAMA Network Library Advisory Board</b>	
Board Member	<b>2022-2024</b>

## REGIONAL LIBRARY SERVICE MEMBERSHIPS

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<b>New York Library Association</b>	<b>2018- present</b>
Academic and Special Libraries Section: Director	<b>2018-2022</b>
Legislative Committee	<b>2019-present</b>
Academic and Special Libraries Section: President	<b>2023-2024</b>
Academic and Special Libraries Section: Past President	<b>2024-present</b>
New York Black Librarians' Caucus	<b>2018-present</b>
<b>Upstate New York and Ontario Chapter of the MLA</b>	<b>2018-present</b>
Conference Planning Committee	<b>2022-2023</b>
Member at Large	<b>2023-present</b>
<b>Eastern NY Chapter of the Association of Academic &amp; Research Libraries</b>	<b>2018-present</b>

MEI QI

Rochester, NY · [REDACTED] · [REDACTED]@gmail.com

May 13, 2025

Dear MCLS Board of Trustees Nomination Committee,

When I introduce myself as a first-generation Chinese American who came to the U.S. at three years old, I like to say that I was raised by immigrant parents and public libraries. Throughout my childhood, which I spent in four different states, it's the libraries that stand out in my memories—providing stories of foreign and fantastical worlds and people, making them real and relatable; providing after-school internet access; and providing a sense of discovery and belonging. In undergrad and law school, it was the campus libraries that imparted their tomes of knowledge. Now, as an adult, libraries continue to facilitate my love of reading, my ability to continue learning and growing, and my access to community resources and connections.

My professional career, like many in my generation, followed unexpected paths and forays into new industries, but a commitment to knowledge and community has always been at the heart of both my work and my personal service. At Asia Society Texas, our mission aimed to foster greater cultural awareness and engagement through our programs and initiatives, uplifting the diverse Asian population of Houston while educating the public and developing a greater sense of connection and empathy. In my current role at the Rochester Institute of Technology, I design and lead co-curricular events that foster community and belonging for the student body, which requires knowledge and understanding of the factors that effectively contribute to a sense of belonging. After all, belonging looks and feels different for every individual.

Meanwhile, my involvement in organizations outside of work—serving as a voter registrar and poll worker with Harris County Elections and now an election inspector with Monroe County Board of Elections, as well as advocating for social change and inclusivity through education, policy, and public programming—has always been in service of enriching the communities I belong to, whether culturally or civically. Though I only relocated from Houston to Rochester last summer, I have already joined several state and local organizations in my efforts to engage and impact the people where I live.

I see a similar mission for trustees of the Monroe County Library System, which is what motivates me to pursue this opportunity. Clichéd as it may be, I believe that libraries serve as bastions of knowledge and gateways to new opportunities. Libraries are likewise hubs for the community, providing access to physical books, digital technologies, and other services and resources, including diverse perspectives, public programming, and physical spaces. Like higher education, I believe libraries are institutions that are called to be responsive to the needs of their communities, responsible with their financial stewardship, and transformative in their impact.

I would be honored and excited to bring my personal commitment to libraries as well as my past and current professional experience to the Board of Trustees for MCLS, and further the mission to serve and enrich the lives of Monroe County's community members.

With gratitude for the consideration,

Mei Qi

# MEI QI

Rochester, NY · [REDACTED] · [REDACTED]@gmail.com

## WORK EXPERIENCE

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### **Rochester Institute of Technology, Henrietta, NY**

July 2024 – present

**Assistant Director, Community and Belonging** – Designs and leads co-curricular campus programming to build a sense of community and belonging among the student body, in particular students of African, Latino, Asian, and Native American backgrounds, including cultural heritage events and annual signature university-wide events such as Let Freedom Ring, Expressions of King's Legacy, and Celebration of Excellence

- Provides opportunities and resources for diverse student groups to collaborate on events around culture, identity, solidarity, resilience, and well-being
- Strengthens campus-wide sense of solidarity and engagement through inter-college, inter-division, and interdepartmental partnerships to reach wider student audience

