

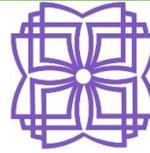


**Joint Board of Trustees Meeting  
Central Library  
February 25, 9:00 AM  
Agenda**

<b>I. MCLS APPROVAL OF MINUTES</b>	Moffitt	page 3
<b>II. RPL APPROVAL OF MINUTES</b>	McDermott	page 7
<b>III. PUBLIC COMMENTS</b>	Moffitt & McDermott	
<b>IV. MCLS FINANCIAL CLAIMS</b>	Hasselwander	page 11
<b>V. RPL FINANCIAL REPORTS</b>	Hasselwander	page 13
<b>VI. RPL PERSONNEL CHANGES</b>	Scott	page 17
<b>VII. REPORTS &amp; DISCUSSION</b>		
1. Liaison Reports		
a. From Rochester Public Library Board	Murphy Abbamonte	
b. From the MCLS Board	Brandt	
c. From Friends & Foundation of RPL	Borgus	
2. Staff Reports		
a. Director’s Report	Clasper	
b. MCLS Associate Director’s Report	Smathers	
c. Central Associate Director’s Report	Lehman	
d. Community Libraries Deputy Director’s Report	Scanlon	
3. Other Reports or Discussion		
<b>VIII. UNFINISHED BUSINESS</b>		
None		
<b>IX. MCLS NEW BUSINESS</b>		
1. Nominating Committee Recommendation	Padilla	page 19 & 39
2. Telecommunication Agreements	Hasselwander	page 19
3. Annual Library Automation Services Agreement	Hasselwander	page 20

**Next MCLS Meeting:**  
March 16, 5:00 p.m.  
Central Library, 115 South Avenue, 14620

**Next RPL Meeting:**  
March 25, 9:00 a.m.  
Central Library, 115 South Avenue, 14620



**Joint Board of Trustees Meeting  
Central Library  
February 25, 9:00 AM  
Agenda**

**X. JOINT NEW BUSINESS**

- |   |                           |              |
|---|---------------------------|--------------|
| 1. Proposed FY27 Central Library Budget | Hasselwander<br>& Clasper | page 20 & 43 |
|---|---------------------------|--------------|

**XI. RPL NEW BUSINESS**

- |  |                           |              |
|--|---------------------------|--------------|
| 1. Proposed FY27 Community Library Budget                | Hasselwander<br>& Clasper | page 21 & 47 |
| 2. Grant Acceptance, Rochester Regional Library Council  | Scanlon                   | page 21      |
| 3. Close All Branches For Community Library Training Day | Scanlon                   | page 21      |

**XII. ANNOUNCEMENTS**

**XIII. ADJOURNMENTS**

**Next MCLS Meeting:**  
March 16, 5:00 p.m.  
Central Library, 115 South Avenue, 14620

**Next RPL Meeting:**  
March 25, 9:00 a.m.  
Central Library, 115 South Avenue, 14620



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**Meeting of the MCLS Board of Trustees**  
**Virtual due to weather State of Emergency in accordance with NYS Open Meetings Law §103-a (3)**  
**January 26, 2026**  
**Minutes**

**Trustees Present:** Christopher Corcoran, Peter Knapp, Amy Moffitt (Vice President), Sarah Murphy Abbamonte (RPL Liaison), Francesca Padilla, Mei Qi, Marjorie Shelly (President), Suzanne Stockman, Jamia Williams (quorum present)

**Trustees Excused:** Gary Brandt

**Trustees Unexcused:** Kimberly Brown

**Staff and Guests:** Monroe County Administration Liaison, Conor McMahon; Monroe County Law Dept. Liaison, Bridget Cook; County Legislature Liaison, Ricky Frazier; staff members, Emily Clasper, Katy Hasselwander, Sarah Lehman, Debi Mansour, BJ Scanlon, Jennifer Smathers

President Shelly called the meeting to order at 5:08 p.m., welcomed trustees, staff, and guests, and noted a quorum was present. She asked Director Clasper to introduce new attendees. Clasper introduced Sarah Murphy Abbamonte as the new Liaison from the Rochester Public Library Board, Conor McMahon as the new Monroe County Administration Liaison, and Bridget Cook as the new Monroe County Law Department Liaison.

Next, President Shelly shared that Trustee Knapp is retiring from the Board and thanked him for his many years of service.

#### **APPROVAL OF MINUTES**

The minutes of the previous meeting were APPROVED AS PRESENTED.

#### **PUBLIC COMMENTS**

There were no members of the public wanting to address the board.

#### **FINANCIAL CLAIMS**

Finance Mgr. Hasselwander reviewed the financial claims with the trustees and offered to answer questions. After discussion, Trustee Corcoran MADE A MOTION to approve the financial claims as presented. Trustee Moffitt seconded. THE MOTION PASSED UNANIMOUSLY.

#### **LIAISON REPORTS**

##### **Liaison to Rochester Regional Library Council (RRLC)**

Trustee Knapp reported that the Rochester Regional Library Council approved several grant proposals, including three for MCLS member libraries: Mendon Public Library, Central Library, and the Sully Branch. Additional grants went to Geneva Public Library, the University of Rochester Medical Center Library, RIT, the Strong Museum, and the Williamson Public Library. He noted that some grant funds were left unused due to unsuccessful applications and explained that RRLC is developing a more robust support system for applicants, including pre-grant guidance, mid-process assistance, and post-decision feedback to improve future proposals. He also shared that two new member organizations were accepted, the Buffalo Audubon Society and the Visual Studies Workshop, which is now joining under its own aegis.

President Shelly asked Trustee Knapp to provide a brief explanation what the Rochester Regional Library Council is along with a description of his role as a liaison to the RRLC Board. She asked other trustees to consider stepping up into the role.

Trustee Knapp explained that the Regional Library Council is one of five systems in New York State, serving a five-county area and supporting public, academic, school, industrial, and business libraries through staff training, grant opportunities, digitization projects, and statewide advocacy. He noted that the liaison attends board meetings every other month at noon, except during the summer, either in person or via Zoom, for about an hour and a half, with the possibility of additional committee service. He emphasized that the role is not a large time commitment but offers a valuable broad perspective on library issues.

#### **Liaison from the Rochester Public Library (RPL)**

Trustee Murphy Abbamonte reported that the RPL Board endorsed the FY28 operating budget of approximately \$500,000 for the new Northeast Branch. They recommended the re-appointment of two trustees and elected officers for 2026. Ellen Brenner is the new president, Matt McDermott is Vice President, Mark Wyand is the Treasurer, and Murphy Abbamonte is now the Secretary.

The board approved the MCLS-RPL Service Agreement, an early 5:00 closure of all RPL locations on New Year's Eve, and temporary branch closures for the Maplewood Community Library so they can move back to their newly renovated space and the Phillis Wheatly Community Library for just a couple days in January to do some HVAC work.

Lastly, they approved Professional Service Agreements with Mason Digital for website maintenance, Father Tracy Center for family crisis support, and Clarissa Street Legacy for the Clarissa Street Uprooted Exhibit.

#### **STAFF REPORTS**

##### **Director's Report**

Director Clasper explained that MCLS is developing its required five-year Plan of Service, which must be submitted to New York State by October 1. She noted that the plan sets operational goals for system services to member libraries and must be based on documented member input. A planning team has been formed, including MCLS staff, a trustee representative, and a director from a large, medium, and small library. The team is designing surveys and other feedback mechanisms and has built in time for review and revisions with both member libraries and the MCLS Board of Trustees so that endorsements and final approval can be secured by September.

Next, she reported on progress with the Integrated Library System (ILS) RFP process. She stated that MCLS has gathered substantial feedback from patrons, trustees, and member libraries, including over 1,500 patron survey responses about desired catalog features. Staff are now converting this input into functional requirements for the RFP, which will be issued to vendors to determine how closely proposed systems can meet identified needs.

In response to a question, Associate Director Smathers explained that the current ILS contract expires at the end of 2027 giving the team approximately one year for the RFP process and one year for implementation if a new ILS is chosen.

##### **MCLS Associate Director's Report**

Associate Director Smathers reported that the upcoming directors' retreat will focus on the new MCLS Plan of Service and on strengthening systemwide library messaging. She noted that staff from City Communications will lead a workshop on media interviews and message discipline, building on prior training about policies and code of conduct. She also highlighted preparations for New York Library Association Advocacy Day, including a

training session at Central Library to brief participants on current library funding issues and to practice effective advocacy.

She further reported that the MiFi lending program is expanding, following a successful pilot with Brockport, with approximately 400 additional devices to be deployed through member and RPL branches. She addressed ongoing challenges in the shipping department, citing recurring mechanical problems and staffing constraints, and noted that consultant Brie Harrison will conduct a comprehensive review of shipping operations, including space, workflow, trucks, and dock configuration, to identify feasible improvements and efficiencies.

*Trustee Williams left the meeting at 5:31 p.m.*

### **Central Associate Director's Report**

Associate Director Lehman reported that the CASH tax preparation service, operated by the Empire Justice Center, will again be offered at Central Library after the program secured replacement funding. She emphasized that this free tax assistance for eligible low-income patrons is a highly used and critical community service.

Lehman also noted that Local History staff member Antoine McDonald was recently featured in a News 8 segment highlighting Central Library's Archive of Black History and Culture and related work.

Finally, she reported that despite severe weather and area closures on Monday January 26, Central Library was able to open for a few hours, provide a warm space, and distribute food supplied by Foodlink. She observed that public spaces and computers were well used during this time, underscoring the importance of Central as a community refuge in inclement weather.

### **UNFINISHED BUSINESS**

None

### **NEW BUSINESS**

#### **Other Business**

President Shelly explained that Trustee Knapp was the Liaison to the RRLC Board, the chair of the Personnel Committee, and the Chair of the Nominating Committee. In accordance with the bylaws, the members of the Nominating Committee are elected by the Board. Trustee Corcoran MADE A MOTION to elect Trustee Stockman to serve on the Nominating Committee as the chair. Trustee Knapp seconded. THE MOTION PASSED UNANIMOUSLY.

President Shelly then appointed Trustee Stockman to the Personnel Committee as the chair.

#### **Young Adult Training Services**

Associate Director Smathers presented the item to the trustees and offered to answer questions. After discussion, Trustee Knapp MADE A MOTION to approve an agreement for staff training services with Sensational Inclusion LLC, with maximum compensation of \$1,670 and a term through December 31, 2026. Trustee Qi seconded. THE MOTION PASSED UNANIMOUSLY. Qi

### **ANNOUNCEMENTS**

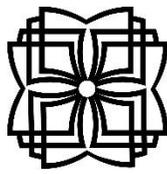
President Shelly reminded everyone that the next meeting is Wednesday, February 25, 2026, at 9:00 a.m.

### **ADJOURNMENT**

The meeting adjourned at 5:57 p.m.

*Emily Clasper, Secretary*





# Rochester Public Library

More Than You Think

115 South Avenue | Rochester | New York | 14604

## Meeting of the RPL Board of Trustees Central Library, Rundel Memorial Building January 28, 2026 Minutes

**RPL Trustees Present:** Donna Benjamin, Marcus Cooper, James Kraus, Matt McDermott (VP), Sarah Murphy Abbamonte (Secretary), Jeffrey Tucker, Mark Wyand (Treasurer) (quorum present)

**RPL Trustees Excused:** Gary Brandt (MCLS Liaison), Ellen Brenner (President), Sharon Salluzzo

**Staff and Guests:** City Council Liaison Mitch Gruber; City Administration Liaison Barbara Pierce; City Law Department Liaison Allison Bartlett; FFRPL Liaison Donna Borgus; staff members, Emily Clasper, Katy Hasselwander, Sarah Lehman, Debi Mansour, BJ Scanlon, Geraldine Scott, Jennifer Smathers

Vice President McDermott called the meeting to order at 9:02 a.m., welcomed trustees, staff, and guests, and confirmed a quorum was present.

### **PUBLIC COMMENTS**

No members of the public were present who wished to address the board.

### **MINUTES OF PREVIOUS MEETING**

The minutes of the November meeting were approved as presented.

### **Introduction**

Director Clasper introduced Geraldine Scott as the new Human Resources Coordinator for Rochester Public Library. Scott has many years of experience working in Human Resources at the City of Rochester and joined the RPL team at the end of December 2025.

### **PERSONNEL CHANGES**

Human Resources Coordinator Scott called attention to the personnel changes and staffing levels for November 8, 2025, through January 9, 2026, and offered to answer questions. Trustee Wyand MADE A MOTION to approve the personnel changes. Trustee Cooper seconded. THE MOTION PASSED UNANIMOUSLY.

### **FINANCIAL REPORTS**

Library Finance Manager Hasselwander reviewed the financial reports with the trustees and offered to answer questions. Trustee Tucker MADE A MOTION to approve the monthly financial reports as presented and approved by the RPL Finance Committee. Trustee Murphy Abbamonte seconded. THE MOTION PASSED UNANIMOUSLY.

### **UNFINISHED BUSINESS**

None

## NEW BUSINESS

### FFRPL Library Grant for Circulating Materials Report

Director Clasper reviewed the item and offered to answer questions. Trustee Kraus MADE A MOTION to approve the 2025 Report for the FFRPL Library Grant for Circulating Materials. Trustee Cooper seconded. THE MOTION PASSED UNANIMOUSLY.

*Trustee Benjamin joined the meeting at 9:14 a.m.*

### RPL FY 25 Audit

Finance Manager Hasselwander reviewed the item and offered to answer questions. Trustee Tucker MADE A MOTION to accept EFPR's audit of the 2024-25 fiscal year. Trustee Benjamin seconded. THE MOTION PASSED UNANIMOUSLY.

### Professional Services Agreement, Raising a Reader Consultant

Finance Manager Hasselwander reviewed the item and offered to answer questions. Trustee Murphy Abbamonte MADE A MOTION to approve an agreement with Sarah Spano to develop materials and training curriculum for the Raising a Reader program, with maximum compensation of \$6,000 and a term through June 30, 2026. Trustee Cooper seconded. THE MOTION PASSED UNANIMOUSLY.

### Professional Services Agreement, Children's Staff Training

Associate Director Smathers reviewed the item and offered to answer questions. Trustee Benjamin MADE A MOTION to approve an agreement for staff training services with Sensational Inclusion, LLC, with maximum compensation of \$3,330 and a term through December 31, 2026. Trustee Wyand seconded. THE MOTION PASSED UNANIMOUSLY.

## REPORTS & DISCUSSION

### Liaison from the Monroe County Library System (MCLS) Board

Director Clasper reported on the recent MCLS board meeting and related system work. She said MCLS approved youth brain-development training for system youth and teen staff and noted that this was the board's only action item at that meeting. Clasper explained that MCLS has begun developing its required five-year Plan of Service: it must follow strict State Library/Department of Education guidance, include representation from MCLS membership and trustees, collect and document member feedback, and record how goals were developed and revised. The plan is underway, will involve RPL as part of the system, and must be approved by the MCLS board before submission to the state by the October 1 deadline. She characterized the document as compliance-driven (not a strategic plan, but "strategic-plan adjacent") and said RPL's board will be kept informed as the process progresses.