### **Asia Society Texas, Houston, TX**

Jan 2019 – March 2024

**Senior Development Manager** (July 2023 – March 2024)

**Development Manager** (Aug 2022 – June 2023) – Supported the Development team through robust engagement with individual, corporate, and community donors, including strategies for targeted fundraising approach and audience development, while collaborating closely with programming teams and the finance department to achieve bottom-line strategic goals

- Updated organization-wide HR processes to ensure compliance with internal Diversity, Equity, Accessibility, and Inclusion commitments as part of the DEAI Leadership Circle and HR task force; helped instituted in-service DEAI training days; established new partnerships with community organizations on DEAI practices
- Led and managed the internship program since 2021 with 5-10 local high school/university students annually, streamlining processes for application, onboarding, professional development, and alumni engagement

**Business and Policy Programs Manager** (Jan 2019 – July 2022) – In partnership with the Business and Policy Director, developed and executed public programming on timely business and policy topics (~25/year) around Asia and/or Asian Americans through research and curation, arranging travel and logistics, gathering data and preparing reports for stakeholders, and collaborating across departments

- Grew and strengthened the Young Leaders Institute, a summer high school policy camp, by expanding topics and early career learning opportunities based on student feedback, creating an alumni network, moving online in Summer 2020, and deepening relationships with Title I schools & underserved student populations
- Developed a formal paid internship program for the organization which launched in Fall 2021 with \$10k sponsor support; standardized procedures for internship application; orientation and training; and feedback with emphasis on workplace skills development
- Led volunteer program of ~100 individuals, including recruitment, training, coordination, and recognition

### **AIG, Houston, TX**

Sept 2017 – Dec 2018

**Intelligence Editor, TravelGuard Security** – Reviewed, analyzed, and evaluated all global security products from analyst team for both style and content while maintaining current knowledge of international developments

- Employee of the Quarter, 2<sup>nd</sup> Quarter of 2018
- Helped develop new writing training program for the department; trained and onboarded four new hires with compliance to divisional writing and content standards
- Provided supervisors with analyst performance and feedback; contributed to departmental personnel decisions
- Developed and edited analyst white papers on global security topics for internal publication

### **ASC Partners, LLC, Lanham, MD**

Mar 2012 – Aug 2017

**Senior Editor & Analyst, Broadcast Department** – Provided as-aired and pretape transcripts to major broadcast clients including CNN, MSNBC, Fox, and Bloomberg while coordinating daily editing assignments with clients and freelancers

- Trained and integrated multiple new hires
- Liaised with various departments on short- and long-term project logistics
- Assessed and revised departmental policies for efficacy

**Editor, WordX Department** – Edited financial and medical transcripts for corporate and other private clients

occasionally requiring independent research

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## COMMUNITY SERVICE & ENGAGEMENT

- |  |                           |
|--|---------------------------|
| <b>Monroe County Board of Elections</b> , Monroe County, NY  | May 2025 – present        |
| • Certified election inspector for June 2025 primary election  |                           |
| <b>apidaROC</b> , Rochester, NY  | August 2024 – present     |
| • Co-founder of progressive Asian Pacific Islander Desi American (APIDA) Rochester group seeking to uplift community through cultural programming, advocacy, and coalition-building              |                           |
| • Hosted local artist showcase, launched Rochester's first Asian Restaurant Week in May 2025   |                           |
| <b>Make Us Visible – New York Chapter</b>  | July 2024 – present       |
| • Activating local communities to build curriculum and advocate for the integration of Asian American history in K-12 classrooms   |                           |
| <b>Asian Pacific American Public Affairs – Rochester Chapter</b>   | July 2024 – present       |
| • Educating and engaging around civic engagement for the Asian American Pacific Islander (AAPI) population; organizing community cultural festivals such as Harvest Moon Fest and Lunar New Year |                           |
| • Board Member (January 2025 – present)  |                           |
| <b>National Asian Pacific American Women's Forum – Texas Chapter</b>   | July 2021 – June 2024     |
| • Empowered AAPI women in Texas through voter engagement, community-building, and policy campaigns   |                           |
| <b>Harris County Elections</b> , Harris County, TX   | November 2020 – June 2024 |
| • <i>Volunteer Deputy Voter Registrar</i> (January 2021 – June 2024)   |                           |
| • <i>Election Volunteer</i> (November 2020, November 2023)   |                           |
| <b>Asia Society Texas</b> , Houston, TX  | Oct 2016 – December 2018  |
| • 2017-2018 Volunteer of the Year; provided volunteer support for various events including business panels, family activity days, cultural performances, and more                                |                           |