### Liaison from the Friends & Foundation of RPL (FFRPL)

Executive Director Borgus reported that the Tuesday Topics programs have been well attended, and recordings will be posted at [ffrpl.org](http://ffrpl.org); presenters included Director Clasper on Beyond Books, Finance Manager Hasselwander on The History of the Rundel Library, and Deputy Director Scanlon on the Maplewood renovation and the new Northeast branch.

Next, she shared that the Friends & Foundation is planning the spring Books Sandwiched In series, kicking off March 10 with *Every Day Is Sunday*, and is accepting submissions for the Sokol High School Literary Awards; the award ceremony is April 23. The annual campaign is on track—the recent ROC the Day effort raised \$16,000, meeting the Friends' goal and fully funding the RPL request.

Lastly, Executive Director Borgus has submitted three grant applications to support RPL projects: one for children’s services and two for ImagineYOU. She reminded the board that FFRPL grant reports are due February 15 and said she aims to have agreements ready by March with funds distributed to recipients in early April.

### **Director’s Report**

Director Clasper reported that the library experienced a very busy November and December and highlighted staff efforts to maintain service during a recent weather event by keeping the Central Library open on reduced hours; she noted positive staff feedback about the decision and the community benefit. She described the current municipal budget process as likely to be difficult, with the City indicating the potential for cuts; library leadership is actively engaging with City Hall to model several budget scenarios, although nothing is final. Clasper explained the timeline for budget actions: a joint MCLS–RPL meeting at the end of February to present a proposal, the Mayor’s proposed budget in May, and subsequent opportunities for the board to review changes. She emphasized that conversations with the administration are ongoing, that staff are preparing various scenarios at the City’s request, and that the board will be kept informed as more concrete proposals emerge.

### **Central Library Report**

Associate Director Lehman reported that library staff will participate in advocacy day in Albany to meet with state legislators about statewide and Rochester-specific library needs. Lehman noted recent events and operational updates at the Central Library: a wedding held at the library, progress on contracts and vendor outreach for events at the Central Library, and removal of exterior fencing in front of the Rundel Memorial Library Building which enables larger-scale programming.

Next, she drew everyone’s attention to a pamphlet showing how to support the Liberators gaming group at ImagineYOU through existing Amazon Prime memberships. She also shared the reinstatement of CASH tax-preparation services at Central following short-term funding challenges. Lehman invited questions about both her oral and written reports.

### **Community Libraries Report**

Deputy Director Scanlon reported operational and program updates for community libraries. He explained that Wheatley’s HVAC replacement remains delayed by the manufacturer, with March delivery and April installation anticipated, so a future closure will be scheduled when timelines are firmer. The Maplewood Community Library has closed to the public; staff packed the Lexington site, belongings were moved to the Dewey Avenue location and storage, some furnishings will transfer to Mary’s Place or other branches, and staff will phase back in late February to prepare a targeted mid–late March reopening.

Under the county ARPA digital equity grant, Scanlon described a pilot decentralizing MiFi distribution by issuing 15 units to each branch, with branch staff training beginning February 2 and branch-level circulation expected by March to reduce wait times and improve access. He reported a proposed 12–18-month partnership with the University of Rochester to host air-quality sensors at library sites, with an MOU in development.

For advocacy, Scanlon outlined priorities for meetings with legislators including maintaining library construction and operating aid at prior levels, e-book pricing reform, support for the Open Shelves Act, passage of the Library Worker Protection Act, capital funding needs including potential ILS costs and renovations at the Winton branch, and pursuing sustained MiFi funding including E-Rate eligibility.

Lastly, he noted successful local initiatives and partnerships: an RRLC grant awarded to a Sully Branch staff member to build a Spanish-language children’s collection and bilingual programming, and planning for a branch training day with city partners and donated keynote sessions.

**ANNOUNCEMENTS**

**Liaisons and Committees**

Vice President McDermott announced that he was appointing himself and Trustee Benjamin to the Finance Committee and invited any other volunteers from the floor of which there were none. There were no objections to the appointments.

Vice President McDermott announced that Trustee Murphy Abbamonte has volunteered to be the Liaison to the MCLS Board temporarily and asked the other trustees to consider volunteering for this role.

Lastly, he asked trustees to consider volunteering for the Policy Review Committee.

**Next Meeting**

Vice President McDermott reminded everyone that the next meeting will be on February 25.

**ADJOURNMENT**

The meeting adjourned at 10:10 a.m.

*Sarah Murphy Abbamonte, Secretary*

DRAFT

**MONROE COUNTY LIBRARY SYSTEM  
FINANCIAL CLAIMS 2026**

MON	DAY	CLAIM VO	VENDOR	DESCRIPTION	EXPENDED	REMARKS
12	31	2000673319	OVERDRIVE - 11109903	MATERIALS HOLD	\$164.45	2025
12	31	2000673319	OVERDRIVE - 11109903	MATERIALS HOLD	\$2,315.68	2025
12	31	2000673319	OVERDRIVE - 11109903	MATERIALS HOLD	\$2,308.01	2025
12	31	2000673342	SPRINGSHARE - 1119312 UNIQUE MANAGEMENT SERVICE - 11102541	OCT-DEC 25 MONTHLY SMS TRANSACTION FEES	\$1,212.73	2025
12	31	2000672902	11102541	MATERIAL RECOVERY 2025	\$2,957.85	2025
1	5	2000672966	CARL CORPORATION - 11106297	MARCOUT	\$525.00	
1	5	2000673629	GATES PUBLIC LIBRARY - 11102081	ASSEMBLY GRANT-IN-AID FUNDING	\$35,000.00	
1	13	2000672444	NYS PARKS - 11120051	123 NEW 2026 SEASON EMPIRE PASSES	\$8,610.00	

\$53,093.72



## CENTRAL FINANCIAL REPORT, JANUARY 2026

### *SALARY & BENEFITS*

Salaries, wages, and overtime are projected within budget. Annual retirement contribution for active employees came in at \$801K, originally budgeted at \$856K.

### *EQUIPMENT & SUPPLIES*

Materials expenses within budget (\$26,281). Equipment and supplies within budget, includes office supplies (\$2,224); ice melt and other maintenance supplies (\$1,744); and uniforms for Shipping staff (\$1,553).

### *SERVICES & CHARGES*

Services & Charges expenses are within budget. Includes: quarters 1-2 water charges (\$14,993); utility invoices (\$49,744); fire alarm repair (\$5,468); security services (\$1,119); programming expenses (\$1,650). Final bill to EFPR for FY25 audit services processed (\$10,000). Monroe County property tax bill received (\$27,157).

### *CASH CAPITAL*

No new capital expenses.

## COMMUNITY FINANCIAL REPORT, JANUARY 2026

### *SALARY & BENEFITS*

Salaries and wages are projected within budget. Overtime budget will be adjusted, as necessary.

### *EQUIPMENT & SUPPLIES*

Materials expenses within budget (\$44,863). Equipment and supplies within budget. Includes office supplies (\$1,574); AED mounted cabinets (\$520); ice melt and other maintenance supplies (\$1,546).

### *SERVICES & CHARGES*

Services & Charges expenses are within budget. Includes: quarters 1-2 water charges (\$4,507); print & copy machine monthly maintenance and lease payments (\$1,531); utility invoices (\$35,767); security services (\$1,773); and programming expenses (\$2,411). Monroe County property tax bill received (\$6,603).

### *CASH CAPITAL*

Final invoice to Edge Architecture for Northeast branch design services processed (\$39,733). 10 replacement multi-functional printers purchased (\$28,303). 20 replacement monitors for branch public computers ordered - expense reflects invoices for units as received, 9 units so far (\$1,066).

Central Financial Report, Fiscal Year 2025-26						
Fiscal YTD (through January 31, 2026)						
Category	Description	Original Budget	Revised Budget	Expenses Fiscal YTD	Remaining Balance	% of Budget
<b>Salary &amp; Benefits</b>						
	Full-Time Salaries	5,226,800	5,226,800	3,044,007	2,182,793	58.2%
	Part-Time/Temp Salaries	1,664,200	1,664,200	834,813	829,387	50.2%
	Overtime	19,000	19,000	4,358	14,642	22.9%
	Employee Benefits	3,642,600	3,642,600	2,524,696	1,117,904	69.3%
	Employee Development	34,100	40,261	10,262	29,998	25.5%
	Other	67,200	67,200	37,280	29,920	55.5%
	<b>Sub Total</b>	<b>10,653,900</b>	<b>10,660,061</b>	<b>6,455,416</b>	<b>4,204,644</b>	<b>60.6%</b>
<b>Equipment &amp; Supplies</b>						
	Materials Budget	511,800	519,313	206,292	313,021	39.7%
	Other Furnishings & Equipment	10,100	10,100	1,811	8,289	17.9%
	Office Supplies	60,100	69,384	27,168	42,215	39.2%
	Other Materials & Supplies	59,800	68,487	30,002	38,485	43.8%
	<b>Sub Total</b>	<b>641,800</b>	<b>667,284</b>	<b>265,273</b>	<b>402,010</b>	<b>39.8%</b>
<b>Services &amp; Charges</b>						
	Utilities	467,500	468,300	314,783	153,517	67.2%
	Facility Maintenance	109,300	123,869	40,225	83,644	32.5%
	Professional Services/Fees	236,600	241,647	160,001	81,646	66.2%
	Chargebacks	89,700	89,700	22,332	67,368	24.9%
	Service Charges - Other Gov't	51,400	51,400	39,722	11,678	77.3%
	Telecommunications	14,200	14,200	7,628	6,572	53.7%
	Other Expenses	172,300	177,367	29,483	147,883	16.6%
	<b>Sub Total</b>	<b>1,141,000</b>	<b>1,166,482</b>	<b>614,174</b>	<b>552,309</b>	<b>52.7%</b>
<b>TOTAL EXPENSED</b>		<b>12,436,700</b>	<b>12,493,827</b>	<b>7,334,863</b>	<b>5,158,963</b>	<b>59.0%</b>
<b>Central Cash Capital</b>						
	Facility Maintenance Allocation	50,000	171,850	24,499	197,352	14.3%
	Rundel Loading Dock Assessment	120,000	0	0	120,000	0.0%
	<b>Cash Capital Total</b>	<b>170,000</b>	<b>171,850</b>	<b>24,499</b>	<b>317,352</b>	<b>14.3%</b>
<b>REVENUE RECEIPTS</b>						
	<b>11,736,100</b>	<b>11,736,100</b>	<b>3,180,385</b>	<b>8,555,715</b>		
	Original Budget	Revised Budget	City Prorate Share + Revenue YTD	Outstanding Revenue		

Community Financial Report, Fiscal Year 2025-26						
Fiscal YTD (through January 31, 2026)						
Category	Description	Original Budget	Revised Budget	Expenses Fiscal YTD	Remaining Balance	% of Budget
<b>Salary &amp; Benefits</b>						
	Full-Time Salaries	2,157,700	2,157,700	1,212,048	945,652	56.2%
	Part-Time/Temp Salaries	2,022,700	2,030,400	1,158,157	872,243	57.0%
	Overtime	2,000	2,000	2,638	-638	131.9%
	Employee Development	19,600	22,309	8,154	14,155	36.5%
	Other	27,400	27,400	17,621	9,779	64.3%
	<b>Sub Total</b>	<b>4,229,400</b>	<b>4,239,809</b>	<b>2,398,617</b>	<b>1,831,412</b>	<b>56.6%</b>
<b>Equipment &amp; Supplies</b>						
	Materials Budget	536,600	561,940	200,632	361,308	35.7%
	Office Supplies	37,700	39,851	17,812	22,040	44.7%
	Other Materials & Supplies	41,200	56,519	27,848	28,671	49.3%
	<b>Sub Total</b>	<b>615,500</b>	<b>658,311</b>	<b>246,292</b>	<b>412,019</b>	<b>37.4%</b>
<b>Services &amp; Charges</b>						
	Utilities	229,500	230,513	119,905	110,608	52.0%
	Facility Maintenance	39,700	48,306	9,055	39,251	18.7%
	Professional Services/Fees	402,000	484,846	200,991	283,855	41.5%
	Chargebacks	26,400	26,400	8,416	17,984	31.9%
	Service Charges - Other Gov't	7,500	7,500	6,603	897	88.0%
	Telecommunications	17,100	17,206	7,103	10,102	41.3%
	Other Expenses	50,900	58,788	14,308	44,480	24.3%
	<b>Sub Total</b>	<b>773,300</b>	<b>873,759</b>	<b>366,382</b>	<b>507,176</b>	<b>41.9%</b>
<b>TOTAL EXPENSED</b>						
		<b>5,618,200</b>	<b>5,771,878</b>	<b>3,011,291</b>	<b>2,750,607</b>	<b>52.2%</b>
<b>Community Cash Capital</b>						
		<b>FY26 Budget</b>	<b>Prior Year Carryover</b>	<b>Expenses YTD</b>	<b>Remaining Balance</b>	
	Library Furnishings	12,000	39,042	21,899	29,143	56.1%
	Library Facilities	40,000	112,133	70,921	81,212	65.3%
	Library Technology	0	108,664	74,609	34,054	68.7%
	Library Capital Projects*	0	0			
	<b>Cash Capital Total</b>	<b>52,000</b>	<b>259,839</b>	<b>167,429</b>	<b>144,409</b>	<b>64.4%</b>
<b>REVENUE RECEIPTS</b>						
		<b>277,000</b>	<b>277,000</b>	<b>197,288</b>	<b>79,712</b>	
		Original Budget	Revised Budget	Receipts Fiscal YTD	Outstanding Revenue	

\* Projects administered by City DES

<b>Trust Funds Financial Report, Fiscal Year 2025-26</b>						
<i>Fiscal YTD (through January 31, 2026)</i>						
	<b>Allocation</b>	<b>Carry-forward</b>	<b>TOTAL</b>	<b>YTD Expenses</b>	<b>% of Total</b>	
Fenevessy (Central + Branch bal)*	4224	\$81,871	\$26,256	\$60,127	\$40,964	68.1%
Gleason Fund	4225	\$16,362				
Gleason Fund (FFRPL)*	4225	\$12,572	\$15,976	\$24,910	\$10,540	42.3%
Taylor Fund	4226	\$3,723	\$13	\$3,736	\$620	16.6%
Beenev Fund (FFRPL)	4227	\$5,042	\$4,246	\$9,288	\$2,697	29.0%
Carnahan Fund	4228	\$1,604	\$818	\$2,422	\$31	1.3%
Reynolds Fund - RPL	4229	\$148,267	\$112,797	\$261,064	\$105,426	40.4%
Purton Fund	4231	\$17,543	\$11	\$17,554	\$6,578	37.5%
Boland Fund	4232	\$1,589	\$2,504	\$4,093	\$0	0.0%
Kenyon-Jeffries Fund*	4233	\$20,827	\$1,497	\$10,324	\$3,000	29.1%
Poletto Fund	4234	\$1,604	\$363	\$1,968	\$0	0.0%
Gervickas Fund	4235	\$6,236	\$7,823	\$14,059	\$1,664	11.8%
Craig Fund (FFRPL)	4236	\$2,803	\$2,642	\$5,445	\$362	6.7%
Lee Fund (FFRPL)	4237	\$1,524	\$1,365	\$2,889	\$626	21.7%
Vietnam Veterans Fund (FFRPL)	4238	\$701	\$1,896	\$2,597	\$110	4.2%
Holtzman Fund (FFRPL)	4239	\$1,604	\$330	\$1,934	\$461	23.8%
Tummonds Fund (FFRPL)	4241	\$103,307	\$52,168	\$155,475	\$55,256	35.5%
<b>TOTAL</b>		<b>\$427,180</b>	<b>\$230,704</b>	<b>\$577,884</b>	<b>\$228,334</b>	<b>39.5%</b>
<i>*Support for staffing expenses removed in total column.</i>						
<i>Fenevessy \$48,000 for literacy aides; Gleason \$20,000 for SHH staff; and Kenyon-Jeffries for LHG staff.</i>						
<b>Gift Fund Financial Report, Fiscal Year 2025-26</b>						
<i>Fiscal YTD (through January 31, 2026)</i>						
<b>Fund</b>	<b>Allocation</b>	<b>Transfer In</b>	<b>TOTAL</b>	<b>YTD Expenses</b>	<b>% of Total</b>	
Gift Fund	4230	\$33,118	\$3,300	\$36,418	\$4,180	11.5%

**NEW HIRES**

<b>Bradshaw, Trevor</b>	Librarian/PT/Children's	01/13/26
<b>Causey, Marlee</b>	Clerk Typist/PT/Lincoln	01/26/26
<b>Duffy, Amber</b>	Library Page/PT/Central	02/03/26
<b>Tyrrel, Mason</b>	Library Page/PT/Central	02/10/26
<b>Whitfield, Whitney</b>	Librarian/PT/Lyell	01/21/26

**TRANSFER**

<b>Scheffel, Robert</b>	<b>FROM:</b> Librarian II/FT/Reynolds Media Center <b>TO:</b> Librarian II/FT/Science	02/02/26
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**PROMOTION**

<b>Miller, Alaikia</b>	<b>FROM:</b> Clerk III/Typing/PT/Science <b>TO:</b> Library Assistant/PT/Circulation	01/12/26
<b>Shobert, Geoffrey</b>	<b>FROM:</b> Library Page/PT/Maplewood <b>TO:</b> Library Assistant/PT/Maplewood	02/09/26

**RESIGNATION**

<b>Shropshire, Amy</b>	Library Technology Services Specialist/FT/Technology Center	01/31/26
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**RETIREMENT**

<b>Pellegrino, Gabrielle</b>	Librarian II/FT/Science 38 Years of Service	01/30/26
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**STAFFING**

<b>Full-Time Positions</b>	<b>Central</b>	<b>Community</b>
Budgeted	81	31
Filled	79	30
Vacancies	2	1
<b>Part-time Positions</b>	<b>Central</b>	<b>Community</b>
Budgeted	105	134
Filled	77	107
Vacancies	28	19

**MCLS NEW BUSINESS (BOARD ACTIONS)**

*NOMINATING COMMITTEE RECOMMENDATION (PADILLA)*

**Board Action Requested: A motion to appoint Ichin Zinn to complete the unexpired term of Peter W. Knapp, effective immediately, with a term ending date of June 30, 2027.**

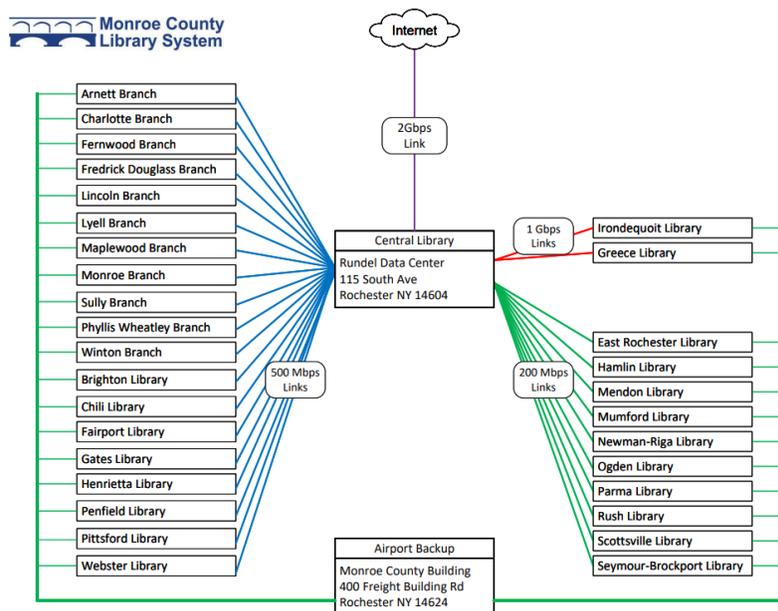
Details: The Nominating Committee is recommending the appointment by the Board of Ichin Zinn to a partial term effective immediately and expiring June 30, 2027, to replace Peter W. Knapp who resigned from the board. Zinn is a Librarian with extensive experience at libraries in Monroe County, NY; Japan; and Boston, MA.

*TELECOMMUNICATION AGREEMENTS (HASSELWANDER)*

**Board Action Requested: A motion to approve a professional services agreement for digital transmission services with Crown Castle Fiber, LLC, with a term of July 1, 2026, through June 30, 2029.**

**Board Action Requested: A motion to approve a professional services agreement for internet services with First Light Fiber with a term of July 1, 2026, through June 30, 2029.**

Details: MCLS issued two requests for proposals in December: one to provide a fully managed, lit fiber point to multi-point wide area network (WAN) solution to serve all MCLS member library locations, scalable up to 5 Gbps (digital transmission), and another for dedicated internet access scalable up to 10 Gbps. The MCLS’ Central Library acts as the hub of a digital transmission and internet service network to its member libraries. The MCLS maintains WAN switches to support the primary service network. A graphic depicting this configuration is below.



Two vendors submitted proposals for digital transmission services: Crown Castle (current vendor) and Cytranet. Three vendors submitted proposals for internet services: Crown Castle (current vendor), Cytranet, and First Light Fiber. A team of four staff reviewed proposals based on cost, implementation plan, network management & reliability, administrative support & reporting, and experience with the MCLS. Based on these criteria, Crown Castle is the recommended vendor for digital transmissions services and First Light is the recommended vendor for internet services.

The proposed term of service for both agreements is 36 months, with all installation, configuration, and testing service completed by June 30, 2026, for commencement beginning July 1, 2026. The rates are fixed for the contract term, with each site able to increase bandwidth as needed. The estimated monthly charge is \$16,500 for digital transmission services and \$1,365 for internet services. Both DTS and Internet services are reimbursed through the federal E-Rate program for up to 90% of the costs for telecommunications, based on the location of the system service hub. Since the Central Library serves as the hub for MCLS, the system's reimbursement rate is determined by the free lunch eligibility rate for the Rochester City School District.

### *ANNUAL LIBRARY AUTOMATION SERVICES AGREEMENT (HASSELWANDER)*

**Board Action Requested: A motion to approve a professional services agreement with CampbellNet Solutions for a term of July 1, 2026, through June 30, 2029, with maximum compensation not to exceed \$5,000.**

Details: CampbellNet Solutions has provided MCLS with various network equipment and infrastructure support services for several years via an annual professional services agreement, and MCLS wishes to continue this relationship. The vendor will bill for services rendered at a rate of \$150 per hour. If there is a need for parts or equipment replacement, MCLS will pay New York State contract pricing, or the actual cost paid by the vendor. This agreement is funded from the 2026 MCLS operating budget.

## JOINT MCLS & RPL BOARD NEW BUSINESS (BOARD ACTIONS)

### *PROPOSED FY27 CENTRAL LIBRARY BUDGET (HASSELWANDER & CLASPER)*

**Board Action Requested: A motion to approve the proposed 2026-27 Central Library Budget.**

Details: For the 2026-27 fiscal year, the Central Library faced an approximate gap of \$700,000, driven by a 10% increase in benefits for active and retired employees, a 20% increase in projected utility costs, 3% increase of contracted salary and wages, and a decrease in revenue, as County ARPA support for the Wired For Opportunity project ends December 31, 2026.

The proposed budget incorporates multiple retirements to reconfigure several Central public service divisions, as well as efficiencies in the Central administration and technical services bureaus. In addition to personnel savings, library materials are reduced by 9.5%. Non-essential expense lines, including office supplies, professional fees, and travel/training are decreased.

With the above solutions, there is a remaining \$200K budget gap. Options for gap closure will be discussed, with any developments brought to both Boards in coming months.

The MCLS (County) fund balance is pending County's 2025 year-end close but is estimated around \$2M. The minimum fund balance required by the MCLS fund balance policy is \$72,000 based on MCLS 2026 operating budget.

The proposed budget was reviewed by the Joint Finance Committee on February 17 – the recommendation, on a 6-0 vote, was to submit the budget as reviewed and accepted by the Committee.

Once the New York State budget is available in the spring, a proposed FY27 budget for Central Library Program Aid use will be submitted to the Board for approval.

## RPL NEW BUSINESS (BOARD ACTIONS)

### *PROPOSED FY27 COMMUNITY LIBRARY BUDGET (HASSELWANDER & CLASPER)*

**Board Action Requested: A motion to approve the proposed 2026-27 Community Library Budget.**

Details: Each year, the City's Office of Management and Budget establishes a Budget Level Allocation (BLA) amount to be met by each department. This year, the BLA required all departments to reduce operating expenses by 7%, resulting in a \$446,300 cut to the Community budget.

In an effort to meet the reduction, RPL is proposing the elimination of a vacant position, a slight reduction to page and literacy aide hours, and shifting 25% of the Manager of Capital Projects to Central, which accurately reflects planned work. In addition to personnel savings, cash capital allocations were reduced, materials were decreased by 9%, and multiple non-essential expense lines were decreased.

An additional \$74,700 is required to meet the full budget level allocation. The RPL is actively working with OMB to pursue additional revenue sources, which will be discussed in further detail.

The RPL fund balance is currently \$933,000. The RPL does not have an established fund balance policy, however, following the City of Rochester's policy to maintain a fund balance equal to 12.5% of operating expenses would mean a minimum fund balance of \$636,000 is recommended based on the FY26 Community operating budget.

The proposed budget was reviewed by the RPL Finance Committee on February 17 – the recommendation, on a 4-0 vote, was to submit the budget as reviewed and accepted by the Committee.

### *GRANT ACCEPTANCE, ROCHESTER REGIONAL LIBRARY COUNCIL (SCANLON)*

**Board Action Requested: A motion to accept a grant of \$3,500 from the Rochester Regional Library Council**

Details: Steven Shon, the Children's Librarian for the Sully Branch, applied for a special project grant from the Rochester Regional Library Council to rejuvenate the children's materials in Spanish and expand related programming with local artists. The project was awarded \$3,500. Shon anticipates allocating \$2,500 of the grant funds to purchasing materials and \$1,000 to programming expenses.

### *CLOSE ALL BRANCHES FOR COMMUNITY LIBRARY TRAINING DAY (SCANLON)*

**Board Action Requested: A motion to approve the closure of the ten community branch libraries on Thursday, April 30, 2026, for an all-branch training day.**

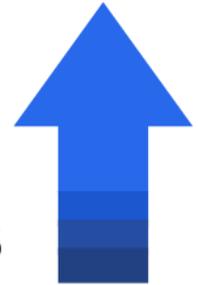
Details: Branch staff will participate in a full day of projects and training on April 30, 2026. Branch staff will report to their individual buildings in the morning to work on individual branch projects. All branch staff will then report to the Roger Robach Center for an afternoon of training from 1:00–5:00.

MCLS AT A GLANCE (JANUARY 2026)

MCLS Libraries  
circulated  
**561,967**  
items in January  
on pace with 2025



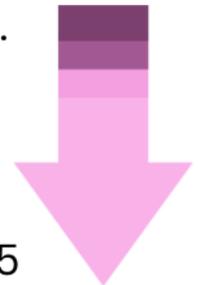
MCLS Libraries  
have circulated  
**1,111**  
MiFis in January  
Up **50%** from 2025



MCLS Libraries  
issued  
**2,657**  
library cards in  
January  
on pace with 2025



The Shipping Dept.  
moved  
**129,727**  
items in January  
Down **3%** from 2025



Technical Services  
added  
**2,106**  
items to the  
catalog in January  
Up **2%** from 2025



The Outreach Dept.  
provided  
**1,160**  
items in January  
Up **2%** from 2025



The Outreach Dept.  
made  
**15**  
in-home visits  
in January  
Down **25%** from 2025

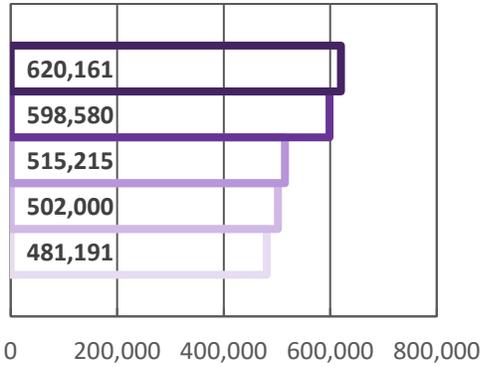


The Outreach Dept.  
made  
**10**  
facility visits  
in January  
Up **43%** from 2025

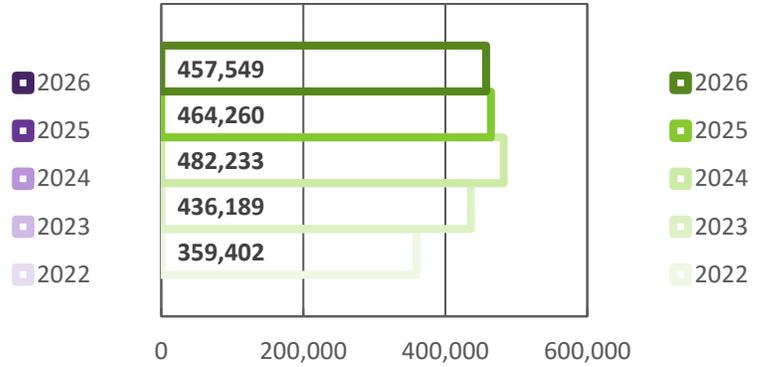


RPL AT A GLANCE (FISCAL YEAR 2026 JULY–JAN)