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## EDUCATION

- |  |
|--|
| <b>Washington University School of Law</b> , St. Louis, MO   |
| • <i>Juris Doctorate</i> – Scholar in Law Scholarship; Global Studies Law Review, Senior Editor  |
| <b>National University of Singapore</b> , Singapore, Singapore   |
| • <i>Law exchange student</i>  |
| <b>University of North Carolina</b> , Chapel Hill, NC  |
| • <i>B.A. in International Studies, B.A. in Political Science, Minor in Chinese</i> – National Society of Collegiate Scholars; alpha Kappa Delta Phi |

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## PUBLICATIONS

- |   |
|---|
| <i>Developing A Working Model for Legal NGOs in China</i> , Wash. U. Global Stud. L. Rev. 10:3 (2011)   |
| • Available online: <a href="http://openscholarship.wustl.edu/law_globalstudies/vol10/iss3/6/">http://openscholarship.wustl.edu/law_globalstudies/vol10/iss3/6/</a> |

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## SKILLS

Mandarin (basic professional); HTML/CSS; Adobe Photoshop; Canva; Microsoft Office Suite; LexisNexis & Westlaw; Raiser's Edge; Salesforce; Airtable; project management; fundraising and development; corporate donor and community relations; volunteer and intern management; budget management and forecasting; data analysis; KPI reporting; excellent oral and written communication; cultural agility; Cultural Humility Certificate (Fall 2024)





MCLS Circulation

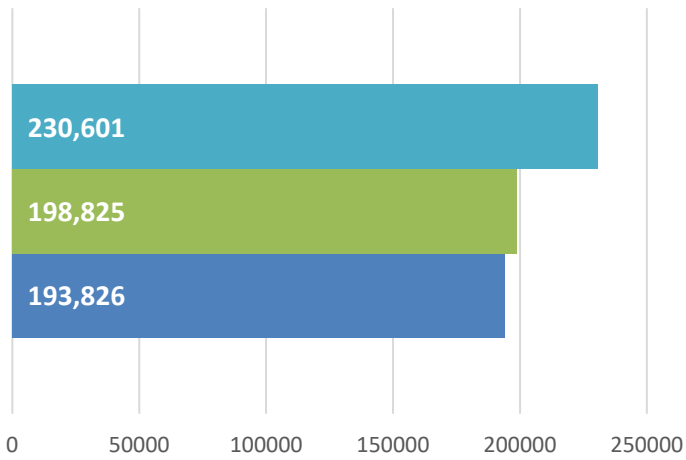
Town Libraries				
	Apr 2025	Apr 2024	+/-	%
Brighton	52,408	43,777	8,631	19.7%
Seymour	12,698	11,212	1,486	13.3%
Chili	21,971	17,652	4,319	24.5%
East Rochester	3,988	3,329	659	19.8%
Fairport	60,434	50,462	9,972	19.8%
Gates	21,098	18,735	2,363	12.6%
Greece	50,251	43,766	6,485	14.8%
Hamlin	4,909	4,094	815	19.9%
Henrietta	40,739	35,275	5,464	15.5%
Irondequoit	38,662	34,778	3,884	11.2%
Mendon	9,870	7,826	2,044	26.1%
Newman Riga	2,057	1,840	217	11.8%
Ogden	11,607	10,329	1,278	12.4%
Parma	8,547	6,687	1,860	27.8%
Penfield	42,238	32,721	9,517	29.1%
Pittsford	49,700	43,525	6,175	14.2%
Rush	2,855	1,984	871	43.9%
Mumford	598	490	108	22.0%
Scottsville	3,189	2,306	883	38.3%
Webster	41,468	34,656	6,812	19.7%
<i>Towns Subtotal</i>	<i>479,287</i>	<i>405,444</i>	<i>73,843</i>	<i>18.2%</i>
<i>RPL Subtotal</i>	<i>84,186</i>	<i>69,393</i>	<i>14,793</i>	<i>21.3%</i>
<b>MCLS Total</b>	<b>563,473</b>	<b>474,837</b>	<b>88,636</b>	<b>18.7%</b>



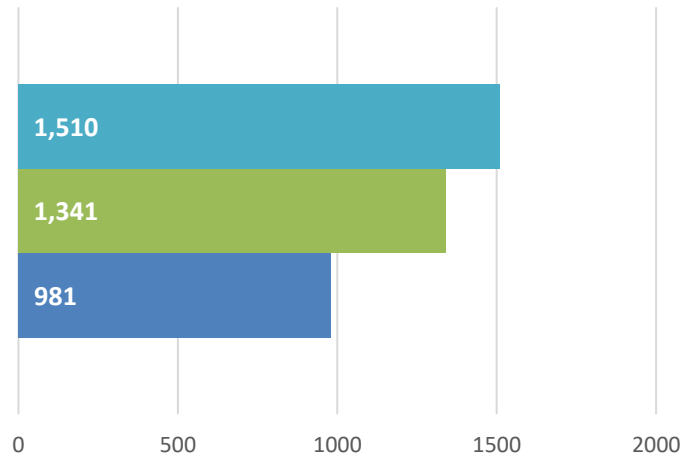
RPL Central Statistics YTD  
Jan–Apr



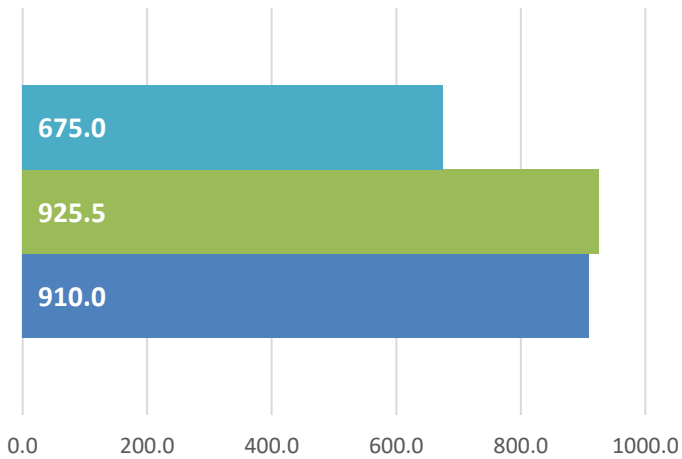
### CIRCULATION



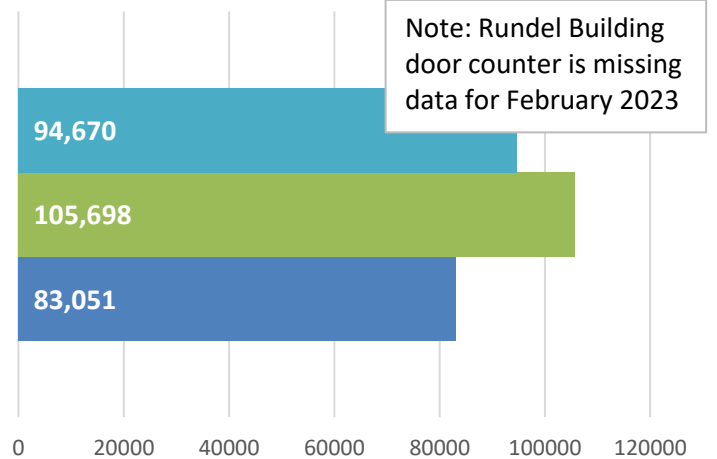
### LIBRARY CARDS



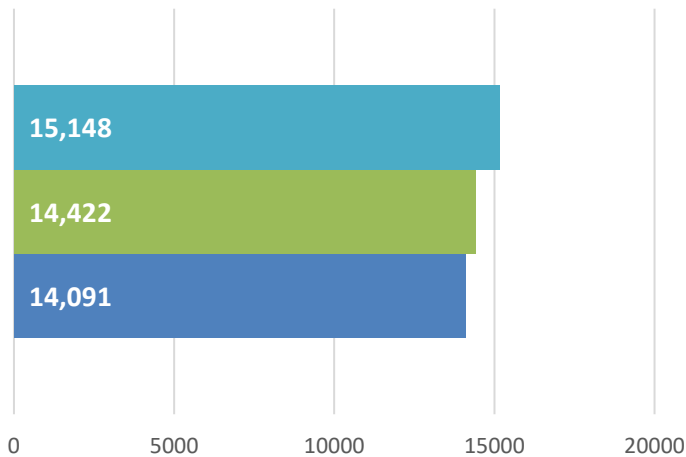
### SERVICE HOURS



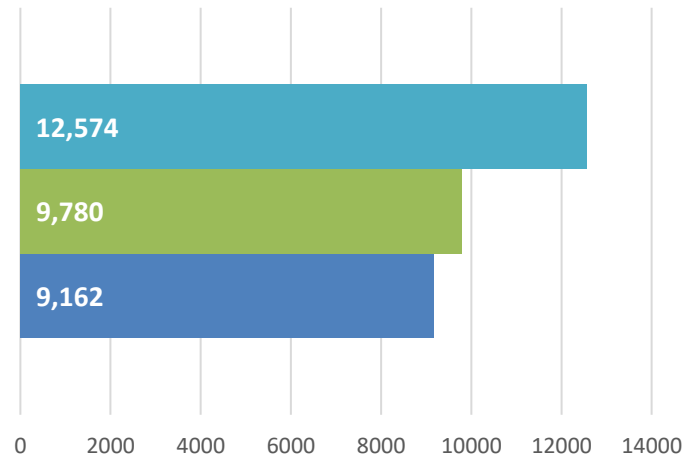
### VISITS



### REFERENCE QUESTIONS



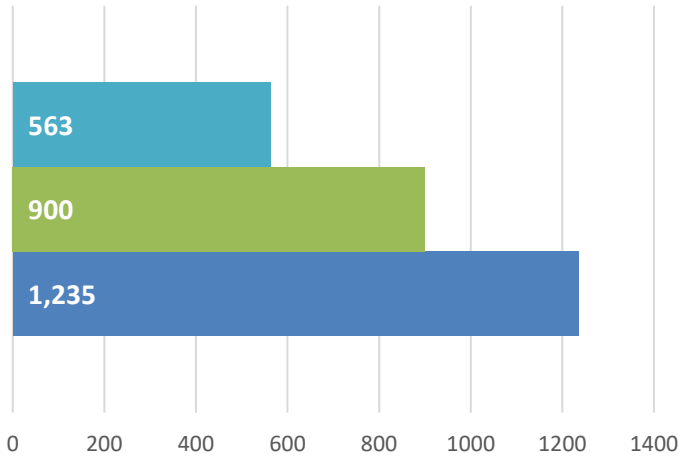
### NON-REFERENCE



# RPL Central Statistics YTD Jan-Apr



## NOTARY



### DEFINITIONS

**Circulation:** Includes the