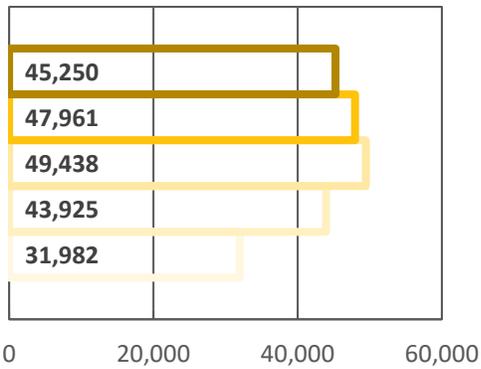
Circulation FYTD



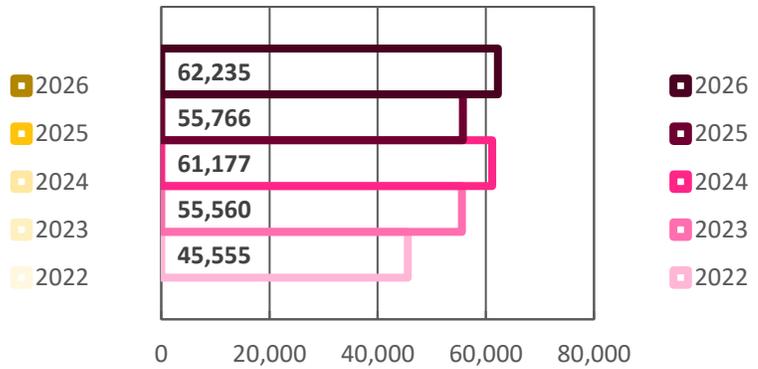
Visitors FYTD



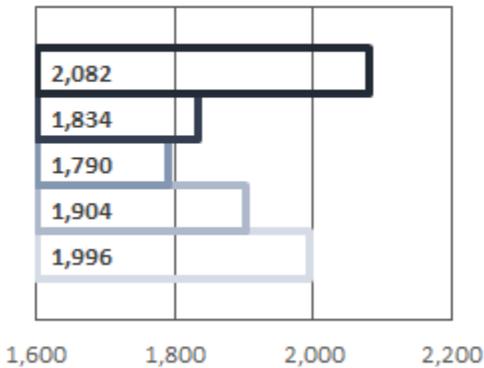
Computer Hours FYTD



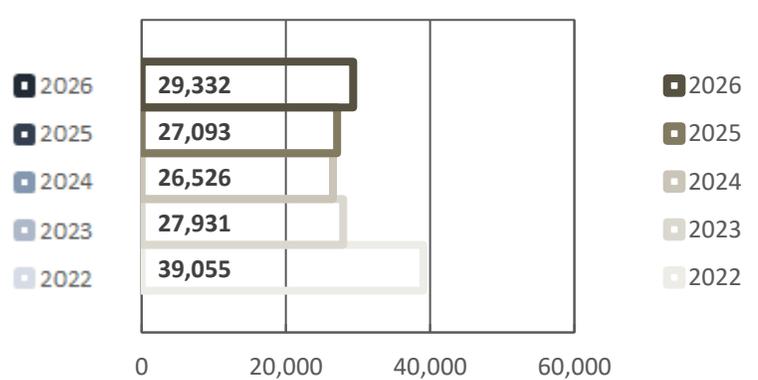
Wi-Fi Sessions FYTD



Group Programs FYTD



Program Attendance FYTD



## MCLS & RPL PATRON STORIES

### APPRECIATION FOR THE PATENT AGENT

The Business Insight Center received the following feedback about our patent agent, David Bassett:

*"Just a quick note to say thank you for the referral to Dave. He provided clear direction and offered useful insights for our consideration in the development of a defensible patent strategy. I wanted you to know that I sincerely appreciate all of your efforts and support."*

### A UNIQUE BIRTHDAY GIFT FROM THE LIBRARY

Historical Researcher Emily Morry received a call at the reference desk from a patron seeking to find a birth announcement for her brother who was about to turn 50 in a few days. No birth announcement existed, so Morry suggested that perhaps the patron's brother might enjoy a copy of the front page of the newspaper from the day of his birth. Morry sent the front page of both the D&C and Times-Union and the patron responded: *"That is such a wonderful, wonderful gift! He and I are going to have such a great day! I can't thank you enough! Long live the Rundel Library!"*

### TEEN CENTER PROVIDES STABILITY FOR AT-RISK YOUTH

Teen Center staff report on the sustained, relationship-based support provided to Cadon Sean, a regular patron who first connected with the Teen Center when he and his mother were displaced. Staff assisted the family in navigating the Department of Social Services process and connected them with Library Resource and Outreach Center (LROC) services through the Science Division.

When Cadon was no longer able to remain in his home, staff linked him to the Center for Youth and later to a Job Corps counselor, supporting him through the application and acceptance process. Although those placements were not long-term solutions, staff remained a consistent presence as he navigated instability, including a period of couch surfing.

Upon returning to Rochester, Cadon accessed clothing through the Teen Center's donation closet, secured two jobs, saved enough to rent a room in a boarding house, and obtained transportation. Young Adult Librarian Courtney Withey provided driving lessons and support for his road test.

Recently, Cadon offered to purchase lunch for staff to express his gratitude. Staff declined and encouraged him to pursue his GED as his next milestone. His progress reflects the impact of sustained mentorship, practical support, and a safe, trusted space for vulnerable youth.

### BUILDING YOUNG READERS AT WHEATLEY

A parent recently visited the Phillis Wheatley Community Library to print tax documents and shared an update with Children's Librarian Alex Haehn about her two sons, Royal and Amire. When the family lived within walking distance, the boys visited the library weekly to check out books. Although they have since moved farther away, the impact of those early visits has lasted. She shared that both children are thriving as readers. Amire now attends a weekly book club, and Royal is reading confidently at grade level. She expressed deep gratitude to the Wheatley staff, whom she credited with sparking her children's love of reading and supporting their growth. She emphasized how important libraries are in helping children build strong literacy skills and confidence.

### *MULTIPLAYER MODE*

During Winton's monthly Nintendo Switch program for tweens, run by Librarian Emily Quevedo Smith, the games briefly paused for an unexpected reference challenge. One tween stepped away from the console to ask for help identifying a book she couldn't stop thinking about. She remembered only the cover: a green background, a short-haired girl, and a purple crystal ball. Emily searched the library catalog, Goodreads, and Amazon, but the mystery title remained elusive. As the search continued, the other players noticed and gathered around the desk, eager to help. Soon, all five tweens were offering suggestions, debating possibilities, and swapping recommendations for favorite manga, comics, and graphic novels. Although the group never identified the book, they turned the moment into a lively collaboration, discovering new reading ideas and enjoying the process together.

### *THREADS OF CARE*

The Monroe Branch recently received a generous donation of hand-knitted scarves from a patron. The scarves were crafted by the individual's mother, who is experiencing memory loss but finds comfort in knitting. Monroe staff are grateful for the thoughtful gift and are happy to provide these warm scarves to community members in need.

## MCLS SERVICE & PROGRAM HIGHLIGHTS

### *NEW OUTREACH SITE: NATURALLY OCCURRING RETIREMENT COMMUNITY*

The Outreach Department is excited to welcome a new site to our Micro-Collection lending program: the Naturally Occurring Retirement Community (NORC) program through Jewish Family Services at Ellison Park Apartments! The program supports older adults age 60+, currently serving 64 people, including Holocaust survivors. A sizable portion of NORC residents immigrated to the US in the early 1990's from Russia and Ukraine.

With a recently remodeled community space the staff are enthusiastic about having MCLS books on-site for residents' use. MCLS outreach staff will be collaborating with a Russian translator to bring a computer workshop to the community in March. That will include helping residents to access e-books in Russian via Libby.

### *PRE-ADVOCACY DAY TRAINING OFFERED*

In response to member director requests from last year, advocacy training was offered in late January, to prepare for Library Advocacy Day in February. BJ Scanlon arranged for a visit from Bob Bergin, the county's former attorney who has many years of experience in the advocacy space.

Attendance was encouraged by anyone interested in Advocacy, however, only Senior Management from RPL/MCLS participated. They used the time to ask direct questions and strategize on our overall advocacy plan. Key takeaways included:

- Get in front of representatives with meetings at home in-district and in Albany to remain top of mind
- Promote how the state-wide funding asks will impact the representative's district
- Get trustees involved
- Invite representatives to our programming events -get them to hear from patrons directly
- RPL/MCLS is on the right track with advocacy
- Additional impact is possible through year-round efforts

### *MEMBER LIBRARIES RECEIVE REFRESHER ON REPRESENTING ISSUES AND VOLUMES IN CARL*

Libby Pearl, Catalog Clerk II, and Jordan Dotson, Library Automation Specialist, gave a refresher training to Fairport library staff on Chronology and Enumeration item linking. This should result in the creation of item records that display in Carl consistent with MCLS procedure. The goal is to minimize patron confusion about library materials like magazines and manga. Staff and Patron ILS surveys indicated improvements in how series are represented in the MCLS online catalog as critical.

## RPL PROGRAM HIGHLIGHTS

### *HOME SCHOOLED STUDENTS GET A LESSON IN LIBRARY 101*

Branch Manager Cathy Kyle welcomed 30 homeschoolers to the Charlotte Library for an engaging session introducing the library and its services. The students participated in a scavenger hunt in the children's room, encouraging conversation with staff, asking questions, and sharing jokes along the way. Kyle also explained various library jobs, how materials are checked out, the differences between fiction and nonfiction, and how to search the catalog and databases. The group was very enthusiastic and left with a better understanding of how the library operates and everything it offers.

### *IMAGINATION TO IMPACT – ONE PROGRAM TO SUPPORT ANOTHER*

The Arnett + Winton Libraries hosted puppeteer Kasim Wallace, who engaged patrons of all ages in a hands-on art experience. Participants created puppets using knitted materials and a variety of craft tools. The programs drew a strong turnout and sparked plenty of creativity. The purpose of this program was to build puppets that Wallace will use to support local STEM lessons and educational programs later this summer. This initiative was supported by the City of Rochester's ArtsBloom grant.



### *COMMUNICATING PLACES IN THE LIBRARY*

Led by Special Collections Librarian, Brandon Fess, the Local History & Genealogy Division is partnering with Professor Barbara Lowe at St. John Fisher University to assist with her honors course, Communicating Places, which focuses on the concept of the "third space" in American society. Fess is working with Lowe and her students to explore RPL's collection on the AIDS Remembrance Garden, the revival and redevelopment of which her students will be aiding. For an initial meeting, Lowe brought her 13 students to RPL and Fess gave them a brief introduction to the world of archives, followed by a tour of the library campus focused on its role as a third space. Jay Osborne and Miranda Hazen also spoke on the specific roles played by their divisions.

### *HOT JAZZ ON A COLD AFTERNOON*

The Arnett Library hosted Eastman Standard Time, a jazz ensemble made up of Eastman School of Music students, for the first event of a four-part music series. Despite the cold weather, 25 community members attended to enjoy the smooth, melodic jazz that filled the library. Patrons gave enthusiastic praise for the performance and appreciated that the event went on as scheduled.



### CENTRAL LIBRARY LIBERATORS VS. RPD

The 4th Annual Central Library Liberators vs. the Rochester Police Department Esports contest took place this month. There was a great turnout with not only Liberators showing up, but kids from one of the R-Centers coming over as a group. Both officers and teens enjoyed themselves. The 585Fighterz streamed the event on the Liberators' Twitch. Here is the news coverage: <https://13wham.com/news/local/rochester-police-and-students-team-up-for-anti-violence-gaming-event>.



### DRUMMING & DEMON HUNTING

Patrons and staff at the Frederick Douglass Community Library enjoyed an energetic drumming performance and interactive workshop with musician Paul Cripps of the Rochester Korean Percussion Duo. Trained in traditional Korean drumming, Mr. Cripps performed in full Korean attire and encouraged participants to join in throughout the event, including Deputy Director BJ Scanlon. Fans of K-Pop Demon Hunters were excited when the drumming evolved into an impromptu K-pop karaoke session. Originally scheduled for one hour, the event was so engaging that it ran two full hours.



### ART HISTORY AND SILLY SNOWMEN

Phillis Wheatley Children's Librarian Alex Haehn led a hands-on art program inspired by *If Picasso Painted a Snowman* by Amy and Greg Newbold, a story that imagines how different artists might create a snowman. Participants laughed at the book's playful details, especially the snowmen that melted like cheese. After the reading, children used pre-cut geometric shapes to design their own snowmen, referring back to the book as they worked. Each creation reflected the child's imagination. Nurto added big boots and bright colors, giggling as she made her snowman as silly as possible. Mohamed designed a snowman with a giant hammer and three feet. As they worked, children explored shapes, art, and storytelling.



### *MORE HANDS, MORE HOPE*

The Charlotte Branch's Food Distribution was particularly successful this month, thanks to strong community support and new partnerships. Youth Services Librarian Jennifer Cherelin welcomed two new volunteers to the program. This event also marked a special milestone: the Charlotte Branch was able to host a one-time non-perishable food distribution alongside its regular produce giveaway. Impact Earth, which features a different nonprofit each month for member donations, made this opportunity possible.



### *HONORING DR. KING*

Phillis Wheatley Children's Librarian Alex Haehn led an interactive program centered on the life and legacy of Martin Luther King Jr. Using a whiteboard, Haehn invited children to share words that came to mind when they thought of Dr. King. With support from volunteer Mr. Steve, tutor Miss Laura, and literacy aide Miss Storey, the children used biographies and discussion to build a shared word list. Words like courage, speeches, and freedom appeared again and again. Once the board was full, the group moved into a hands-on activity, cutting letters and words from magazines to create collages inspired by what they had learned. One child, Ahara, shared that while they were learning about Dr. King at school, this project felt more fun.

The Sully Branch hosted an "I Have a Dream" program for teens, gathering seven students to watch Martin Luther King Jr.'s famous speech. Afterward, Senior Youth Services staff member George Carter led an open discussion in which students shared their insights, feelings, and thoughts on the speech's relevance today. The conversation helped teens connect the civil rights movement with current social issues and encouraged them to consider how they could advocate for change in their own communities. For some participants, it was their first time watching the speech, and several chose to rewatch it, highlighting its profound impact. The program fostered a meaningful environment for learning, dialogue, and inspiration, empowering teens to think critically and dream boldly.

### *RPL OUTREACH AND PARTNERSHIPS*

Charlotte Branch Manager Cathy Kyle offered personalized technology help at Charlotte Harbortown Homes, an affordable housing community for seniors and individuals with disabilities. She assisted residents with basic cellphone skills, including navigating MyChart, connecting to Wi-Fi, taking photos, and sending texts. The session was positively received, and Kyle intends to return for ongoing support.

Arnett Library Assistant, Kate Peck, partnered with Action for a Better Community (ABC) to host a vision board program for teens. With music playing, teens selected images and words to represent their goals for 2026. Over the course of two hours, participants worked on their boards while talking, dancing, and enjoying a relaxed, creative atmosphere. This program is part of an ongoing partnership between Arnett and ABC to offer accessible, community-centered programming.

Dr. Michael Brennan, Director of Street Medicine at His Branches Community Health Center, uses the Lincoln Branch meeting room on Wednesdays to provide primary care to residents experiencing homelessness in the Joseph Avenue/14621 area. Inclement weather has made it difficult for Dr. Brennan and his team to serve patients outdoors, and the library provides a warm, safe, and central location where they can continue delivering essential care.

MCLS & RPL SPECIAL INITIATIVES

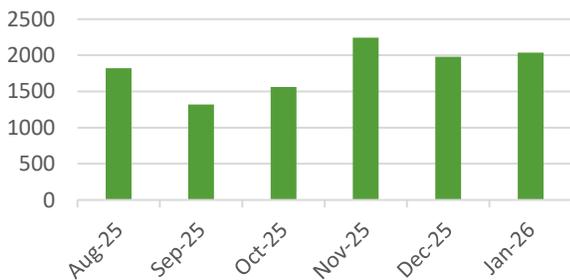
WIRED FOR OPPORTUNITY

PROGRAM STATISTICS

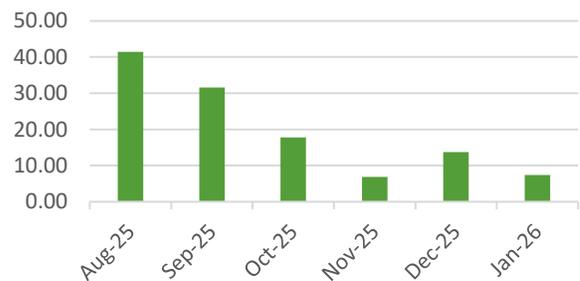
Month	Classes	Attendance	Class Topics	
Jul	25	170	Intro to Computers	Library Resources
Aug	23	146	Applying for Benefits	Intro to Google
Sept	26	175	Computer Catch-Up	Online Job Search
Oct	23	161	Scams and Security	
Nov	35	252		
Dec	21	109		
Jan	27	178		

SOLAR TABLE USAGE

Total Solar Table Connections



Total Solar Table GB Used



APPRECIATION FOR WIRED FOR OPPORTUNITY CLASSES

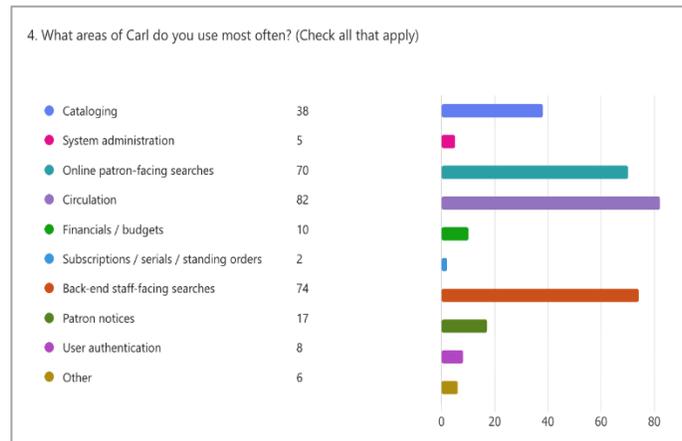
The *Wired for Opportunity* team received this email from Nkem Norris from the Center for Community Alternatives stating, *"Our staff and participants greatly appreciated Briannah Williams' facilitation style. Her delivery, clarity, and engagement resonated strongly with the group."* They liked the class so much they immediately reached out to schedule more.



### INTEGRATED LIBRARY SYSTEM (ILS) RFP

The MCLS group discussions and staff survey received over 100 responses, with representation from all member libraries and functional library areas. Responses have been analyzed and fall into several important categories.

1. Patron Experience is the Central Driver
2. Discovery & Search Are Mission-Critical Infrastructure
3. Workflow Efficiency & Staff Time Recovery
4. Unification & Integration Over Fragmentation
5. Mobile & Location-Independent Service
6. Accessibility as a Baseline Expectation
7. Data-Driven Decision Making
8. Staff Empowerment & Reduced Dependency
9. Modernization & Future-Readiness
10. Underlying Anxiety Around Migration



With the above observations in mind, any new ILS must demonstrate clear benefits, strong migration support, and rapid gains in pain-point areas. These must be communicated clearly and repeatedly to all staff, and the message must be reinforced through a transparent selection process, a participatory configuration phase, and an extremely well-coordinated training and implementation process.

The transparent selection process continues next month, with the in-person ILS RFP team meeting to review and rank functional requirements based on all the feedback gathered to date.

### FIELDTRIP TO SYRACUSE

In late January, Director Clasper led a cross departmental delegation to the Onondaga County Public Libraries Central Library in Syracuse. Twenty-one staff from across RPL and MCLS toured the facility, met with counterparts, and explored how a peer urban system approaches shared operational and service challenges. Most staff stayed at the Onondaga Central Library, but Deputy Director Scanlon and Librarian Amy Discenza from Branch Administration along with Finance Manager Hasselwander and Associate Director Lehman also visited the Petit Branch and met with senior leadership to discuss programming models, staffing structures, hours, security, and systemwide coordination.

Operational efficiencies were a primary focus. Syracuse's at-grade shipping operation minimizes lifting and reduces handling, with totes touched only three times from shelving to truck. Their use of closed top bins, staggered routes, centralized physical processing, and OCLC cataloging with real time ILS export all contribute to faster turnaround of materials to patrons. Follow up visits are planned to further evaluate potential workflow improvements for MLCS.

Staff also examined Syracuse's task-based service model, in which systemwide responsibilities such as subject purchasing are assigned by expertise rather than physical location. The Central Library operates similarly to a branch within the system, overseen by a Branch Manager, reflecting a streamlined organizational structure.



The team reviewed Syracuse's community focused security model, which emphasizes de-escalation and neighborhood hiring, and explored strategies that may inform local practice. Public spaces, particularly the vibrant Children's Room reminiscent of The Strong National Museum of Play, provided inspiration for engagement and space design.

The visit energized staff and generated practical ideas to improve workflows and patron service. Syracuse colleagues expressed strong interest in Rochester's ARPA funded MiFi initiative, Wired for Opportunity. A reciprocal visit is planned for the spring, further strengthening collaboration and shared learning between the two systems.



## MCLS & RPL STAFF HIGHLIGHTS

### *SO LONG & FAREWELL*

Librarian Gabe Pellegrino, head of the Central Library's Science, History, and Heath Division retired after 38 years of service to the Rochester Public Library. Staff celebrated with a coffee hour recognizing his many years of dedication, his musical talent, and his many contributions to nearly every RPL division.

### *LEADERSHIP AND EXPANDED RESPONSIBILITIES AT REYNOLDS MEDIA CENTER*

Part-Time Library Assistant Tess Gibala-Broxholm has stepped up in an exceptional way during the transition of Robert Scheffel out of the Reynolds Media Center (RMC) to the Science Division. As part of this shift, Gibala-Broxholm has assumed responsibility for ordering functions previously managed by a full-time Librarian I and continues to take on additional duties as the transition progresses.



In addition to these expanded responsibilities, Gibala-Broxholm has consistently supported the management of MiFi units and is now also assisting with the restoration of the devices. Her flexibility, initiative, and willingness to take on increased responsibility have been invaluable during this period of change.

### SCHOOL 50 PRE-K 4 WON OVER BY DESTANEE O'NEAL

The library received an email from a teacher at School 50:

*"Here is Ms. Destanee reading **Pete The Cat and the Perfect Pizza Party** to our PreK 4 students at HBM School 50! Ms. Destanee makes her story time engaging and fun for our PreK 4 students! We appreciate and are thankful to have her visit our classroom every Tuesday! 😊 "*

This is especially powerful because just one month ago, this same teacher wanted to stop doing the program but through O'Neal's hard work and perseverance, the teacher felt so supported the program could continue.



## MCLS MEMBER LIBRARY HIGHLIGHTS

### BRIGHTON MEMORIAL LIBRARY

Less than 24 hours after signing on to the Overdrive Magazines service, the Brighton Library heard from an enthusiastic patron: *"Wow - last year I saw other libraries had this and wished ours had this - my wish came true. Thank you to the Brighton library team that made this happen!"*

### COMMUNITY ENGAGEMENT ON MARTIN LUTHER KING JR. DAY

The Mendon Public Library hosted a full day of well attended inclusive programming in recognition of Martin Luther King Jr. Day. The day began with a special storytime featuring Arlene Schenker, co author of *Call Me Gebyanesh*, which highlighted the experiences of a young immigrant and fostered meaningful conversation.

In partnership with the Mill Art Center and Kiwanis Club of Honeoye Falls – Lima, Mendon, the Library offered a drop in, all ages collage making program that drew approximately 50 participants and created opportunities for community connection. Kiwanis members also hosted a hot cocoa bar, enhancing the welcoming atmosphere and encouraging families to gather at the Library on a winter holiday.

The day concluded with the Library's regular Lego Club. Collectively, the programs reinforced the Library's role as a peaceful, inclusive community space and provided residents with opportunities for learning, creativity, and connection.

## RPL COLLECTION UPDATES

### *INVESTING IN MULTILINGUAL LITERACY*

The Sully Branch has been awarded a Rochester Regional Library Council Special Projects Grant to strengthen and refresh its Spanish-language children's collection. The grant provides \$2,500 for the purchase of new Spanish-language materials and an additional \$1,000 to support bilingual and Spanish-language visiting artists and performers. This initiative will expand access to culturally relevant books and programs for Spanish-speaking families and multilingual learners. Steven Shon will continue to lead and develop the project throughout the year, ensuring the collection and programming reflect community needs and interests.

### *MORE TOYS & GAMES!!*

Thanks to the Friends & Foundation of the Rochester Public Library, the Lincoln Branch & Toy Library was able to make some wonderful updates to its babies and toddlers' area, creating welcoming spaces and promoting family literacy! They also added some fun new imaginative play items to the collection. Meanwhile, over at the Frederick Douglass Community Library, several new games were added to the popular special collection. The South Wedge community is very family-oriented and appreciates the opportunity to play different games without needing to purchase them. Even with limited shelf space new games can be added because they don't stay on the shelf for long!



### *FROM OUR WALLS TO YOURS*

Debi Mansour helped the Arts & Literature division stage an exhibit in the Link Gallery of framed prints from the collection. Erin Clarke selected the artwork in advance, and Mansour hung the canvases and framed prints, along with signage to explain the borrowing process. Patrons have been enjoying the display, and at least three pieces have been borrowed right off the wall.



### *A COLLECTION THAT REFLECTS THE COMMUNITY*

A patron recently stopped at the reference desk to share her excitement with Adult Services Librarian Mary Fraser after discovering contemporary Russian novels by Marina Stepanova and Anna Litvinova in the Winton Branch collection. She said she had not expected to find modern Russian literature at the library and was especially delighted by one title she found so engaging she "couldn't put it down." The Winton Branch Library holds the largest collection of Russian-language books in the MCLS system. Moments like this highlight the value of maintaining a diverse collection and the importance of providing access to materials that can be difficult to find elsewhere.

LIBRARY DIRECTOR'S CORNER: EMILY CLASPER

**TRUSTEE CALL TO ACTION**

Call your State legislators today to show your support for Library funding in the FY27 State Budget. The Governor's Executive budget makes cuts to library aid and library construction aid. Make your voice heard about these cuts and about the legislation that will help New York Libraries thrive.

**RPL IN THE NEWS**

Rochester First: [Rochester librarian works to preserve Black history, close archival gaps](#)

**RECOMMENDED READING**

American Library Association: [ALA welcomes Prison Libraries Act](#)

University of South Carolina: [Librarians facing workplace trauma find support from CIC professor](#)

American Libraries: [One Year of the Trump Administration](#)

Georgia Recorder: [Georgia librarians could face criminal charges for 'harmful materials'](#)

**IMPORTANT DATES**

**March 10, 6:00:** County Legislature Meeting, 406 County Office Bldg, 39 W Main St, Rochester, NY 14614

**March 19, 5:30:** Director's Choice Book Discussion, *Everything Sad is Untrue*, Central Library [REGISTER](#)

**March 24, 6:00:** City Council Meeting, City Hall, Room 302-A, 30 Church St, Rochester, NY 14614

**March 27:** Gates Public Library Closed for Staff Development Day

**April 16, 5:00–6:30:** Trustee Handbook Book Club: Hiring and Evaluating the Library Director with Brian Hildreth, [REGISTER](#)

**UPCOMING LIBRARY PROGRAMMING**

[Find Upcoming Library Programming Here](#)

**Fund, Protect, Empower LIBRARIES**

<b>NYS Library Operating Aid</b> <b>\$181.3M</b> Executive Budget \$104.67M Enacted FY2026 \$106.325M	<b>NYS Library Construction Aid</b> <b>\$175M</b> Executive Budget \$34M Enacted FY2026 \$44M
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**Legislative Priorities**

<b>Open Shelves Act - S.1100-A (May)/A.3119-B (Kelles)</b> <ul style="list-style-type: none"><li>Protecting staff and collection development by combating censorship</li></ul>	<b>eBooks Licensing Reform A.3589 (Carroll)</b> <ul style="list-style-type: none"><li>Governor wants Federal Legislation</li><li>Other States have passed similar bills</li><li>UNSUSTAINABLE<ul style="list-style-type: none"><li>Pricing</li><li>Licensing</li></ul></li></ul>
<b>Prevention of Library Workplace Violence - S.07993-A (Ramos)/A.6903-B (Bronson)</b> <ul style="list-style-type: none"><li>Ensuring the existence of policies and planning for library worker safety</li><li>Not only an urban issue</li><li>Addressing Mental Health Crisis</li></ul>	

**Additional Concerns:**

- Digital Divide - Federal e-Rate - Cutting Services
- Internet Access - MiFi costs - Funding Ending in 2027
- Capital Expenses associate with new Integrated Library System
- MCLS uses outdated system, even with same vendor upgrades to have capital costs

## *DIRECTOR'S UPDATES*

As I enter my second year as Director, the beginning of 2026 has been a time of reflection, recalibration, planning, and preparation for several significant initiatives that will shape both Rochester Public Library and the Monroe County Library System in the year ahead. While we are facing potentially significant funding challenges in the next few years, I remain very optimistic about our ability to realize truly transformative changes for our community.

### **Five-Year Plan of Service**

At the system level, MCLS is preparing for the development and submission of our next Five-Year Plan of Service, a process that will guide priorities, partnerships, and resource alignment. The team leading this effort is currently focused on soliciting feedback from our member libraries to help inform the strategies and service priorities we identify for the next five years.