circulation of all library materials both over the desk and virtual/e-content.

**Library Cards:** New patron registrations. Excludes renewals.

**Service Hours:** Hours the library is open to the public.

**Visits:** Door count of persons entering the library.

**Reference Questions:** Questions requiring staff to recommend, interpret, evaluate, instruct, etc.

**Non-reference:** Directional questions. E.g., What are the hours? Where is \_\_\_?

**Notary:** Notary Public acts. Each signature counts as one act.

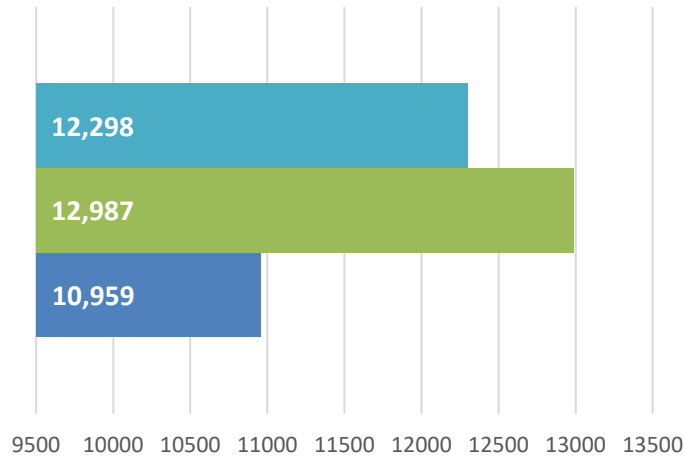