### **Wired for Opportunity**

At the same time, *Wired for Opportunity* has entered its second and final year, requiring close attention to implementation, evaluation, and sustainability planning. Launching and then winding down a project of this scope within a two-year span has been a remarkable experience. We are confident that the impacts of this program will have lasting effects across Monroe County. If nothing else, *Wired for Opportunity* has demonstrated what can be achieved when libraries are given the resources and opportunity to address challenges stemming from the digital divide.

### **A New ILS**

MCLS also continues to focus on the development of an RFP for a new Integrated Library System (ILS). This foundational investment will influence staff workflows, patron experience, discovery, and systemwide efficiencies for years to come. Given the importance of this undertaking to both staff and patrons, we are approaching the process with the utmost care and attention, ensuring stakeholder engagement throughout.

### **Policy Review**

On the RPL side, 2026 will see several important projects emerge as key areas of concentration. First, a comprehensive policy review is long overdue and must be undertaken to ensure RPL has a strong and stable foundation for its operations. In many cases, the policies we rely on have not been revised in years and are in urgent need of attention. This work will require focused, sustained effort to ensure we are well-positioned for the significant initiatives ahead.

### **Shipping Improvements**

Other major projects on the RPL horizon include a comprehensive assessment of the Central Library loading dock and the shipping workflows that support our countywide delivery service; the rearrangement of community services at Central Library into a single, coordinated “one-stop shop” for patrons; the revival of Hacker Hall as an upscale event space; and an evaluation of the RPL Go! service model following completion of its first year of operation.

Together, these efforts reflect a shared commitment to operational excellence, responsive service design, and ensuring our facilities, policies, and systems continue to meet evolving community needs. I look forward to keeping both the MCLS and RPL Boards updated as this work progresses.

*~Emily*

*MCLS OFFICE ASSOCIATE DIRECTOR'S UPDATE: JENNIFER SMATHERS*

January is a time for new beginnings, but first the MCLS office must complete accounting for business from the previous year. Alicia Gunther has outdone herself by creating forms to collect answers from previous annual reports, in anticipation of the new system from the New York State Library Division of Library Development. Initial discussions of the new system and preliminary training occurred at the end of January. However, the system is not expected to go-live until late February. MCLS, under Emily's guidance, has done our best to prepare for this major change to our annual process that was forced by Baker & Taylor's dissolution. Another point of pride in Alicia's work is that other library systems in New York State have borrowed the MCLS-created work to use with their own member libraries.

*~Jennifer*

*CENTRAL LIBRARY ASSOCIATE DIRECTOR'S UPDATE: SARAH LEHMAN*

**MCLS 5 Year Plan of Service**

This month kicked off work on the MCLS 5 Year Plan of Service required by New York State. The team, led by Director Emily Clasper, had our first introductory meeting in January. Made up of representatives from multiple factions within MCLS, I am on the team to represent the Central Library of the Rochester Public Library and Monroe County Library System. This will be the first time I will be involved so directly in this process and it has been wonderful to hear the impressions and feedback from our colleagues across the county. I look forward to learning more about the expectations from our peers for the county as a whole and how Central can help to fill some of those needs.

**Pre-Advocacy Day Training**

Associate Director Jennifer Smathers, Deputy Director BJ Scanlon and myself attended Advocacy Day in Albany at the beginning of February to advocate for the needs of libraries across New York State, including the Monroe County Area. To prepare for this, I attended a Pre-Advocacy Day training led by Bob Bergin. Bergin has an extensive background in municipal work, politics in Albany and how to best leverage advocacy efforts. He was able to give us valuable advice on how best to approach conversations with legislators, how to take advantage of the legislative schedule and strategies we could use to make our voice heard in Albany.

**New City Council Member Meeting**

The City of Rochester welcomed two new City Council members: LaShunda Leslie-Smith and Chiara 'KeeKee' Smith. The Rochester Public Library management staff, Emily Clasper, BJ Scanlon and I, met with the new members to give them a brief overview of the Central Library and the 10 Community Branches. It was wonderful to meet the new members in person, answer their questions and be able to give them a brief introduction to the many services RPL provides.

*~Sarah*

*BRANCH ADMINISTRATION DEPUTY DIRECTOR'S UPDATE: BJ SCANLON*

**Maplewood Reopening**

As we prepare for Maplewood to reopen, I want to acknowledge the flexibility and teamwork demonstrated by the Maplewood staff. During the closure, the team has been assigned to support our other nine libraries, and while there, are gaining valuable insight into how each branch conducts business. During a recent visit to the Wheatley Branch, I saw three Maplewood team members (Children's Librarian Mark Hafer and Literacy Aides Brady Duncan and Ryan Duncan) engaged in conversation about Wheatley's monthly mingle event for children and teens. They were discussing how a similar program could help bridge gaps in engagement at Maplewood.

It was encouraging to see them not only supporting other locations, but also actively gathering ideas to bring back and strengthen their home branch.

### **Wheatley Library Closes for Repairs**

Recently, staff at Wheatley noticed wetness on the carpet in the meeting room. It was discovered that a pipe had burst beneath the floor. Unfortunately, this pipe transported hot water to the radiators that heat the building. As a result, temperatures in the branch dropped below 55 degrees, and we were forced to close for repair for a few days. The immediate plumbing issue was isolated and repaired; however, the carpet sustained significant damage. Capital Projects Manager Brie Harrison sprang into action and worked closely with a vendor to secure replacement carpet, which was installed in approximately one week. I am also grateful to Area Coordinator Bruce Tehan, who made himself available early in the mornings and over the weekend to support the installation process.

Wheatley has continued to struggle with HVAC issues. The branch operates on a separate rooftop heating and cooling unit, which is scheduled for replacement. We have been informed that we anticipate receiving the necessary parts next month, with installation projected for April. We will provide updates as more information becomes available.

### **Advocacy in Albany**

I secured longtime state and municipal attorney Bob Bergin to provide a pre-Advocacy Day session with Emily Clasper, Jennifer Smathers, and Sarah Lehman. Bob, who has served as the City's Corporation Counsel, attorney to the NYS Senate, and most recently led Monroe County's NYS advocacy efforts, provided valuable insight into how Albany works and offered practical advice on engaging effectively with legislators and their staff.

Sarah Lehman, Jennifer Smathers, and I then traveled to Albany, where we had a productive session with Max Prime from NYLA to help us refine our advocacy strategy. The following day, Alicia Gunther joined us, and together the four of us met with approximately a dozen legislators and their staff to discuss the needs of MCLS and RPL. We are following up with written thank-you messages and more targeted requests for members of our delegation.

### **Health and Safety Updates**

We have initiated annual health and safety walkthroughs for each branch in partnership with Marinna Parrish, the City of Rochester's new Employee Safety Coordinator. Our goal is to conduct these reviews annually. We have already completed the walkthrough at Central Library, with branch visits scheduled throughout March and April.

### **Budget, Budget, Budget**

For the management team, budget planning has been our focus this month. We have been evaluating scenarios, reviewing potential revenue streams, and assembling our proposal. Finance Manager Katy Hasselwander has led the effort with diligence and professionalism.

### **Branches to Lend Mi-Fis**

Amy Discenza thoughtfully organized three staff trainings—at the Lincoln, Charlotte, and Lyell Branches—focused on Mi-Fi lending procedures. Circulation Supervisor Chad Cunningham and Library Assistant Stephanie Lane led the sessions. Through the County's Digital Equity Initiative Grant, branches will now be able to directly support Mi-Fi lending. Staff have been trained to process the units, which we believe will reduce waiting times and improve access for our patrons.

~BJ



Ichin Zinn

Penfield, NY 14526

@gmail.com

## CAREER EXPERIENCE

### Taiwan 2016 - 2021

Wen Long Cultural Foundation, Senior Curator, Visual Art

- Select and recommend potential artworks for annual acquisitions of over two million USD budget.
- Research and oversee visual art collection, supervise preservation condition, and cataloging.
- Identify and curate works of art for potential exhibitions
- Oversee all functioning operations of the visual art division, including shipments and transports.
- Regular presentations to staff and the WLCF Board, including historical background of artists and artworks.

### Boston 2015-2016

Boston Public Library, Floater Librarian, Part-Time

- Main Library at Copley Square. Work in all departments as assigned, including specialized departments - Kirstein Business & Innovation Center, Research Services (social sciences, gov.doc, genealogy), Arts (music & visual arts); and the general public services-Teen Central, Children's Library, general research and readers' advisory.
- Assist (mostly) Chinese language library users.
- Neighborhood Branch Libraries. "Float" among BPL 24 branch libraries on a need basis. Responsibilities include readers advisory, assisting computer users, policy enquiries, and circulation assistance.

Waltham Public Library, On-Call Reference Librarian. Waltham, MA

- Responsible for inquiries at the Reference Desk including but not limited to assisting patrons with library computer usage issues, locating and reserving items for patrons, assisting and advising students on in-depth research, Readers' Advisory, and managing user issues while on duty.

Boston Public Library -West Roxbury Branch Library, Volunteer

- Work with children's librarian doing mainly shelving, shelf-reading tasks and various collection projects.

### Singapore 2012 - 2014

Sundaram Tagore Gallery. Gallery Manager.

- Manage operating and income cash flows and import/export exhibiting artifacts
- Manage staff and interns (of various nationalities) to work as a cohesive team.

- Oversee gallery operations including sales, cultural events, exhibition installations and openings, inventory, art shipments
- Work with Singapore Museums and Arts community at large and import/export Port Authority
- Prepare and coordinate exhibitions with internationally renowned artists.
- Oversee and coordinate installations and opening night functions and special guests accommodations.
- Maintain a cohesive working relationship with sister galleries in Hong Kong and New York City in import/export, inventory, sales as well as all communications.
- Coordinate & work in partnership with sister galleries on international art fairs (Hong Kong, Taipei, Jakarta, Sydney, Paris, Venice, London, and the U.S.)
- Regular meetings with owner on progress and strategic plans for short and long term goals.

### **Tokyo, Japan 2012 - 2015**

*Yotsuya Public Library. Volunteer.*

- Contribute to the BookTalk column, Yotsuya Public Library Quarterly Publications, Tokyo, Japan

### **Tokyo, Japan 2010-2014**

Parental home care and support.

### **Rochester, New York**

#### **2005 - 2010**

*Pittsford Community Library, Programming and Special Projects Manager, Pittsford, NY*

- Manage a budget designated for all library programming.
- Responsible for adult programming, including various book discussion groups, computer skills for seniors, arts and crafts. Also, organize and coordinate special discussion groups such as "The Great Decisions", Nonfiction book discussions, and special discussion meetings for topics of interests.
- Network with local schools, colleges and museums; explore opportunities to engage the community through library programming.
- Manage an additional supplementary budget (Friends of PCL) designated for the continuous evaluation of the core collection.
- Reference and Readers Advisory.
- Music CD collection.
- Oversee special projects. i.e. implementation of new computer upgrades and staff training, reference services and collection evaluation.
- Manage all clerical staff (except circulation) and substitute librarians.
- Participate in various Town of Pittsford functions, including yearly strategic planning sessions, and management groups.
- Attend PLA conferences (Public Library Association).

#### **2000 - 2005**

*Janes Branch Library, Branch Manager, East Rochester, NY*

- Manage library budget and oversee library operation including staff, collection development, circulation, building maintenance, etc
- Collection development for Reference, adult, and young adult readers.
- Supervise Children's librarian on juvenile collection and programming.

- Attend Town of Pittsford departmental functions and management groups, as well as Monroe County Library System professional meetings.
- Plan and Integrate Branch Library to the Main Library (March 2005, Pittsford Community Library)
- Organize and launch a full spectrum of library programs for the Grand Opening of the new library.
- Town wide planning committee for the Inauguration of the new Pittsford Community Library

### **1997 - 1999**

*Mendon Public Library, Library Director. Honeoye Falls, NY*

- Manage library budget and oversee library operation including staff, collection development, circulation, building maintenance, etc.
- Work closely with Library Board of Trustees and Town Supervisor
- Collection development for Reference and adult readers.
- Reference Services and Readers' Advisory.
- Supervise YA and Children's Librarians, and Library Programs
- Attend Monroe County Library System Directors' Meetings, Town Directors' Meetings, as well as ALA conferences.
- Work with The Friends of the Library.

### **Public Librarian Certification**

New York State Public Librarian Certification. 1997.

### **Education**

MLS, Master of Library Science State University of New York at Buffalo 1995-1997

Elementary Education, Nazareth College, Rochester, New York. 1990

MA, Art History University of Oregon, Eugene, Oregon. 1981-1984

Exchange student Waseda University, Tokyo, Japan. 1980-81

BS, Psychology University of Oregon, Eugene, Oregon. 1977-1980



# Proposed Central Library Budget, 2026-27

## Joint Board Meeting

### Expense Assumptions:

1. Benefits increase of 10% overall
  - a. 5% blended active employee medical increase – lower than previous years' increase.
  - b. Slight decrease in FICA due to proposed elimination of vacant part-time positions.
  - c. 5% increase in the Central Library's retirement contributions due to increase in NYS rates.
  - d. Retiree medical expenses continue to be the main driver of benefit expenditure increase.
2. Salary and wage increase of 3% as all bargaining units are under contract through June 30, 2027
3. Central utility expenses are projected to increase nearly \$100,000 (20%)

### Revenue Assumptions:

1. ARPA funding ends mid-FY27, supporting 5 positions at Central.
2. Standard 1.5% increase from Monroe County support to recognize increase in wages and impact of inflation on operating expenses.
3. State Aid remains flat from FY25-26 2.5% increase.

### Proposal:

1. Increase in system services revenue (based on salary expenses)
2. Minor increase in trust funds operational support
3. Net reduction of 5 FT positions
  - a. Utilizing savings from upcoming retirements and multiple part time vacancies
  - b. Consolidation and reorganizations of Central divisions
4. 9.5% reduction of materials budget
5. Reduction of Central-wide expense lines: travel/training, office supplies, professional fees, programming

### Remaining gap of \$200K

- Requests to State legislators
- County support – additional operating or opioid settlement
- MCLS capital or fund balance allocation, pending Board approval

### Fund Balance

- From FY11 to FY16, MCLS fund balance supported Central operations. Allocation of fund balance for Central operation support must be approved by MCLS board.
- The projected MCLS (County) fund balance is pending the County's 2025 year-end close.
- The minimum fund balance required by the MCLS fund balance policy is \$72,000 based on MCLS 2026 operating budget.
- It is recommended that some fund balance be retained for potential ILS expenses, although the MCLS also has a healthy capital fund balance.

**FY27 CENTRAL LIBRARY  
BUDGET REVENUE**

OBJECT CODE	CATEGORY	BUDGET 2023-24	ACTUAL 2023-24	BUDGET 2024-25	BUDGET 2025-26	BUDGET 2026-27	+/- Budget
<b>369050</b>	<b>MCLS SYSTEM SERVICE REVENUE</b>						
	Technical Services	250,506	248,382	258,933	262,520	413,834	151,314
	Interlibrary Loan	72,000	72,000	74,000	74,000	76,000	2,000
	Delivery Charges	447,160	373,425	472,115	487,155	503,259	16,104
	Automation Operations	515,227	510,840	521,571	548,469	575,410	26,941
	Director's Office Reimbursement	125,094	123,927	120,742	116,656	124,170	7,514
	Operational Support	973,158	1,018,774	964,039	1,019,399	1,042,058	22,659
	<b>TOTAL</b>	<b>2,383,100</b>	<b>2,347,349</b>	<b>2,411,400</b>	<b>2,508,200</b>	<b>2,734,700</b>	<b>226,500</b>
<b>369100</b>	<b>USE/SERVICE CHARGES</b>						
	Fines, Fees, Miscellaneous	70,000	24,744	20,000	20,000	20,000	0
	Minor Sales & Library Chargebacks (1)	25,100	39,978	38,100	3,100	3,100	0
	Misc. Additional Payments (2)	164,000	117,159	164,000	146,000	155,000	9,000
	<b>TOTAL</b>	<b>259,100</b>	<b>181,881</b>	<b>222,100</b>	<b>169,100</b>	<b>178,100</b>	<b>9,000</b>
<b>407110</b>	<b>GRANTS</b>						
	Grants (3)	188,000	111,713	259,000	264,000	333,000	69,000
	<b>TOTAL</b>	<b>188,000</b>	<b>111,713</b>	<b>259,000</b>	<b>264,000</b>	<b>333,000</b>	<b>69,000</b>
<b>407120</b>	<b>STATE AID</b>						
	Central Library Program Aid (4)	302,100	301,279	322,200	329,600	329,600	0
	Outreach	159,200	157,792	164,700	145,000	165,800	20,800
	County Jails	8,800	8,721	9,100	9,300	7,300	(2,000)
	<b>TOTAL</b>	<b>470,100</b>	<b>467,792</b>	<b>481,700</b>	<b>483,900</b>	<b>502,700</b>	<b>18,800</b>
	<b>TOTAL STATE AID, GRANTS, FEES</b>	<b>3,300,300</b>	<b>3,108,734</b>	<b>3,374,200</b>	<b>3,425,200</b>	<b>3,748,500</b>	<b>323,300</b>
<b>430350</b>	<b>MONROE COUNTY SUPPORT (5)</b>	<b>7,487,100</b>	<b>7,571,067</b>	<b>7,660,100</b>	<b>8,276,600</b>	<b>8,101,900</b>	<b>(174,700)</b>
	<b>CITY PRORATED SHARE</b>	<b>678,900</b>	<b>678,900</b>	<b>687,500</b>	<b>736,100</b>	<b>761,500</b>	<b>25,400</b>
	<b>TOTAL REVENUE</b>	<b>11,466,300</b>	<b>11,358,701</b>	<b>11,721,800</b>	<b>12,437,900</b>	<b>12,611,900</b>	<b>174,000</b>

- 1 ATM SVCS \$1,500; AUTOMATION CHARGEBACKS \$1,600
- 2 FFRPL ANNUAL CAMPAIGN \$60,000; MTG ROOMS/EVENTS \$20,000; FFRPL BOOKSTORE REPLACEMENT \$25,000; CASH PROGRAM OCCUPANCY \$40,000  
FOODLINK CAFÉ UTILITIES \$10,000
- 3 GRANT REVENUE/EXPENSE ALLOCATION \$75,000; FFRPL PRIORITIES SUPPORT \$125,000; MONROE COUNTY HISTORIAN SERVICES \$60,000;  
GLEASON SCI/HIST SUPPORT \$20,000; KENYON JEFFRIES SUPPORT FOR STAFF PRODUCTION OF RHJ \$21,000; FENYVESSY \$27,000; STRONG MUSEUM \$5,000
- 4 2% STATE AID INCREASE
- 5 1.5% COUNTY INCREASE TO CENTRAL OPERATIONS SUPPORT INCLUDE REIMBURSEMENT FOR DIGITAL EQUITY ARPA-FUNDED POSITIONS THROUGH 12/31/26

**FY26-27 BUDGET EXPENSE SUMMARY**

MUNIS OBJECT	DESCRIPTION	ADMIN		ADMIN		CLA		CLA		CTS		CTS		BUDGET		BUDGET	
		25-26	26-27	25-26	26-27	25-26	26-27	25-26	26-27	25-26	26-27	25-26	26-27	25-26	26-27	25-26	26-27
601000	SALARIES	1,431,500	1,463,500	32,000	2,426,900	2,249,600	(177,300)	1,368,400	1,379,900	11,500	5,226,800	5,093,000	11,500	5,226,800	5,093,000	11,500	5,226,800
601050	PART TIME	224,000	230,900	6,900	1,120,800	1,107,100	(13,700)	319,400	260,700	(58,700)	1,664,200	1,598,700	(58,700)	1,664,200	1,598,700	(58,700)	1,664,200
602010	OVERTIME	13,500	13,500	0	1,000	1,000	0	4,500	4,500	0	19,000	19,000	0	19,000	19,000	0	19,000
603010	PERSONAL LEAVE BUYBACK	9,900	7,400	(2,500)	7,800	6,400	(1,400)	1,100	1,100	0	18,800	14,900	0	18,800	14,900	0	18,800
603030	LONGEVITY	9,000	9,200	200	20,300	19,700	(600)	12,400	13,600	1,200	41,700	42,500	800	41,700	42,500	800	41,700
603080	CELL PHONE ALLOWANCE	3,000	3,500	500	1,700	1,500	(200)	1,500	2,000	500	6,400	7,000	600	6,400	7,000	600	6,400
603100	W/A	300	300	0	0	0	0	0	0	0	300	300	0	300	300	0	300
	<b>SUBTOTAL</b>	<b>1,691,200</b>	<b>1,728,300</b>	<b>37,100</b>	<b>3,578,500</b>	<b>3,385,300</b>	<b>(193,200)</b>	<b>1,707,500</b>	<b>1,661,800</b>	<b>(45,700)</b>	<b>6,977,200</b>	<b>6,775,400</b>	<b>(201,800)</b>	<b>6,977,200</b>	<b>6,775,400</b>	<b>(201,800)</b>	<b>6,977,200</b>
605010	OFFICE SUPPLIES	46,700	39,700	(7,000)	14,800	6,300	(8,500)	3,600	3,100	(500)	65,100	49,100	(16,000)	65,100	49,100	(16,000)	65,100
605070	CLEANING SUPPLIES	23,000	23,000	0	0	0	0	0	0	0	23,000	23,000	0	23,000	23,000	0	23,000
605080	WEARING APPAREL	11,600	11,600	0	0	0	0	4,100	4,100	0	15,700	15,700	0	15,700	15,700	0	15,700
605120	TOOLS & MACHINE PARTS	9,000	9,000	0	0	0	0	0	0	0	9,000	9,000	0	9,000	9,000	0	9,000
605150	LIGHTING	4,100	4,100	0	0	0	0	0	0	0	4,100	4,100	0	4,100	4,100	0	4,100
605200	MISCELLANEOUS SUPPLIES	2,000	2,000	0	0	0	0	0	0	0	2,000	2,000	0	2,000	2,000	0	2,000
	<b>SUBTOTAL</b>	<b>96,400</b>	<b>89,400</b>	<b>(7,000)</b>	<b>14,800</b>	<b>6,300</b>	<b>(8,500)</b>	<b>7,700</b>	<b>7,200</b>	<b>(500)</b>	<b>118,900</b>	<b>102,900</b>	<b>(16,000)</b>	<b>118,900</b>	<b>102,900</b>	<b>(16,000)</b>	<b>118,900</b>
606010	COMMUNICATION	10,500	10,500	0	0	0	0	0	0	0	10,500	10,500	0	10,500	10,500	0	10,500
606020	DUPLICATING SERVICES	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
606040	POSTAGE	5,800	5,800	0	0	0	0	500	500	0	6,300	6,300	0	6,300	6,300	0	6,300
606060	REFUSE COLLECTION	22,000	22,600	600	0	0	0	0	0	0	22,000	22,600	600	22,000	22,600	600	22,000
606070	WORKER'S COMPENSATION	15,000	15,000	0	0	0	0	0	0	0	15,000	15,000	0	15,000	15,000	0	15,000
606080	WATER CHARGES	38,900	39,900	1,000	0	0	0	0	0	0	38,900	39,900	1,000	38,900	39,900	1,000	38,900
606090	MOTOREQUIPMENT	0	0	0	3,500	3,500	0	4,000	4,000	0	7,500	7,500	0	7,500	7,500	0	7,500
607010	UTILITIES	465,000	562,700	97,700	2,500	3,000	500	9,000	9,300	300	565,700	565,700	300	565,700	565,700	300	565,700
607020	RENTS	45,200	30,200	(15,000)	2,500	2,500	0	9,000	9,300	300	56,700	42,000	14,700	56,700	42,000	14,700	56,700
607030	EQUIPMENT MAINTENANCE	0	0	0	20,700	25,500	4,800	9,000	10,000	1,000	29,700	35,500	5,800	29,700	35,500	5,800	29,700
607040	BUILDING MAINTENANCE	79,600	79,600	0	0	0	0	0	0	0	79,600	79,600	0	79,600	79,600	0	79,600
607050	SECURITY SERVICES	12,100	9,100	(3,000)	0	0	0	0	0	0	12,100	9,100	(3,000)	12,100	9,100	(3,000)	12,100
608010	PRINTING & ADVERTISING	3,500	3,500	0	0	0	0	0	0	0	3,500	3,500	0	3,500	3,500	0	3,500
608030	CLEANING & LAUNDRY	0	0	0	0	0	0	900	0	(900)	0	0	(900)	0	0	(900)	0
608050	DUES & SUBSCRIPTIONS	6,000	6,000	0	11,600	19,000	7,400	0	1,100	1,100	18,500	26,100	7,600	18,500	26,100	7,600	18,500
608060	MILEAGE	1,000	1,000	0	0	0	0	0	0	0	1,000	1,000	0	1,000	1,000	0	1,000
608070	FOOD & MEALS	1,000	1,000	0	0	0	0	0	0	0	1,000	1,000	0	1,000	1,000	0	1,000
608120	MISCELLANEOUS	31,100	31,600	500	0	0	0	0	0	0	31,100	31,600	500	31,100	31,600	500	31,100
609010	TRAVEL & TRAINING	17,600	7,600	(10,000)	0	0	0	3,000	3,000	0	20,600	10,600	10,000	20,600	10,600	10,000	20,600
610010	PROFESSIONAL FEES	30,000	33,300	3,300	80,000	57,700	(22,300)	114,500	119,600	5,100	224,500	210,600	13,900	224,500	210,600	13,900	224,500
611010	OTHER COMMUNICATION	2,600	2,600	0	500	0	(500)	600	600	0	3,700	3,200	(500)	3,700	3,200	(500)	3,700
612020	SERVICE CHARGES OTHER GOVERNMENTS	51,400	51,400	0	0	0	0	0	0	0	51,400	51,400	0	51,400	51,400	0	51,400
	<b>SUBTOTAL</b>	<b>838,300</b>	<b>913,400</b>	<b>75,100</b>	<b>121,300</b>	<b>111,200</b>	<b>(10,100)</b>	<b>141,500</b>	<b>148,100</b>	<b>6,600</b>	<b>1,101,100</b>	<b>1,172,700</b>	<b>70,600</b>	<b>1,101,100</b>	<b>1,172,700</b>	<b>70,600</b>	<b>1,101,100</b>
652010	FURNITURE & FURNISHINGS	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
652030	LIBRARY MATERIALS	0	0	0	496,100	431,100	(65,000)	15,700	15,400	(300)	511,800	446,500	(65,300)	511,800	446,500	(65,300)	511,800
660010	MISCELLANEOUS EQUIPMENT	3,100	3,100	0	0	0	0	7,000	7,000	0	10,100	10,100	0	10,100	10,100	0	10,100
	<b>SUBTOTAL</b>	<b>3,100</b>	<b>3,100</b>	<b>0</b>	<b>496,100</b>	<b>431,100</b>	<b>(65,000)</b>	<b>22,700</b>	<b>22,400</b>	<b>(300)</b>	<b>521,900</b>	<b>456,600</b>	<b>(65,300)</b>	<b>521,900</b>	<b>456,600</b>	<b>(65,300)</b>	<b>521,900</b>
604090	EMPLOYEE BENEFITS	0	0	0	0	4,228,700	4,228,700	0	0	0	3,642,600	4,228,700	586,100	3,642,600	4,228,700	586,100	3,642,600
665010	UNITEMIZED EXPENSE	75,000	75,000	0	0	0	0	0	0	0	75,000	75,000	0	75,000	75,000	0	75,000
	<b>SUBTOTAL</b>	<b>75,000</b>	<b>75,000</b>	<b>0</b>	<b>0</b>	<b>4,228,700</b>	<b>4,228,700</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>3,642,600</b>	<b>4,228,700</b>	<b>586,100</b>	<b>3,642,600</b>	<b>4,228,700</b>	<b>586,100</b>	<b>3,642,600</b>
	<b>GRAND TOTAL</b>	<b>2,704,000</b>	<b>2,809,200</b>	<b>105,200</b>	<b>4,210,700</b>	<b>8,162,600</b>	<b>3,951,900</b>	<b>2,043,600</b>	<b>1,839,500</b>	<b>(204,100)</b>	<b>12,436,700</b>	<b>12,811,300</b>	<b>(384,600)</b>	<b>12,436,700</b>	<b>12,811,300</b>	<b>(384,600)</b>	<b>12,436,700</b>

**2026-27 FRINGE BENEFITS COST PROJECTIONS**

CENTRAL	FY24 Budget	FY24 Actuals	FY25 Budget	FY25 Actuals	FY26 Budget	FY27 Budget
MEDICAL	942,900	1,031,497	989,400	1,191,452	1,279,400	1,346,600
FICA	483,700	453,243	495,100	487,535	531,100	517,600
DENTAL & VISION	57,700	58,781	58,100	57,857	64,200	66,500
LIFE INSURANCE	1,500	800	1,500	1,055	1,500	1,300
RETIREMENT	682,800	718,374	818,700	730,976	908,075	952,300
PAST WORKER'S COMP	35,000	83,254	44,300	39,059	51,000	49,300
RETIREE MEDICAL	982,700	784,551	888,500	885,371	1,006,200	1,279,700
UNEMPLMT & DIS INS	15,000	1,561	15,000	4,948	10,900	15,400
<b>TOTAL</b>	<b>3,201,300</b>	<b>3,132,061</b>	<b>3,310,600</b>	<b>3,398,253</b>	<b>3,852,375</b>	<b>4,228,700</b>

# Proposed Community Library Budget, 2026-27

## Joint Board Meeting

### Assumptions:

- City asked all departments reduce MOE by 7% (\$446,300 for Community Library Budget).
- Final reduction in FFRPL Safe to Be Smart support, assumed replacement.
- FY27 revenue projections hold previous increase in State Aid flat.
- Salary/wage increases of 3% are known for all contracted positions and planned for APT.