**Computer Hours:** Hours patrons used the public PCs.

**WiFi Uses:** Number of log-ins to the public WiFi.

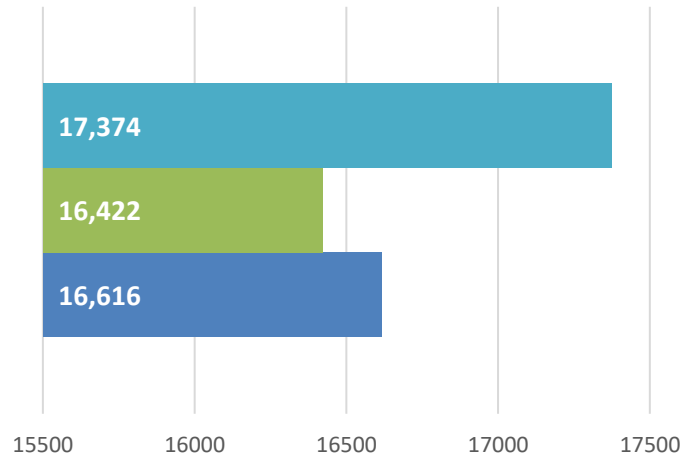
**Group Programs:** In-person and online programs. Excludes one-on-one programs and take-n-make.

**Program Attendance:** Attendance at Group Programs. Excludes staff and presenters.

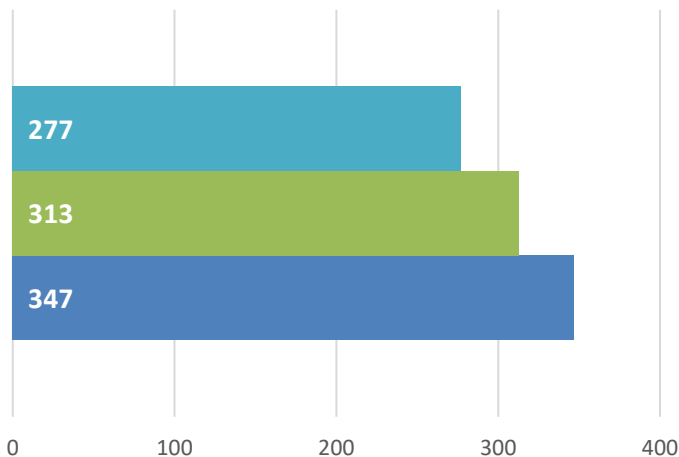
## COMPUTER HOURS



## WIFI USES



## GROUP PROGRAMS



## PROGRAM ATTENDANCE