### Process:

1. Branch Managers submit budget proposals, requesting changes in staffing, materials, programming, and other expense lines.
2. Management had individual meetings with Branch Managers to review proposals.
3. Management held multiple meetings to review potential solutions to meet cut.
4. Director and Manager of Library Finance met with Deputy Mayor, OMB, and Mayor ahead of submission.
5. Capital projects were evaluated for deferral or scope reductions; final CIP submissions and changes will be reviewed by the Board in spring.

### Proposal:

1. Eliminate vacant full-time Clerk III in Branch Administration (\$43,900).
2. Shift 25% of Manager of Capital Project to Central, as planned work includes Shipping Loading Dock assessment (\$38,700).
3. Reduce literacy aide and page hours by ~300 hours (\$5,000), rebalancing usage among branches.
4. Reduce materials by 9% (\$47,500).
5. Reduce multiple Branch Admin non-personnel lines, including subscriptions, travel and training, office supplies, etc. (\$28,000)
6. Reduction in all annual capital allocations (\$110,000).

### Pending Revenue Sources:

- Opioid Settlement Funds (between \$74,700-\$214,600)
- Fund Balance

Note – the current proposed budget does not include an operating impact for the Northeast branch library, as opening date is now projected for FY28.

**BRANCH LIBRARY REVENUE BUDGET 2026-27**

REVENUE CODE	DESCRIPTION	BUDGET		BUDGET		+/- BUDGET 25-26
		24-25	25-26	26-27	25-26	
369500	RENTS, FEES & OPERATIONS (1)	88,700	88,700	88,700	88,700	0
407510	GRANTS (2)	103,000	83,000	323,300	323,300	240,300
407520	STATE LIBRARY SERVICES AID (3)	105,300	105,300	108,000	108,000	2,700
<b>TOTAL</b>		<b>297,000</b>	<b>277,000</b>	<b>520,000</b>	<b>520,000</b>	<b>243,000</b>

- 1 FFRPL ANNUAL CAMPAIGN (40,000), LINCOLN BRANCH RENT (24,000),  
FFRPL BRANCH PROGRAMMING SUPPORT (5,000), GREENLIGHT ARNETT USE (2,500),  
BALANCE BRANCH FEE COLLECTIONS
- 2 REYNOLDS FUND - RPLGO (100,000), RACF RAISING A READER GRANT (65,600),  
FFRPL STBS FUNDING ENDS, FENWESSY FUND-LITERACY AIDES (48,000),  
**FUND BALANCE OR OPIOID SETTLEMENT FUNDS (74,700)**, UNANTICIPATED GRANTS (20,000)
- 3 LOCAL LIBRARY STATE AID - REFLECTS 2.5% INCREASE IN 25-26 STATE BUDGET

**BRANCH LIBRARIES**  
2026-27 BRANCH BUDGET SUMMARY

MUNIS OBJECT	DESCRIPTION	ADMIN	ARNETT	CHARLOTTE	DOUGLASS	LINCOLN	LYELL	MAPLEWOOD	MONROE	SULLY	WHEATLEY	WINTON	MAINT.	FY27 TOTAL
601000	SALARIES	389,800	175,100	72,600	151,400	271,500	88,900	235,500	88,900	208,500	161,200	163,200	148,000	2,164,600
601050	PART TIME	97,300	201,400	231,000	136,400	145,400	209,700	286,000	232,100	199,800	185,300	200,300	0	2,124,700
602010	OVERTIME	0	0	0	0	0	0	0	0	0	0	0	1,000	1,000
603010	PERSONAL LEAVE BUYBACK	1,400	900	0	0	700	0	1,100	300	1,400	1,800	1,300	1,100	8,600
603030	LONGEVITY	0	1,000	700	1,200	2,100	0	1,500	1,100	1,400	2,100	2,600	900	14,600
603080	CELL PHONE ALLOWANCE	900	0	0	0	0	0	0	0	0	0	0	0	1,800
603100	W/A	0	0	0	0	0	0	0	0	0	0	0	0	0
	<b>SUBTOTAL</b>	<b>499,400</b>	<b>378,400</b>	<b>304,300</b>	<b>289,000</b>	<b>419,700</b>	<b>298,600</b>	<b>524,100</b>	<b>322,400</b>	<b>409,700</b>	<b>350,400</b>	<b>367,400</b>	<b>151,900</b>	<b>4,315,300</b>
605010	OFFICE SUPPLIES	30,000	0	0	0	0	0	0	0	0	0	0	0	30,000
605060	FOOD	2,100	0	0	0	0	0	0	0	0	0	0	0	2,100
605070	CLEANING SUPPLIES	0	0	0	0	0	0	0	0	0	0	0	0	0
605120	TOOLS & MACHINE PARTS	0	0	0	0	0	0	0	0	0	0	0	16,500	16,500
605130	CONSTRUCTION & REPAIR MATERIALS	0	0	0	0	0	0	0	0	0	0	0	8,000	8,000
605150	LIGHTING	0	0	0	0	0	0	0	0	0	0	0	3,200	3,200
605200	MISCELLANEOUS SUPPLIES	0	0	0	0	0	0	0	0	0	0	0	2,300	2,300
	<b>SUBTOTAL</b>	<b>32,100</b>	<b>0</b>	<b>30,000</b>	<b>62,100</b>									
606010	COMMUNICATION	15,100	0	0	0	0	0	0	0	0	0	0	0	15,100
606040	POSTAGE	4,000	0	0	0	0	0	0	0	0	0	0	0	4,000
606060	REFUSE COLLECTION	8,400	0	0	0	0	0	0	0	0	0	0	0	8,400
606070	WORKER'S COMPENSATION	1,000	0	0	0	0	0	0	0	0	0	0	0	1,000
606080	WATER CHARGES	9,000	0	0	0	0	0	0	0	0	0	0	0	9,000
606090	MOTOR EQUIPMENT	3,500	0	0	0	0	0	0	0	0	0	0	1,900	5,400
607010	UTILITIES	0	30,300	21,800	6,700	38,700	19,400	23,000	21,800	48,400	46,000	21,800	0	277,900
607020	RENTS	6,000	0	0	0	0	0	0	8,700	0	0	0	0	14,700
607030	EQUIPMENT MAINTENANCE	10,000	0	0	0	0	0	0	0	0	0	0	0	10,000
607040	BUILDING MAINTENANCE	0	0	0	0	0	0	0	0	0	0	0	25,400	25,400
607050	SECURITY SERVICES	12,000	0	0	0	0	0	0	0	0	0	0	0	12,000
608030	CLEANING & LAUNDRY	0	0	0	0	0	0	0	0	0	0	0	3,900	3,900
608050	DUES & SUBSCRIPTIONS	2,900	0	0	0	0	0	0	0	0	0	0	0	2,900
608060	MILEAGE	6,000	0	0	0	0	0	0	0	0	0	0	0	6,000
608100	HIRED EQUIPMENT	12,600	0	0	0	0	0	0	0	0	0	0	0	12,600
609010	TRAVEL & TRAINING	6,800	0	0	0	0	0	0	0	0	0	0	0	6,800
610010	PROFESSIONAL FEES	357,200	3,100	3,100	3,100	3,100	3,100	3,100	1,500	3,500	3,100	4,600	0	388,500
611010	OTHER COMMUNICATION	2,100	0	0	0	0	0	0	0	0	0	0	0	2,100
612020	SERVICE CHARGES OTHER GOVERNMENTS	7,700	0	0	0	0	0	0	0	0	0	0	0	7,700
652030	LIBRARY MATERIALS	107,400	43,900	46,200	39,100	40,000	35,100	35,100	43,400	37,500	35,600	61,800	0	525,100
665010	UNITEMIZED EXPENSE	20,000	0	0	0	0	0	0	0	0	0	0	0	20,000
	<b>SUBTOTAL</b>	<b>591,700</b>	<b>77,300</b>	<b>71,100</b>	<b>48,900</b>	<b>81,800</b>	<b>57,600</b>	<b>61,200</b>	<b>75,400</b>	<b>89,400</b>	<b>84,700</b>	<b>88,200</b>	<b>31,200</b>	<b>1,358,500</b>
	<b>TOTAL OPERATING</b>	<b>1,123,200</b>	<b>455,700</b>	<b>375,400</b>	<b>337,900</b>	<b>501,500</b>	<b>356,200</b>	<b>585,300</b>	<b>397,800</b>	<b>499,100</b>	<b>435,100</b>	<b>455,600</b>	<b>213,100</b>	<b>5,735,900</b>
	<b>CASH CAPITAL FUNDS</b>													
	TECHNOLOGY EQUIPMENT	90,000	0	0	0	0	0	0	0	0	0	0	0	90,000
	FACILITIES-MAINTENANCE	46,000	0	0	0	0	0	0	0	0	0	0	0	46,000
	FURNISHINGS	19,000	0	0	0	0	0	0	0	0	0	0	0	19,000
	WINTON BRANCH RENOVATION	0	0	0	0	0	0	0	0	0	0	0	0	0
	<b>TOTAL CASH CAPITAL</b>	<b>155,000</b>	<b>0</b>	<b>155,000</b>										
	<b>GRAND TOTAL</b>	<b>1,278,200</b>	<b>455,700</b>	<b>375,400</b>	<b>337,900</b>	<b>501,500</b>	<b>356,200</b>	<b>585,300</b>	<b>397,800</b>	<b>499,100</b>	<b>435,100</b>	<b>455,600</b>	<b>213,100</b>	<b>5,890,900</b>

**ROCHESTER PUBLIC LIBRARY  
BRANCH LIBRARIES  
2026-27 BUDGET**

<b>MUNIS</b>					
<b>OBJECT</b>	<b>DESCRIPTION</b>	<b>2025-26</b>	<b>2026-27</b>	<b>+/-</b>	<b>%</b>
601000	SALARIES	2,157,700	2,164,600	6,900	
601050	PART TIME	2,023,400	2,124,700	101,300	
602010	OVERTIME	2,000	1,000	(1,000)	
603010	PERSONAL LEAVE BUYBACK	11,200	8,600	(2,600)	
603030	LONGEVITY	14,100	14,600	500	
603080	CELL PHONE ALLOWANCE	1,800	1,800	0	
603100	W/A	300	0	(300)	
	<b>SUBTOTAL</b>	<b>4,210,100</b>	<b>4,315,300</b>	<b>104,800</b>	<b>2%</b>
605010	OFFICE SUPPLIES	37,700	30,000	(7,700)	
605060	FOOD	2,100	2,100	0	
605070	CLEANING SUPPLIES	16,500	16,500	0	
605120	TOOLS & MACHINE PARTS	8,000	8,000	0	
605130	CONSTRUCTION & REPAIR MATERIALS	3,200	3,200	0	
605150	LIGHTING	2,300	2,300	0	
605200	MISCELLANEOUS SUPPLIES	3,800	0	(3,800)	
	<b>SUBTOTAL</b>	<b>73,600</b>	<b>62,100</b>	<b>(11,500)</b>	<b>-16%</b>
606010	COMMUNICATION	15,100	15,100	0	
606040	POSTAGE	4,000	4,000	0	
606060	REFUSE COLLECTION	7,200	8,400	1,200	
606070	WORKER'S COMPENSATION	1,000	1,000	0	
606080	WATER CHARGES	8,800	9,000	200	
606090	MOTOR EQUIPMENT	5,400	5,400	0	
607010	UTILITIES	229,500	277,900	48,400	
607020	RENTS	14,400	14,700	300	
607030	EQUIPMENT MAINTENANCE	14,300	10,000	(4,300)	
607040	BUILDING MAINTENANCE	25,400	25,400	0	
607050	SECURITY SERVICES	12,000	12,000	0	
608030	CLEANING & LAUNDRY	3,900	3,900	0	
608050	DUES & SUBSCRIPTIONS	5,300	2,900	(2,400)	
608060	MILEAGE	6,000	6,000	0	
608100	HIRED EQUIPMENT	12,600	12,600	0	
609010	TRAVEL & TRAINING	13,600	6,800	(6,800)	
610010	PROFESSIONAL FEES	390,000	388,500	(1,500)	
611010	OTHER COMMUNICATION	2,000	2,100	100	
612020	SERVICE CHARGES OTHER GOVERNMENTS	7,500	7,700	200	
652030	LIBRARY MATERIALS	536,600	525,100	(11,500)	
665010	UNITEMIZED EXPENSE	20,000	20,000	0	
	<b>SUBTOTAL</b>	<b>1,334,600</b>	<b>1,358,500</b>	<b>23,900</b>	<b>2%</b>
	<b>TOTAL OPERATING</b>	<b>5,618,300</b>	<b>5,735,900</b>	<b>117,600</b>	<b>2%</b>
	<b>COMMUNITY CASH CAPITAL FUNDS</b>				
	TECHNOLOGY EQUIPMENT	0	90,000	90,000	
	FACILITIES-MAINTENANCE	40,000	46,000	6,000	
	FURNISHINGS	12,000	19,000	7,000	
	WINTON BRANCH RENO	0	0	0	
	<b>TOTAL CASH CAPITAL</b>	<b>52,000</b>	<b>155,000</b>	<b>103,000</b>	<b>298%</b>
	<b>GRAND TOTAL</b>	<b>5,670,300</b>	<b>5,890,900</b>	<b>220,600</b>	<b>4%</b>

## MCLS Circulation

Town Libraries				
	Jan-26	Jan-25	+/-	%
Brighton	50,213	52,553	(2,340)	-4.5%
Seymour	12,456	12,434	22	0.2%
Chili	22,429	21,265	1,164	5.5%
East Rochester	3,963	3,826	137	3.6%
Fairport	58,650	60,132	(1,482)	-2.5%
Gates	19,980	21,004	(1,024)	-4.9%
Greece	51,404	49,995	1,409	2.8%
Hamlin	4,388	4,866	(478)	-9.8%
Henrietta	39,759	38,978	781	2.0%
Irondequoit	39,079	40,310	(1,231)	-3.1%
Mendon	9,883	9,130	753	8.2%
Newman Riga	2,304	2,149	155	7.2%
Ogden	12,494	12,179	315	2.6%
Parma	7,542	8,347	(805)	-9.6%
Penfield	42,681	41,852	829	2.0%
Pittsford	49,686	50,403	(717)	-1.4%
Rush	2,869	2,855	14	0.5%
Mumford	430	675	(245)	-36.3%
Scottsville	2,646	2,822	(176)	-6.2%
Webster	38,507	39,829	(1,322)	-3.3%
<i>Town Total</i>	<i>471,363</i>	<i>475,604</i>	<i>(4,241)</i>	<i>-0.9%</i>
<i>RPL Total</i>	<i>83,464</i>	<i>80,208</i>	<i>3,256</i>	<i>4.1%</i>
<b>Grand Total</b>	<b>554,827</b>	<b>555,812</b>	<b>-985</b>	<b>-0.2%</b>